

**MINUTES OF THE
GRANGER-HUNTER IMPROVEMENT DISTRICT
STRATEGIC PLANNING MEETING**

The Strategic Planning Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, June 25, 2024, at 8:00 A.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Trustees Present:

| | |
|-----------------|---------|
| Debra Armstrong | Chair |
| Roger Nordgren | Trustee |
| Wayne Watts | Trustee |

Staff Members Present:

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|-------------------|---|
| Jason Helm | General Manager/Treasurer |
| Todd Marti | Assistant General Manager/District Engineer |
| Troy Stout | Assistant General Manager/Chief Operating Officer |
| Michelle Ketchum | Director of Administration |
| Dustin Martindale | Director of Water Systems |
| Ricky Necaise | Director of Wastewater |
| Victor Narteh | Director of Engineering |
| Justin Gallegos | Director of Information Technology |
| Austin Ballard | Controller/Clerk |
| Dakota Cambuzzi | Human Resource Manager |
| Kristy Johnson | Executive Assistant |

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

CALL TO ORDER

At 8:00 A.M. Debra Armstrong called the meeting to order and recognized all those present.

**2025 Strategic Planning
Kickoff**

Jason Helm reviewed the 2020 Strategic Plan, discussed the EUM intro and self-assessment results and discussed the workshop goals. - See 2025 Strategic Planning Kickoff report attached to these minutes for more details.

Financial Viability

Austin Ballard discussed the overall financial viability outlook which included four categories: accounting, auditing and financial reporting; budget and fiscal policy; debt management; and procurement and inventory. – See Financial Viability report attached to these minutes for more details.

A short break was taken at 9:25 am due to the Zoom program malfunctioning. Presentations resumed at 9:35 am and Zoom resumed recording at 9:40 am.

**Water Resource
Sustainability**

Dustin Martindale and Ricky Necaise presented water resource sustainability including information on water reliability, supply and demand management. – See Water Resource Sustainability attached to these minutes for more details.

A break was taken from 10:38 am to 10:51 am

**Infrastructure Strategy
and Performance**

Victor Narteh and Justin Gallegos presented infrastructure strategy and performance including infrastructure O&M and asset management. – See Infrastructure Strategy and Performance attached to these minutes for more details.

A break was taken from 12:04 pm to 12:22 pm

Customer Satisfaction

Michelle Ketchum and Troy Stout discussed customer satisfaction including community engagement and participation; public relations, education, and promotion; and customer and stakeholder feedback and response. – See Customer Satisfaction attached to these minutes for more details.

**Employee & Leadership
Development**

Dakota Cambuzzi discussed employee and leadership development including workplace culture; recruitment, retention, and succession; development opportunities. – See Employee & Leadership Development attached to these minutes for more details.

Wrap-up

Jason Helm recapped the Strategic Planning Workshop and shared some closing thoughts.

ADJOURNED

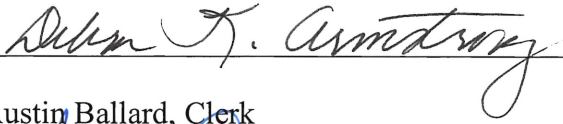
Inasmuch as all agenda items have been satisfied, Roger Nordgren made a motion to adjourn the meeting. Following a second from Wayne Watts, the motion passed as follows and the meeting adjourned at 2:48 P.M.

Armstrong – aye

Nordgren – aye

Watts – aye

Debra K. Armstrong, Chair



Austin Ballard, Clerk

