



GRANGER-HUNTER

IMPROVEMENT DISTRICT

Board Meeting of the Board of Trustees February 18, 2025

January 21, 2025
February 18, 2025
March 18, 2025
April 15, 2025
May 20, 2025
June 17, 2025

July 15, 2025
August 19, 2025
September 16, 2025
October 21, 2025
November 18, 2025
December 16, 2025(if needed)

GRANGER-HUNTER IMPROVEMENT DISTRICT
ACRONYMS AND ABBREVIATIONS

ACRONYM OR ABBREVIATION	DEFINITION
ACH	Automated Clearing House
AF	Acre-feet or Acre-foot
AMI	Advanced Metering Infrastructure
AMZN	Amazon
A/R	Accounts Receivable
A/P	Accounts Payable
APWA	American Public Works Association
ASR	Aquifer Storage and Recovery
AWWA	American Water Works Association
AWWAIMS	American Water Works Association Intermountain Section
BOD	Biological Oxygen Demand
BRIC	Building Resilient Infrastructure and Communities
CC	Credit Card
CCTV	Closed Circuit Television
CDA	Community Development Area
CFS	Cubic Feet per Second
CFO	Chief Financial Officer
CIP	Construction-in-Process/Capital Improvement Project
COS	Cost-of-Service
CRA	Community Reinvestment Area
CRWUA	Colorado River Water Users Association
CUP	Central Utah Project
CUPCA	Central Utah Project Completion Act
CUWCD	Central Utah Water Conservancy District
CVWRF	Central Valley Water Reclamation Facility
CWP	Central Utah Water Development Project
CWS	Community Water Systems
CWSRF	Clean Water State Revolving Fund
DBP	Disinfection By-product
DDW	Utah Division of Drinking Water
DEQ	Utah Department of Environmental Quality
DNR	Utah Department of Natural Resources
DOI	Department of Interior
DWQ	Utah Division of Water Quality
DWRe	Utah Division of Water Resources
DWRi	Utah Division of Water Rights
EA	Environmental Assessment
EIS	Environmental Impact Statement

EOC	Emergency Operations Center
EMOD	Experience Modification Factor
EMP	Employee
EPA	United States Environmental Protection Agency
ERP	Emergency Response Plan/Enterprise Resource Planning
ERU/ERC	Equivalent Residential Unit/Equivalent Residential Connection
FA	Fixed Assets
FEMA	Federal Emergency Management Agency
FOG's	Fats, Oil, & Grease
FRA	Fraud Risk Assessment
GFOA	Government Finance Officer's Association
GHID	Granger-Hunter Improvement District
GIS	Geographic Information System
gpcd	Gallons per Capita per Day
gpm	Gallons per Minute
GWR	Groundwater Rule
HMI	Human-Machine Interface
HUD	U.S. Department of Housing and Urban Development
HVAC	Heating, Ventilation and Air Conditioning
IAP	Incident Action Plan
IC	Incident Commander
ICS	Incident Command System
IFA	Impact Fee Act
JRC	Jordan River Commission
JIC	Joint Information Center
JVWCD	Jordan Valley Water Conservancy District
KID	Kearns Improvement District
kW	Kilowatt
LOS	Level of Service
MGD	Million Gallons per Day
MG	Million Gallons
mg/L	Milligrams per Liter
MH	Manhole
M&I	Municipal and Industrial
MOU	Memorandum of Understanding
MVC	Mountain View Corridor
MWD	Magna Water District
MWDSLS	Metropolitan Water District of Salt Lake & Sandy
NEPA	National Environmental Policy Act
O&M	Operation and Maintenance
OSHA	Occupational Safety and Health Administration
PIO	Public Information Officer

PM	Preventative Maintenance
POC	Point of Contact
ppm	Parts per Million
Incode/Pro10	Financial ERP Software
OPEB	Post Retirement Benefits
PTIF	Public Treasurers Investment Fund
PVC	Polyvinyl Chloride
R&R	Repair and Replacement
RCP	Reinforced Concrete Pipe
RDA	Redevelopment Agency (Property Taxes)
RFP	Request for Proposal
RFSQ	Request for Statements of Qualifications
RMP	Rocky Mountain Power
RNI	Regional Network Interface (Meters)
RTU	Remote Telemetry Unit
RWAU	Rural Water Association of Utah
SCADA	Supervisory Control and Data Acquisition System
SDWA	Safe Drinking Water Act
SLVHD	Salt Lake Valley Health Department
SO	Safety Officer
SOP	Standard Operating Procedure
SOQ	Statement of Qualification
SRF	State Revolving Fund
SSO	Sanitary Sewer Overflow
SVSD	South Valley Sewer District
TBID	Taylorville Bennion Improvement District
TCR	Total Coliform Rule
TDS	Total Dissolved Solids
TNT	Truth-in-Taxation
TSS	Total Suspended Solids
UASD	Utah Association of Special Districts
UDOT	Utah Department of Transportation
UGFOA	Utah Government Finance Officers Association
USBR	United States Bureau of Reclamation
UTA	Utah Transit Authority
UWCF	Utah Water Conservation Forum
UWUA	Utah Water Users Association
WaterSMART	Sustain and Manage America's Resources for Tomorrow
WBWCD	Weber Basin Water Conservancy District
WVC	West Valley City

THE BOARD OF TRUSTEES OF THE GRANGER-HUNTER IMPROVEMENT DISTRICT

PUBLIC NOTICE is hereby given by the Board of Trustees that Granger-Hunter Improvement District will hold a Board Meeting at 3:00 p.m. on Tuesday, February 18, 2025, at its main office located at 2888 South 3600 West, West Valley City, Utah. Trustees and members of the public are able to attend this meeting in person or electronically through www.ghid.org.

Agenda

A. GENERAL

1. Call to order – Welcome – Report those present for the record
2. Public Comments
3. Consider approval of the January 21, 2025, Board Meeting Minutes
4. Discuss potential conflicts of interest

B. OUR COMMUNITY

1. Jordan Valley Water Conservancy District Update
2. Central Valley Water Reclamation Facility Update
3. Legislative Update

C. OUR TEAM

1. Review & consider adoption of the 2025-2027 Strategic Plan
2. Review & consider approval of the Employee Handbook

D. OUR OPERATIONS

1. Review & discuss Financial Report for January 2025
2. Review & discuss Paid Invoice Report for January 2025
3. Consider adoption of Resolution 02.18.25 in support of the District's February 2025 Hazard Mitigation Plan.
4. Administrative Services Update
5. Water Maintenance Update
 - a. Consider approval for the purchase of fill dirt materials from 3XL Inc. for the District's 25I Cherrywood Village Waterline Replacement Project in the amount of \$63,700.00.
 - b. Consider approval for waterworks parts from Ferguson Waterworks for the District's 25I Cherrywood Village Waterline Replacement Project in the amount of \$417,761.00
6. Wastewater Maintenance Update
7. Operations Update
 - a. Water Supply
 - b. Consider approval of a contract for 2025 Grounds Maintenance Services to Marathon Maintenance in the amount of \$61,000.00.
8. Capital Projects Update
 - a. Consider approval of an engineering design contract to Sunrise Engineering for the 25A: Pleasant Valley WWPS Replacement project in the amount of \$324,000.00.
9. Engineering Department Update

E. CLOSED SESSION

1. Strategy session to discuss pending or reasonably imminent litigation.

F. BOARD MEMBERS INPUT, REPORTS, FOLLOW-UP ITEMS OR QUESTIONS

G. CALENDAR

1. The next board meeting will be March 18, 2025

**MINUTES OF THE
GRANGER-HUNTER IMPROVEMENT DISTRICT
BOARD MEETING**

The Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, January 21, 2025, at 3:00 P.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Trustees Present:

Debra Armstrong	Chair
Roger Nordgren	Trustee
Wayne Watts	Trustee

Staff Members Present:

Jason Helm	General Manager/Treasurer
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Dustin Martindale	Director of Water Systems
Ricky Necaie	Director of Wastewater
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology
Austin Ballard	Controller/Clerk
Dakota Cambruzzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Brent Rose	Legal Counsel – Clyde Snow & Sessions PC

Guests:

Adam Spackman	System Administrator, GHID – <i>Electronically</i>
Ian Bailey	GIS, GHID – <i>Electronically</i>
Darcy Brantly	Accountant, GHID – <i>Electronically</i>
Zak Bedard	Program Manager, GHID – <i>Electronically</i>
Michael Wear	Fleet Division Supervisor, GHID - <i>Electronically</i>
Kirk Ehlke	AE2S Representative

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

CALL TO ORDER

At 3:00 P.M. Debra Armstrong called the meeting to order and recognized all those present.

Public Comments

There were none.

Election of District Officers for 2025

District Officers shall remain the same with Debra Armstrong as Board Chair, Jason Helm as District Treasurer and Austin Ballard as District Clerk. Roger Nordgren made a motion to approve the District Officers as constituted by acclimation for 2025. Following a second from Wayne Watts, the motion passed as follows;

Armstrong – aye Nordgren – aye Watts – aye

Appointment of Representative to CVWRF Board of Trustees

The GHID representative to the Central Valley Water Reclamation Facility Board of Trustees shall remain the same with Debra Armstrong as representative. Wayne Watts made a motion to approve the representative as constituted for 2025. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

Approval of the December 17, 2024, Board Meeting Minutes

A motion to approve the Board Meeting Minutes and Public Hearing Minutes from December 17, 2024, was made by Wayne Watts. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

Conflicts of interest

There were none.

**OUR COMMUNITY
Consider Approval of Resolution 01.21.25.01 Recognizing Granger-Hunter Improvement District’s 75th Anniversary**

Todd Marti asked the Board to consider approval of Resolution 01.21.25.01 recognizing Granger-Hunter Improvement District’s 75th Anniversary. Roger Nordgren made a motion to approve the resolution as noted. Following a second from Wayne Watts, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

Jordan Valley Water Conservancy District Update

Jason Helm presented the Jordan Valley Water Conservancy District update. - See Jordan Valley Water Conservancy District Update attached to these minutes for details.

Central Valley Water Reclamation Facility Update

Mr. Helm presented the Central Valley Water Reclamation Facility update. – See Central Valley Water Reclamation Facility Update attached to these minutes for details.

OUR TEAM

**Water Loss Task Force
2024 Performance
Update**

Troy Stout presented the Water Loss Task Force 2024 performance update. Mr. Stout noted the cumulative savings from 2020-2024, with the loss of 11.8% in 2020 decreasing to 3.2% in 2024. The estimated savings from the reduction in water loss is estimated to be \$1,561,397. Some key success factors include: meter replacements program, annual leak detection projects, hydrant management, break and leak systems management, operations system management and AWWA Water Audit Program – AWWA M36 manual. – See Water Loss Task Force 2024 Performance Update attached to these minutes for details.

OUR OPERATIONS

**Review & Discuss
Financial Report for
December 2024**

Austin Ballard summarized the December 2024 and preliminary year-end Financial Report. - See December 2024 Financial Report attached to these minutes for details.

**Review & Discuss Paid
Invoice Report for
December 2024**

Mr. Ballard discussed the December check report. The November check report totaled \$4,307,912.87 coming from five categories: infrastructure (37%), Central Valley (29%), Jordan Valley Water (13%), payroll taxes and employee benefits (13%), and other (8%). – See December 2024 Paid Invoice Report attached to these minutes for details.

**Administrative Services
Update**

Michelle Ketchum presented the Administrative Services Update. Ms. Ketchum noted the new meter replacement goal accomplishment for 2024. – See Administrative Services Update attached to these minutes for details.

**Consider Approval for
Purchase of Meters and
Meter Supplies from
MountainLand Supply**

Ms. Ketchum asked the Board to consider approval for the purchase of meters and meter supplies in the amount of \$359,522.45. Wayne Watts made a motion to approve the purchase as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

**Water Maintenance
Update**

Dustin Martindale presented the water maintenance update. – See Water Maintenance Update report attached to these minutes for details.

**Consider Approval of
Contract with
Consulting Engineering,
Inc. for 2025 Leak
Detection Services**

Mr. Martindale asked the Board to consider approval of a contract with Consulting Engineering, Inc. for 2025 leak detection services in the amount of \$79,530.00. Roger Nordgren made a motion to approve the contract as noted. Following a second from Wayne Watts, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

**Wastewater
Maintenance & Fleet
Update**

Ricky Necaise presented the wastewater maintenance and fleet report. – See the Wastewater Maintenance and Fleet Update report attached to these minutes for details.

Consider Approval of Purchase of Ram 5500 Cab and Chassis from Ken Garff CJDR West Valley and Consider Approval of Utility Crane Body from Mountain Land Upfitters

Mr. Necaise asked the Board to consider approval of the purchase of a Ram 5500 Cab and Chassis from Ken Garff CJDR West Valley in the amount of \$68,000.00. With that, consider approval of a utility crane body from Mountain Land Upfitters in the amount of \$100,135.09. (Truck and Crane body total - \$168,135.09). Wayne Watts made a motion to approve the purchase as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

Consider Approval for Purchase of International MV607 Water Truck from Rush Truck Centers

Mr. Necaise asked the Board to consider approval for the purchase of an International MV607 water truck from Rush Truck Centers in the amount of \$116,271.15. Roger Nordgren made a motion to approve the purchase as noted. Following a second from Wayne Watts, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

Consider Approval for Purchase of Freightliner Cab and Chassis from Premier Truck Group and Consider Approval of Dump Body from Williamsen-Godwin

Mr. Necaise asked the Board to consider approval for the purchase of a Freightliner Cab and Chassis from Premier Truck Group in the amount of \$139,861.00. With that, consider approval of a dump body from Williamsen-Godwin in the amount of \$45,155.00. (Dump Truck and Dump bed total - \$185,016.00). Wayne Watts made a motion to approve the purchase as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

Water Supply Report

Justin Gallegos presented the water supply and sewer report. – See Water Supply Report attached to these minutes for details.

Consider Approval of Contract Amendment to APCO, Inc. for 21F: SCADA Upgrades Project

Mr. Gallegos asked the Board to consider approval of a Contract Amendment to APCO, Inc. for the 21F: SCADA Upgrades project in the amount of \$250,000.00. Roger Nordgren made a motion to approve the amendment as noted. Following a second from Wayne Watts, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

Capital Projects Update

Todd Marti and Victor Narteh presented the Capital Projects update. – See Capital Projects Update attached to these minutes for details.

Engineering Department Update

Mr. Narteh presented the Engineering Department update. – See Engineering Department Update attached to these minutes for details.

CLOSED SESSION

At 4:35 P.M., Wayne Watts made a motion to enter into a closed session to discuss the character, professional competence, or physical or mental health of an individual. Following a second from Roger Nordgren, the motion passed as follows;

Armstrong – aye Nordgren – aye Watts – aye

All Trustees and Jason Helm, General Manager were present to discuss the character, professional competence, or physical or mental health of individual closed session.

At 5:56 P.M., Wayne Watts made a motion to end the closed session and enter back into an open session. Following a second from Roger Nordgren, the motion passed as follows;

Armstrong – aye Nordgren – aye Watts – aye

Consider Approval of Compensation for General Manager (Schedule A)

Debra Armstrong asked the Board to consider approval of Compensation for the General Manager. Debra Armstrong made a motion to approve Schedule A compensation for the General Manager effective January 1, 2025. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Nordgren – aye Watts – aye

BOARD MEMBERS INPUT, REPORTS, FOLLOW-UP ITEMS OR QUESTIONS

There were none.

ADJOURNED

Inasmuch as all agenda items have been satisfied, Wayne Watts made a motion to adjourn the meeting. Following a second from Roger Nordgren, the motion passed as follows and the meeting adjourned at 6:00 P.M.

Armstrong – aye Nordgren – aye Watts – aye

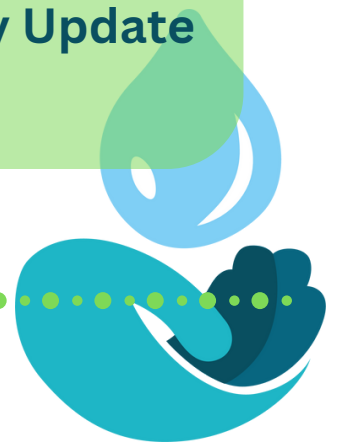
Debra K. Armstrong, Chair

Austin Ballard, Clerk



OUR COMMUNITY

- Jordan Valley Water Conservancy District Update
- Central Valley Water Reclamation Facility Update
- Legislative Update





GRANGER-HUNTER
IMPROVEMENT DISTRICT

Jordan Valley Water Update

February 2025



Monthly Summary of Water Deliveries in Acre Feet January 2025

Municipal and Industrial (M&I) Water Deliveries

Wholesale System	This Month	Previous Year	% Change	YTD	YTD Prev Year	YTD % Change	Fiscal YTD	Fiscal YTD Prev Year	Fiscal YTD % Change
Bluffdale City	134.24	133.01	1%	134.24	133.01	1%	2,400.23	2,140.75	12%
Copperton Improvement District	0.00	0.00		0.00	0.00		0.00	10.95	-100%
Draper City	151.12	142.91	6%	151.12	142.91	6%	3,081.21	2,772.80	11%
Granger-Hunter Improvement District	948.70	667.80	42%	948.70	667.80	42%	13,091.18	11,535.09	13%
Herriman City ³	355.58	234.36	52%	355.58	234.36	52%	5,594.82	4,334.33	29%
Hexcel Corporation	75.54	91.06	-17%	75.54	91.06	-17%	410.69	475.11	-14%
Kearns Improvement District	377.61	362.74	4%	377.61	362.74	4%	5,596.70	4,882.79	15%
Magna Water District	67.34	68.35	-1%	67.34	68.35	-1%	471.52	473.74	0%
Midvale City	135.03	125.16	8%	135.03	125.16	8%	2,185.26	1,850.21	18%
Riverton City	425.17	373.02	14%	425.17	373.02	14%	3,916.84	3,409.24	15%
South Jordan City ³	560.51	548.47	2%	560.51	548.47	2%	11,934.21	10,736.68	11%
City of South Salt Lake	127.35	89.95	42%	127.35	89.95	42%	612.40	588.61	4%
Taylorsville-Bennion Improvement District	496.77	538.09	-8%	496.77	538.09	-8%	2,432.27	2,835.57	-14%
Utah Div. of Fac. Const. and Mgmt.	0.06	3.42	-98%	0.06	3.42	-98%	1.37	69.66	-98%
WaterPro, Inc.	0.00	0.00		0.00	0.00		1,271.10	829.29	53%
City of West Jordan ³	889.08	876.85	1%	889.08	876.85	1%	13,980.27	13,343.25	5%
White City Water Improvement District	0.00	0.00		0.00	0.00		0.00	0.00	
Willow Creek Country Club ⁶	0.10	0.10	-3%	0.10	0.10	-3%	215.20	176.96	22%
Wholesale System Subtotal	4,744.20	4,255.30	11%	4,744.20	4,255.30	11%	67,195.26	60,465.06	11%
Retail System ²	338.40	341.32	-1%	338.40	341.32	-1%	5,248.03	4,908.65	7%
Total Wholesale & Retail	5,082.60	4,596.63	11%	5,082.60	4,596.63	11%	72,443.28	65,373.70	11%

Other M&I Deliveries

MWDSLS (Treated and Transported) ⁴	602.04	521.81	15%	602.04	521.81	15%	9,634.64	7,179.54	34%
District Use (Non-revenue) ⁵	30.50	27.58	11%	30.50	27.58	11%	434.66	392.24	11%
Other M&I Subtotal	632.54	549.38	15%	632.54	549.38	15%	10,069.30	7,571.78	33%
Total M&I Deliveries	5,715.14	5,146.01	11%	5,715.14	5,146.01	11%	82,512.59	72,945.49	13%

Irrigation and Raw Water Deliveries

Welby Jacob Water Users	0.00	0.00		0.00	0.00		16,000.42	16,199.24	-1%
Total Irrigation and Raw Water	0.00	0.00		0.00	0.00		16,000.42	16,199.24	-1%
Total Deliveries	5,715.14	5,146.01	11%	5,715.14	5,146.01	11%	98,513.01	89,144.73	11%

¹ The City of South Salt Lake contract is based on a fiscal year. All other contracts are based on a calendar year.

² Retail deliveries are finalized after billing. Preliminary estimates using AMI data are made for the month previous to today.

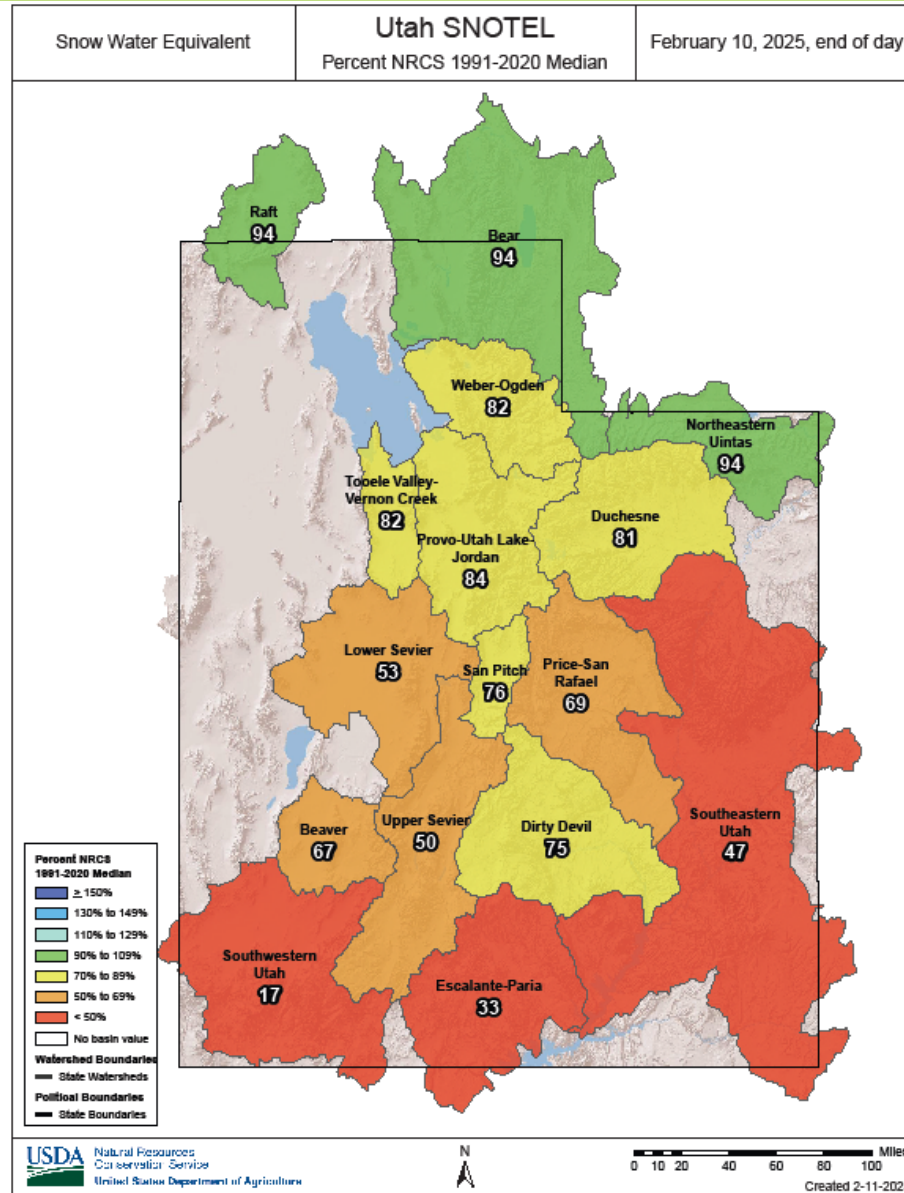
³ Contract amount is minimum purchase plus remediated water.

⁴ Water treated and transported for MWDSLS by JWVCD is delivered to Salt Lake City at 2100 South.

⁵ District Use (Non-revenue) includes water consumed in breaks, reservoir washing, fires, irrigation and facility potable water.

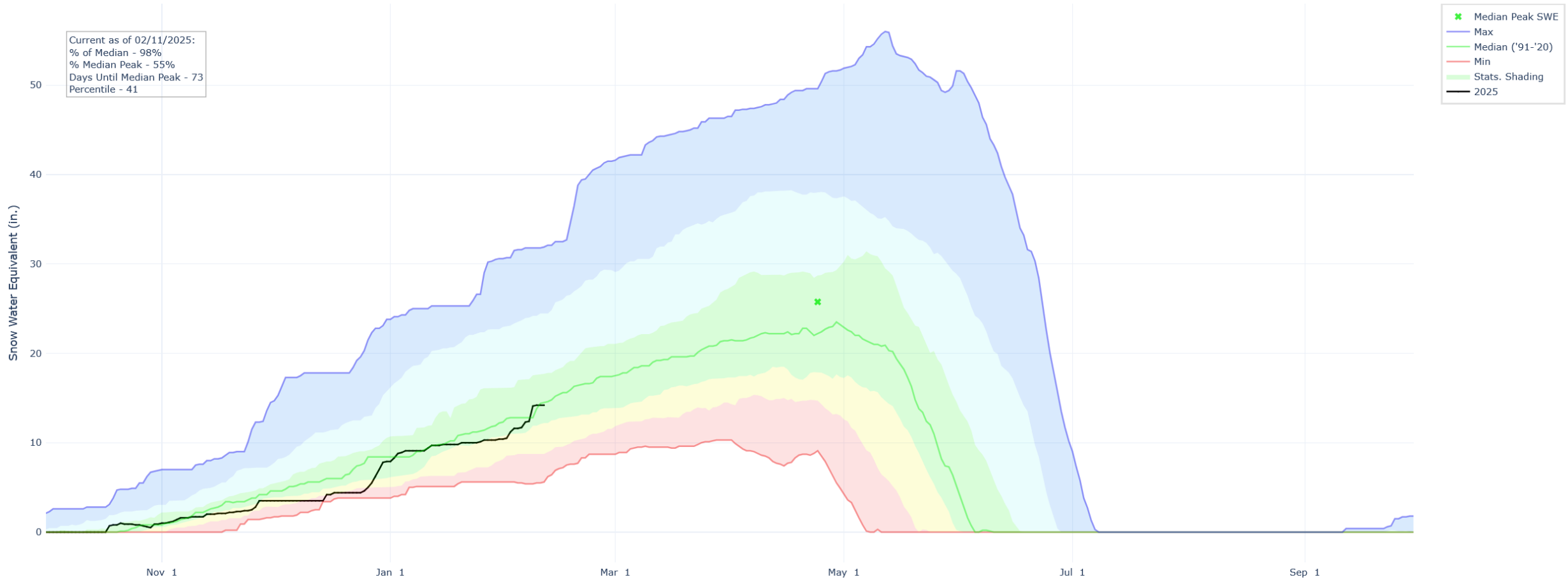
⁶ Willow Creek Country Club average annual usage is estimated at 350 acre-feet.

Current Conditions-Utah



Current Conditions- Trial Lake

TRIAL LAKE, UT (828) SNOW WATER EQUIVALENT





GRANGER-HUNTER
IMPROVEMENT DISTRICT

Central Valley Update

February 2025

Monthly Cost Summary

Central Valley Water Reclamation Facility
Monthly Cost Summary
December 31, 2024

Description	Monthly Costs	O & M Monthly			
		Member Entity	Capital %	Average %	Pretreatment %
Facility Operation	1,962,794	Cottonwood	15.0605%	15.0631%	5.81%
Pretreatment Field	75,653	Mt Olympus	25.3879%	25.6365%	19.60%
Entity Lab Work	3,603	Granger-Hunter	26.0471%	26.5319%	31.31%
Net Lab Costs	106,278	Kearns	11.1549%	11.5770%	8.31%
Bond Trust Payment	4,784,503	Murray	7.2013%	7.3583%	9.30%
Bond/Cash Capital	3,271,149	South Salt Lake	4.7162%	4.4437%	21.18%
Pay-as-you-go CIP	1,549,238	Taylorsville-Ben	10.4321%	9.3895%	4.49%
	11,753,218		100.0000%	100.0000%	100.0000%

Calculation	Description	Mount					Taylorsville-		Total
		Cottonwood	Olympus	Granger-Hunter	Kearns	Murray	South Salt Lake	Bennion	
Monthly flows % (Table 3)	Facility Operation	295,657.62	503,191.68	520,766.54	227,232.66	144,428.27	87,220.68	184,296.54	1,962,793.99
Directly reimbursable costs	Pretreatment Field	4,395.44	14,827.99	23,686.95	6,286.76	7,035.73	16,023.31	3,396.82	75,653.00
Directly reimbursable costs	Entity Lab Work	-	735.00	270.00	90.00	540.00	633.00	1,335.00	3,603.00
Monthly flows % (Table 3)	Net Lab Costs	16,008.76	27,245.96	28,197.57	12,303.80	7,820.25	4,722.68	9,978.99	106,278.01
	Total O & M	316,061.82	546,000.63	572,921.06	245,913.22	159,824.25	108,599.67	199,007.35	2,148,328.00
	2021C Bond Entity Draws (Do not pay)	492,651.40	830,476.04	852,039.45	364,893.40	235,565.25	-	341,249.53	3,116,875.07
	Cash Entity Capital	-	-	-	-	-	154,273.93	-	154,273.93
	Monthly CIP (pay-as-you-go)	233,322.99	393,318.99	403,531.57	172,815.95	111,565.28	73,065.16	161,618.06	1,549,238.00
	2017 A & B Bond Trust Payments	52,655.01	-	91,066.66	41,200.00	25,177.36	16,488.96	-	226,587.99
	2019A Bond Trust Payments	49,385.00	-	85,411.37	36,577.99	23,613.63	-	-	194,987.99
	2020A Loan DS Payments	49,939.37	84,183.83	86,369.59	36,988.50	23,878.70	-	34,592.00	315,951.99
	2021A Bank of Utah	18,966.14	31,971.74	32,801.89	14,047.70	9,068.81	5,939.25	13,137.46	125,932.99
	2021B Bond Trust Payments	20,556.98	34,653.47	35,553.25	15,225.99	9,829.49	6,437.42	14,239.40	136,496.00
	2021C Bond Trust Payments	108,041.28	182,127.41	186,856.19	80,022.73	51,660.36	-	74,838.07	683,546.04
	2024A Bond Trust Payments	525,662.91	886,126.26	909,132.57	-	251,351.56	164,610.38	364,116.32	3,101,000.00
	Total Entity Bill for Month	1,374,591.50	2,158,382.33	2,403,644.15	642,792.08	665,969.44	529,414.77	861,548.66	8,636,342.93

Member Entity	2017A Bond %	2017B Bond %	2019A Bond %	2020A Loan %	2021A Bond %	2021B Bond %	2021C Bond %	2024A Bond %
Cottonwood	28.4026%	0.00%	25.3272%	15.8060%	15.0605%	15.0605%	15.8060%	16.9514%
Mt Olympus	0.00%	0.00%	0.0000%	26.6445%	25.3879%	25.3879%	26.6445%	28.5755%
Granger-Hunter	49.1222%	0.00%	43.8034%	27.3363%	26.0471%	26.0471%	27.3363%	29.3174%
Kearns	0.00%	100.00%	18.7591%	11.7070%	11.1549%	11.1549%	11.7070%	0.0000%
Murray	13.5809%	0.00%	12.1103%	7.5577%	7.2013%	7.2013%	7.5577%	8.1055%
South Salt Lake	8.8943%	0.00%	0.0000%	0.0000%	4.7162%	4.7162%	0.0000%	5.3083%
Taylorsville-Ben	0.00%	0.00%	0.0000%	10.9485%	10.4321%	10.4321%	10.9485%	11.7419%
	100.0000%	100.00%	100.0000%	100.0000%	100.0000%	100.0000%	100.0000%	100.0000%

Loading Table/O&M Costs

Table 3

Dec 2023 thru Nov 2024

Summary of Loadings to Central Valley Plant
Based on Data from Previous 12 Months

ENTITY	FLOW MGD	BOD mg/L	BOD Lbs/day	TSS mg/L	TSS Lbs/day
COTTONWOOD	6.33	261.63	13806.62	256.68	13545.52
MOUNT OLYMPUS	14.26	199.49	23725.07	165.62	19696.63
GRANGER-HUNTER	13.58	235.80	26699.08	177.50	20098.34
KEARNS	3.42	438.09	12513.42	368.18	10516.55
MURRAY	3.70	224.94	6946.48	191.85	5924.82
SOUTH SALT LAKE	2.34	252.07	4916.35	154.95	3022.11
TAYLORSVILLE-BENNION	4.19	269.63	9433.18	219.62	7683.69
TOTALS	47.83	245.80	98040.19	201.79	80487.66

Table 5

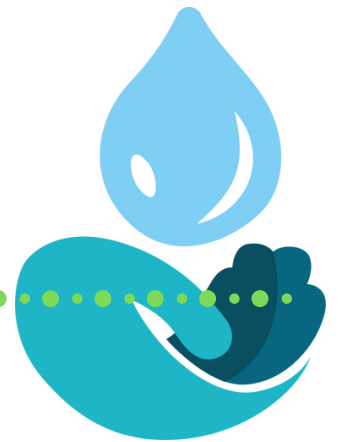
Dec 2023 thru Nov 2024

Entities Share of O&M Cost

ENTITY	% Based on Flow %	% Based on BOD %	% Based on TSS %	Total % of O&M Cost %
COTTONWOOD	3.11	4.72	7.23	15.0631
MOUNT OLYMPUS	7.01	8.11	10.52	25.6365
GRANGER-HUNTER	6.67	9.13	10.73	26.5319
KEARNS	1.68	4.28	5.62	11.5770
MURRAY	1.82	2.37	3.16	7.3583
SOUTH SALT LAKE	1.15	1.68	1.61	4.4437
TAYLORSVILLE-BENNION	2.06	3.22	4.10	9.3895
TOTALS	23.50	33.51	42.99	100.00



LEGISLATIVE UPDATE



HB 41

State Water Policy Amendments

Rep. Albrecht

This bill addresses water quality in groundwater, promotes state water planning, and accounts for regionally appropriate water reuse.

Passed House 72-0-3 (2/4/25), Passed Senate Committee

HB 46

Water Rights Applications Amendments

Rep. Owens

This bill addresses time frames related to reinstatement of a lapsed application.

Passed House 66-1-8 (2/4/25), Passed Senate Committee

HB 64

Public Official Bonding Amendments

Rep. Dunnigan

This bill amends provisions relating to bonds required for public officials and employees to protect against malfeasance or misfeasance in office and replaces req. to post bond with crime insurance.

Passed House 68-0-7 (1/28/25), Passed Senate Committee

HB 81

Fluoride Amendments

Rep. Gricius

This bill prohibits adding fluoride to public water systems and allows a pharmacist to prescribe fluoride.

Passed House 51-19-5 (2/7/25)

HB 274 (2nd Sub)

Water Amendments

Rep. Snider

This bill addresses regulations related to tiered water rates and conservation mainly for secondary water use.

Passed Committee 10-1-3 (2/6/25)

HB 285

Water Infrastructure Modifications

Rep. Snider

This bill addresses the water infrastructure prioritization process in funding major water projects throughout the state.

Passed House 71-0-4 (2/11/25)

HB 318

Residential Turf Amendments

Rep. Owens

This bill requires a municipality to adopt lawn or turf restrictions for newly constructed residencies.

In Committee

HB 328

Water Usage Amendments

Rep. Owens

This bill addresses the use of overhead spray irrigation.

In Committee

HB 330

Water Sprinkler Efficiency Requirements

Rep. Owens

This bill prohibits certain activities related to spray sprinkler bodies.

In Committee

SB 20

Utah Retirement Systems Amendments

Sen. Harper

This bill modifies the contribution provisions of the New Public Employees' Tier II Contributory Retirement Act.

In Committee

SB 50

Limited Purpose Local Government Entities Board of Trustees Compensation Amendments

Sen. Musselman

This bill eliminates the compensation limit for a member of a board of trustees of a limited purpose local government entity.

Passed Senate 27-0-2 (2/3/25), House committee 5-0-5 (2/7/25)

SB 80

Drinking Water Amendments

Sen. Sandall

This bill requires the DEQ to establish a fee schedule and provides for the collection of fees.

Passed Senate 26-0-3 (2/5/25), Passed House committee 10-0-1



OUR TEAM

- 2025-2027 Strategic Plan
- Employee Handbook





GRANGER-HUNTER
IMPROVEMENT DISTRICT



Strategic Plan

2024

Introduction

Amid dealing with several transitions in 2020, The Board of Trustees at Granger-Hunter Improvement District (GHID or the District) recognized several opportunities to elevate the organization.

These changes required extensive elevations and the establishment of guiding principles contained within a new strategic plan. The District's Management provided technical and subject matter expertise and is charged with incorporating this Strategic Plan within the allocation of resources and daily operations. This plan formally presents GHID's Mission, Objectives, and Key Performance Indicators. While building upon that solid foundation, the plan then outlines 10 directed Strategic Initiatives. This planning work is supported by incorporating industry best-practices found within the American Water Works Association's: Ten Attributes of an Effectively Managed Utility.

This Strategic Plan is designed to give employees, customers, and other stakeholders an overview of GHID's annual operational goals. It also presents strategic directives and

improvement efforts that are designed to elevate GHID's operations in the years to come.

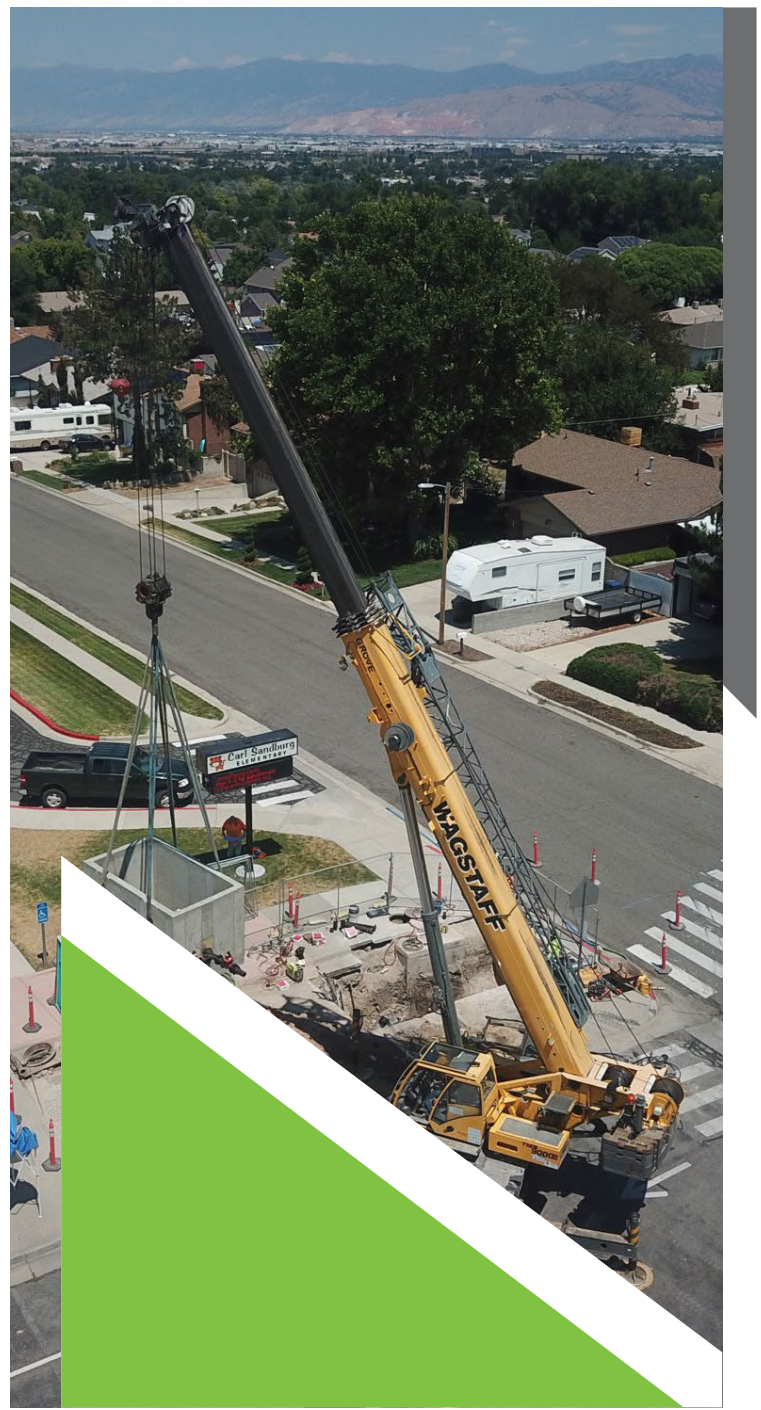
This 2020 Strategic Plan was ratified by the publicly elected Board of Trustees, which included:

- Debra Armstrong, Chair
- Corey Rushton, Trustee
- Russell Sanderson, Trustee

This 2020 Strategic Plan will support the following principles:

- **Maximize Cooperation and Collaboration.** A plan helps ensure that everyone in the organization is working toward the same objectives and is dedicating time and resources accordingly. The plan considers national trends impacting all water utilities, as well as local concerns identified by elected trustees, management, and employees.
- **Directing Focus.** Strategic Plans are meant to provide overall direction and measures, compare best practices, reduce confusion, and keep organizational information consistent. This plan does not describe all of the day-to-day work that the team at Granger-Hunter Improvement District does and will continue to do. The plan addresses the strategic analysis, goals, and initiatives that have been identified and provides focus on specific areas that have room for improvement.
- **Public Accountability.** As a public enterprise and a vital utility, the District needs to provide official and transparent information to be dispersed in an organized way. This plan allows the District and the Board of Trustees to articulate the focus and direction of district activities, and how public funds are spent. It will also aid employees in using consistent and cohesive messaging that will assist in the efficient and effective sharing of information, services, events, and other important content.
- **Build Trust in the District.** The plan helps to transform and maintain the District's image. A professional method of communicating strategic plans, both internally and externally, inspires confidence from all stakeholders. Additionally, the minimization of conflict and confusion is possible when the mission, vision, and values are clearly defined and understood.
- **Have Everyone Communicate and Understand the District's Vision, Mission, and Values.** Everyone in the organization needs to understand their role in achieving quality results. The District leadership has a responsibility to consistently and frequently

share information with employees to create a sense of transparency and provide connection with all team members.



Strategic Analysis



The District continues to operate during a unique time in its history and with unprecedented challenges. Some of the issues that will necessitate new and innovative solutions include:

- Growth & Redevelopment
- Revised Regulation & Increased Standards
- Aging Infrastructure
- Business & Labor Markets
- Government Transparency & Accessibility
- Specialized Workforce Needs
- Climate Variability

Established Values

GHID has identified Strategic Objectives as continuous improvement activities designed to close performance gaps and leverage organizational strengths. Strategic Objectives balance across the perspectives that break down strategy into smaller components and make objectives actionable by involving all employees in operationalizing the organization's goals and aligning daily tasks, projects, programs, and policies.

The goal of this plan is to enable the District to be prepared for the challenges listed in the Strategic Analysis by articulating the following Strategic Objective statements:

- **Fund the Future.** To maintain and replace aging infrastructure, develop new infrastructure & water supply, and remain current with regulations, the District needs to schedule rate increases, manage resources, obtain appropriate debt financing, and control expenses to ensure financial viability into the future.
- **Workforce Evolution.** We need to thoughtfully and carefully develop a portfolio of systems to support our elite resource – our employees. Appropriate methods of succession planning for the organization and individual career mapping should be used to prepare and transition the next generation of leaders, managers, and technical staff.
- **Be a Modern Utility Service.** We need to become a utility that can change with the times while providing on-demand services to our customers and timely responses and information to our partner agencies. The District will continue to look for ways to innovate and incorporate new technologies in areas of asset management and performance analytics. We will efficiently protect and maintain our physical assets while providing robust cybersecurity measures.
- **Support the Community.** We will be proactive in monitoring and planning for growth or changing demographics within the District's service area. State and regional populations are projected to grow, and development patterns will continue to change. The District must be prepared for the direct and indirect impacts on demand for water and wastewater services. We will be an active collaborator with West Valley City and other regional government agencies.
- **Promote Environmental Stewardship:** The District will be an exemplar of responsible environmental practices in all operations and actions. We will provide educational outreach and help customers understand tiered rates structures and overall usage. We will also promote and provide programs that are proven to reduce water consumption. Our operations will feature conservation and efficiency, and we will strive to exceed all environmental regulatory requirements.
- **Build Financial Strength.** Ensuring budgetary viability and fiscal strength are the foundations that guide our financial and risk management systems. We will establish sound financial practices that will manage revenue volatility and ensure future investments for our infrastructure. The District will strive to maintain affordable and equitable rates while funding the essential costs of service.
- **Focus on our Patrons.** We will take a comprehensive public service approach to build end-user solutions and satisfaction for residential, commercial, and industrial patrons. District employees will anticipate and include the public's perspectives on decisions and policy development. Our finances, policies, and communications will be transparent and available through various channels.
- **Utilize Best Practices.** The District shall become a larger part of the dialogue concerning trends and issues within the water and wastewater industry. Best practices will focus on operations, maintenance, resource management, communications, regulatory compliance, finance, and human resources, to name a few.

The Ten Attributes of an Effectively Managed Utility

Effective Utility Management: A Primer for Water and Wastewater Utilities is the fundamental resource that Granger-Hunter Improvement District is using to innovate and improve performance across the organization. Effective Utility Management (EUM) is a framework written by experienced utility professionals across the nation that helps water utilities respond to the various challenges that they face. This document identifies the 10 attribute-related utility measures that we will reference and integrate into our strategic operations. These 10 attributes help management maintain a balanced approach to all aspects of utility operations, while at the same time bringing focus to areas that are ready for improvement.

is critical to effectively managing a water and wastewater utility. Directors and Managers will use this framework in developing goals and metrics for their specific areas of responsibility. This plan will help direct and achieve balance and cohesion across the ten attributes. The Board of Trustees has identified those attributes with corresponding levels of focus and anticipated gains that include short-term, medium-term, and long-term timeframes. The Board has also ranked attributes in order of relative importance to assist District Management in the allocation of resources.

The measure of performance in each category

-
-
-
-
-



-
-
-
-
-

Strategic Initiatives

The following 10 Strategic Initiatives have been conceptually developed by the Board of Trustees Strategic Initiatives and are divided into three broader categories: Our Community, Our Team, and Our Operations. District Management will evaluate, plan, and report of the progress of these initiatives on a routine basis. Each initiative is outlined on one page in the following format:

Why do this? – This section discusses the reasoning and importance behind moving forward with the initiative, including any relation to district values or strategic objectives listed within the Strategic Plan.

How will we do this? – This section describes which divisions or stakeholders will be involved and what type of work is needed to make progress on the initiative.

What needs to happen next? – This section defines some next-step action items that are categorized into three different time frames: short-term, medium term, and long-term. Time frame determinations are made based on the relative importance of the initiative and the estimated level of coordination and resources needed to accomplish the objectives. Some initiatives may have one next step that falls into a single time frame, while others have numerous next steps within multiple time frames.

Where does this fit within Effective Utility Management? – This section will list any of the corresponding Ten Attributes of an Effectively Managed Utility to join the strategic initiative with ongoing operations.

The District's Strategic Initiatives are:

Our Community – GHID's service area is home to a vibrant, diverse, and expanding community. The District was founded on principles of progress and togetherness, and the District should continue to encourage community development with the introduction of the following initiatives:

1. Water Quality Protocols
2. District Community Ambassadors Program
3. District Historical Placemaking Efforts

Our Team – GHID is committed to high-quality, patron-oriented delivery of services and anticipates the need to adapt to the changing needs of our workforce. The District needs to recognize, support, and value employee commitment while systematically working with partner agencies to capture and transfer institutional knowledge.

4. Compensation as a Whole Framework
5. Improvement District Coalition and Mutual Aid
6. Employee Advisory Board

Our Operations – GHID strives to improve the quality of life today while looking forward to the future through the delivery of essential water services. The District shall allocate strategic resources in seeking opportunities to maximize assets to provide an efficient continuity of operations for the future.

7. Water Loss Task Force
8. Water Storage and Tank Farm Integration
9. Safety & Emergency Planning Updates
10. Ten-Year Capital Improvement & Financial Plan





GRANGER-HUNTER
IMPROVEMENT DISTRICT

Granger-Hunter Improvement District Strategic Plan

2025-2027


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In 2025, Granger-Hunter Improvement District will celebrate 75 years of providing water and sewer services to its customers.



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Message from the General Manager and Board of Trustees

The fundamental goal of the District's Strategic Plan is to ensure alignment and execution of its mission, vision, and values.

In 2025, Granger-Hunter Improvement District will celebrate 75 years of delivering reliable water and sewer services to our community. While the challenges associated with increasing regulations, growing environmental demands, aging infrastructure, and persistent drought are cause for concern, the District has stayed resilient. Through thoughtful planning, effective operations, and an ongoing commitment to innovation, we are prepared to meet these challenges head-on, ensuring continued excellence in water and wastewater services.

Our priority is to maintain and enhance our services while minimizing financial impacts on our ratepayers. This effort begins with the District's Board, which sets the direction for the agency and collaborates with staff to develop plans and budgets that allow us to provide essential services both reliably and cost-effectively.

The District's Strategic Plan outlines key strategies to enhance customer service, addressing workforce development, manage long-term operational costs, foster a culture of innovation, safeguard cybersecurity, and oversee effective asset management. It serves as a guiding framework for achieving operational goals and continuously improving critical work processes.

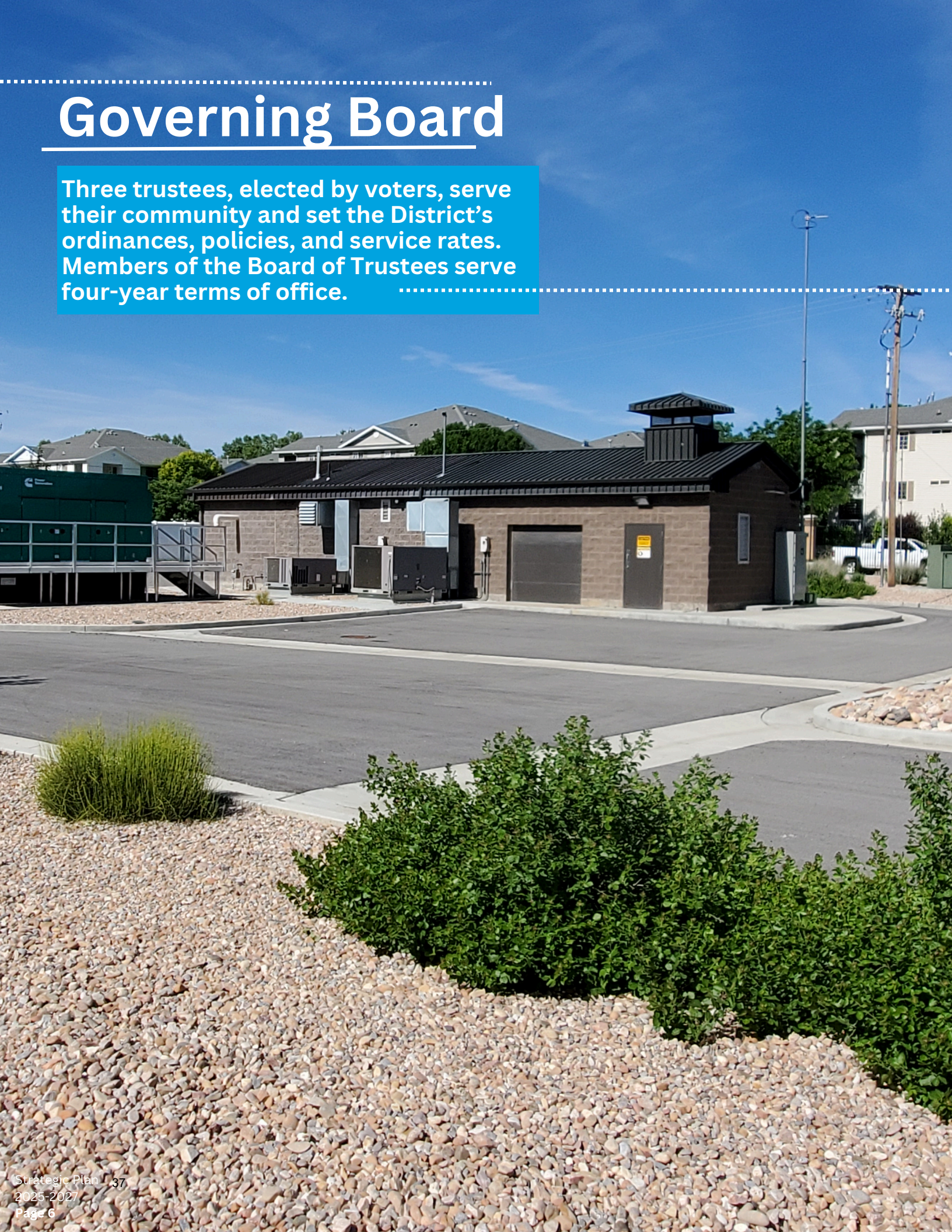
The fundamental goal of the District's Strategic Plan is to ensure that our mission, vision, and values are consistently aligned and executed. By offering clarity and focus, the plan helps us maintain direction in our water services and ensures that the entire District is unified in working toward common objectives. With sound planning, responsible financial management, comprehensive master plans, a focus on the community, and a prepared, adaptable workforce, the District is well-equipped to meet the needs of our established customer base while upholding the high standards of water service that our community expects and deserves.



**General Manager
Jason Helm, P.E.,
and the Board of
Trustees**

Governing Board

Three trustees, elected by voters, serve their community and set the District's ordinances, policies, and service rates. Members of the Board of Trustees serve four-year terms of office.





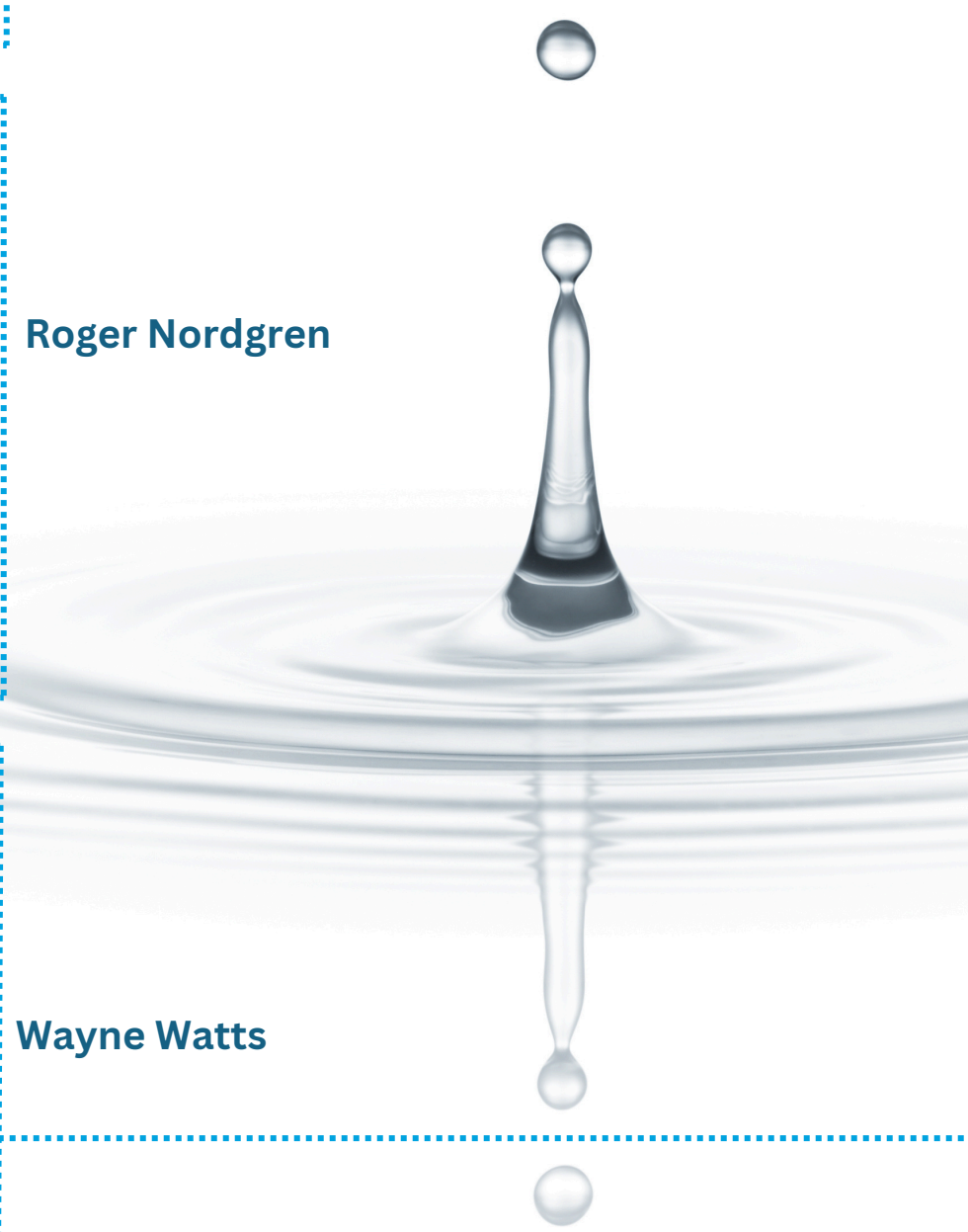
Debra Armstrong
Board Chair



Roger Nordgren



Wayne Watts



Overview

The District has more than 27,000 accounts serving a residential population of more than 130,000, mostly within West Valley City.



The Granger-Hunter Improvement District is a culinary water and sewer service provider. The District provides safe, reliable water service to a population of more than 130,000 (over 27,000 connections) within approximately 25 square miles of West Valley City. The District's service area boundaries are bounded on the north by Salt Lake City water system, the northwest by Magna Water, the southwest by Kearns Improvement District, the southeast by Taylorsville-Bennion Improvement District, and on the east the Jordan Valley Water Conservancy District (JVWCD) and South Salt Lake City.

The District employs 78 people and operates and maintains more than 375 miles of water lines, 9 storage reservoirs, 8 deep water wells, approximately 350 miles of wastewater collection lines and 12 wastewater pump stations. The District continues to upgrade its infrastructure to ensure that these assets are maintained in proper working order and that they comply with all state and federal regulations.

The District's water supply comes from its sources and through a contract with JVWCD, the wholesale water agency in this area. The Central Valley Water Reclamation Facility (CVWRF) treats the wastewater collected by the District. This facility serves the needs of the District and six other local governments. Granger-Hunter owns approximately 25% of the infrastructure at CVWRF.



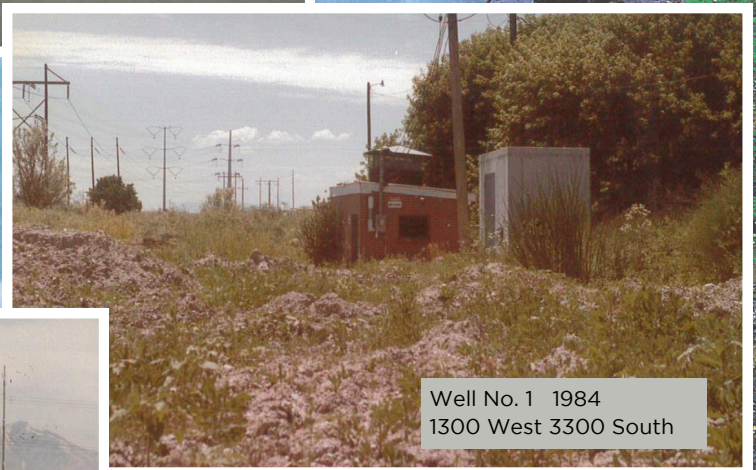
History



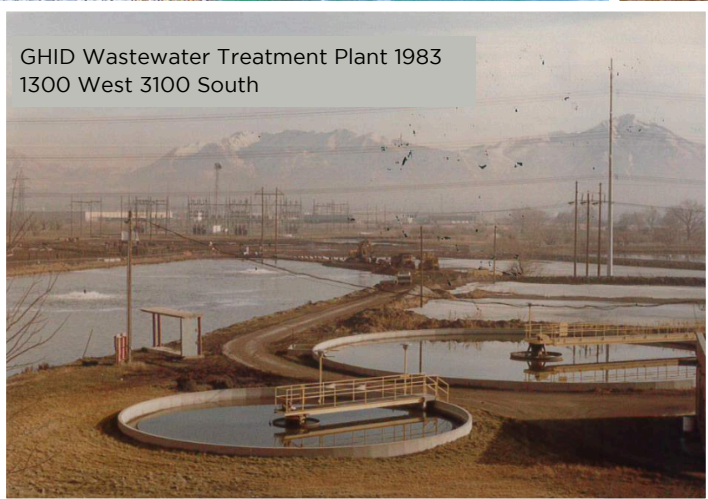
GHID Main Office 1958
3146 West 3500 South



GHID Main Office 1971
3146 West 3500 South



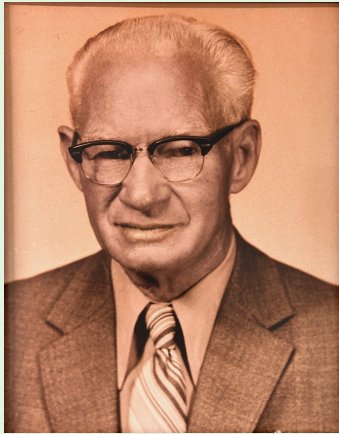
Well No. 1 1984
1300 West 3300 South



GHID Wastewater Treatment Plant 1983
1300 West 3100 South



Willard J. Jones
Served from 1953-1959



Lester O. Larson
Served from 1953-1961



Estel L. Wright
Served from 1953-1963

In November 1949, the Board of County Commissioners of Salt Lake County adopted a resolution declaring its intentions to create a special district. A public hearing was held on January 4, 1950, and nine days later, on January 13, 1950, Granger-Hunter Improvement District was officially created to provide potable water and sanitary sewer service. In January 1953, the first three trustees were elected: Lester O. Larson, Willard J. Jones, and Estel L. Wright. In the early years, most of the day-to-day and managerial functions were handled by the Trustees.

In late 1958, the Board hired Walter Brock as the first full-time general manager when Estel Wright, who was functioning as District Manager, stepped back from his day-to-day role. In January 1972, Gerald Larson was appointed General Manager. F. David Warr, Clint Jensen, and Jason Helm have also served as General Manager of the District.

Operation Service Profile

25

square mile
service area

375

miles of
water line

9

storage
reservoirs

8

deep
wells

5

booster
pump stations

1

water
treatment plant

350

miles of
sewer line

12

wastewater
pump stations

3450

fire
hydrants

6700

sewer
manholes



As the local provider of water, an essential service, the District realizes its importance in shaping the overall health and welfare of the community.

Mission

Stewards of water that is delivered clean and safe for daily use and collected responsibly to protect public health and our environment.

Improving quality of life today-creating a better tomorrow.

Vision

Values

- Safety
- Integrity
- Community Stewardship
- Fiscal Responsibility
- Quality
- Leadership
- Sustainability

Motto

Be It:

Foster consistency, openness, fairness, justice, and self-respect.

Own It:

Taking ownership of those assets for which we have been given stewardship.

Lead It:

Setting the direction, building the vision, and using creativity to accomplish the District's mission.

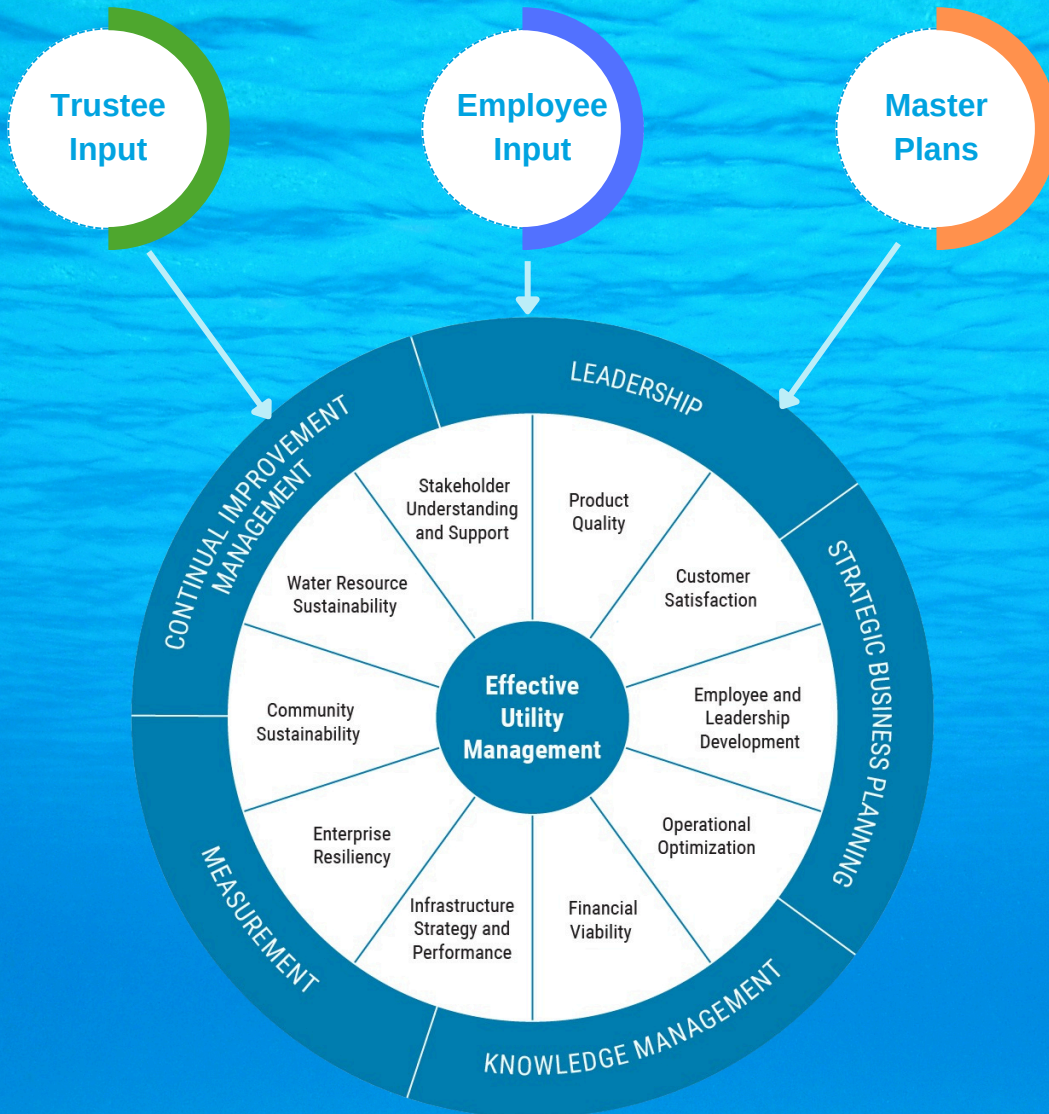
Do It:

Acting on our values to accomplish the Districts' mission.



Strategic Planning Process

Mission and Vision



Operational Priorities



Granger-Hunter's strategic planning process is designed to set overall goals and objectives for the District and develop a plan to achieve them. It involves stepping back from day-to-day operations and becoming more proactive than reactive as an organization. The Strategic Plan provides District Management with clear direction and establishes what the operational priorities should be. With a three-member board of various backgrounds, opinions, and focus, it is important to obtain a consensus on the direction of the organization. The plan is a roadmap providing direction for the efforts of everyone involved in forwarding the District's mission. The plan identifies areas of focus so that efforts can be concentrated and timed appropriately.

The process used to develop this strategic plan was founded on the AWWA document *Effective Utility Management- A Primer for Water Sector Utilities*. Attributes identified in this primer provide useful and concise goals to improve organization-wide performance. The attributes describe desired outcomes that are applicable to all water and wastewater utilities. They comprise a comprehensive framework related to operations, infrastructure, customer satisfaction, community sustainability, natural resource stewardship, and financial performance.

The 2025-2027 Strategic Plan was developed collaboratively by the management team, trustees, and staff using the self-assessment tool provided in the Primer. This process helped identify key priorities and opportunities aligned with the attributes, our mission, vision and values. The highest-ranking attributes from this assessment will serve as the guiding framework for the next two years. They are listed below:

- **Customer Satisfaction** - Provide reliable, responsive, and affordable services in line with expected service levels.
- **Employee and Leadership Development** - Recruit, develop, and retain a workforce that is competent, motivated, adaptive, and safety-focused.
- **Financial Viability** - Effectively balance long-term debt, asset values, operations and maintenance expenditures, and operating revenues.
- **Infrastructure Strategy and Performance** - Plan infrastructure investments consistent with community needs, anticipated growth, system reliability goals, and relevant community priorities.
- **Water Resource Sustainability** - Ensure the availability and sustainable management of water for the community and watershed.

Customer Satisfaction

Enhance customer and community engagement to increase public awareness of the water industry and the District, while continuing to provide exceptional customer service.



STRATEGY: **ENHANCE AND BUILD** public awareness of the District’s priorities, initiatives, programs, and services

- Initiatives:**
- Advance the District’s efforts to create communication plans for emergency response
 - Advance the District’s web and social media presence
 - Enhance internal communications, tools, and technology to disseminate information to District staff effectively
 - Enhance education, outreach, and communication tools to the public on the understanding of water supply constraints, conservation, rates, and water usage
 - Develop a water assistance program



Employee and Leadership Development



Foster a workforce culture of employee development and sustainability.

STRATEGY: **COORDINATE WORKFORCE** planning to enhance development opportunities, workplace culture, recruitment, retention, and succession

- Initiatives:**
- Ensure job descriptions are reflective of job duties and provide inclusive development opportunity
 - Enhance employee on-boarding to reflect District’s Mission, Vision, and Values
 - Develop skill levels and expertise requirements to link future staffing needs and retention of critical knowledge
 - Enhance management informal workforce engagement
 - Advance broad-based leadership and management skills training
 - Develop training program for all staff covering core organizational functions



Financial Viability

Operate the District in a financially sustainable and transparent manner.



6

5

4

3

2

STRATEGY: **MAINTAIN** a long-range financing plan that sets forth the long-term funding needs of the District

- Initiatives:**
- Maintain the 10-year financial and master plan
 - Develop and review annually a Board accounting policy surrounding restricted reserve balances
 - Develop and review a Board accounting policy regarding the District's debt to equity ratio
 - Enhance tracking system to estimate full cost of providing services
 - Seek grants/forgivable loans or other low-cost financing options for capital improvements



PREPARED FOR:  GRANGER-HUNTER
PREPARED BY:  BOWEN COLLINS ASSOCIATES

GRANGER-HUNTER
IMPROVEMENT DISTRICT
WATER MASTER PLAN

JUNE 2022



PREPARED FOR:  GRANGER-HUNTER
PREPARED BY:  BOWEN COLLINS ASSOCIATES

GRANGER HUNTER
IMPROVEMENT DISTRICT
SEWER MASTER PLAN

JUNE 2022

Infrastructure Strategy and Performance

Plan infrastructure investments consistent with District goals and priorities.

STRATEGY: **MAINTAIN** and replace aging infrastructure, develop new infrastructure & water supply, and remain current with regulations

- Initiatives:**
- Enhance condition performance standards for each type of capital asset
 - Update hydraulic models
 - Review and update full life-cycle cost estimates and depreciation studies to determine expected life cycles
 - Complete next phases of SCADA system upgrades
 - Explore innovative solutions for underground asset replacement or restoration solutions
 - Develop plan for PFAs testing and potential regulations
 - Develop Lead & Copper management plan and processes



Water Resource Sustainability



Ensure the availability and sustainable management of water for the community and watershed.

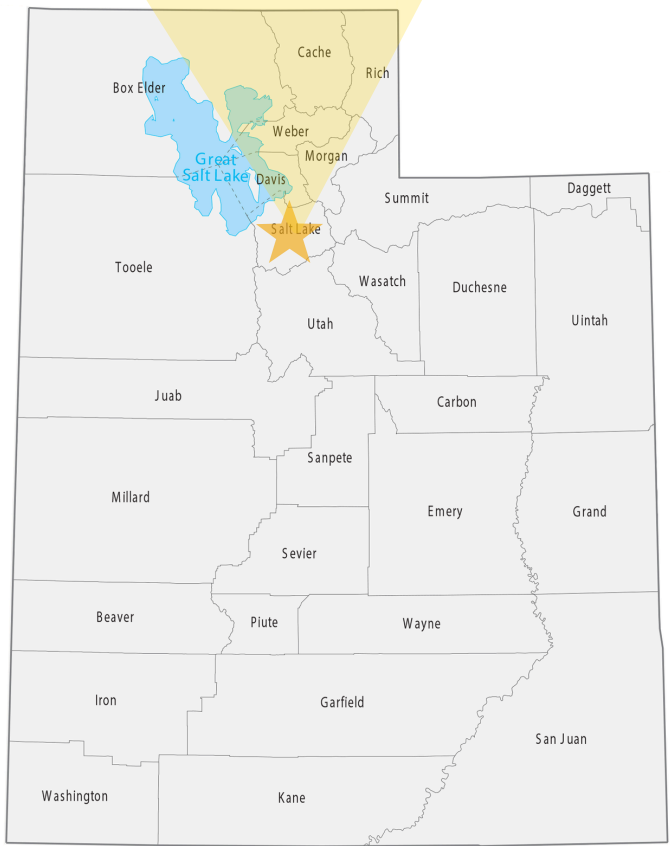
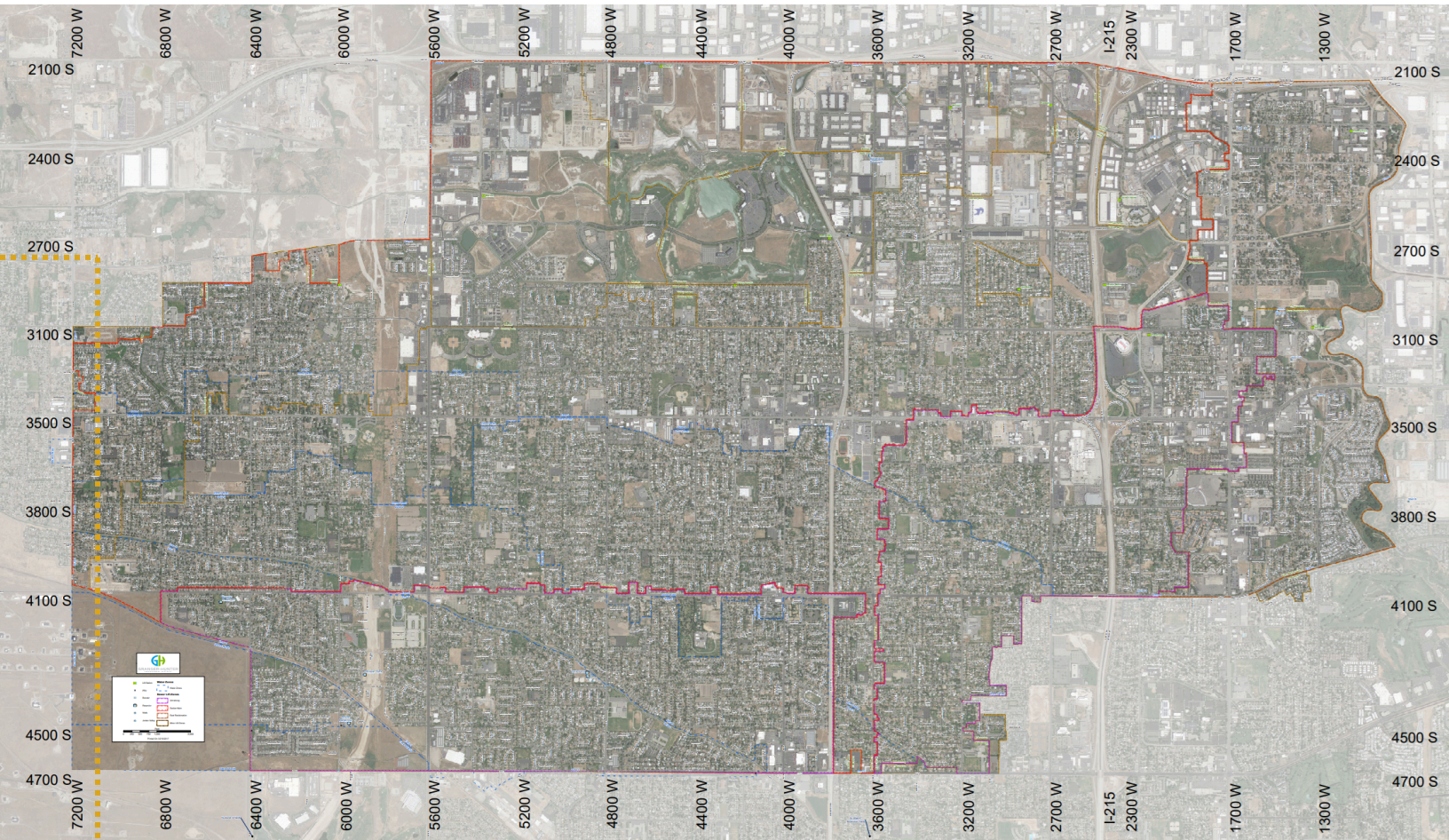
STRATEGY: **DEVELOP** appropriate water reliability planning program and sustainable supply and demand management

- Initiatives:**
- Complete project to construct new deep well
 - Enhance the water loss tracking and management program
 - Explore conservation innovation and messaging
 - Develop plan for peak hour demand management
 - Explore drought management plan and determine acceptable trigger levels
 - Develop, monitor, and optimize program to reduce BOD and TSS in wastewater diverted to Central Valley



Service Area

Granger-Hunter Improvement District
Service Area



The Future...

We commit to building and improving the strategies outlined in this plan and in developing performance measures that will assist in analyzing, developing, and reporting the outcomes to the public which we serve.





2888 South 3600 West
West Valley City, UT 84119
801-968-3551

ghid.gov

GRANGER-HUNTER IMPROVEMENT DISTRICT



GRANGER-HUNTER
IMPROVEMENT DISTRICT

Employee Handbook

Revised September 2024

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CHAPTER 1 INTRODUCTION

AT-WILL EMPLOYMENT

All employees at Granger-Hunter Improvement District (District) are considered to be employees at-will. Employment-at-will means that you as an employee may quit your job with the District at any time for any or no reason just as the District may discharge you at any time for any or no reason. The at-will status of employees at the District may not be altered by any oral or written statement or promise by anyone.

This handbook is for general guidance only. The policies and procedures expressed in this handbook, as well as those in any other personnel materials that may be issued from time to time, do not create a binding contract or any other obligation or liability on the District. Furthermore, any written material distributed to employees pursuant to state or federal law does not impose any contractual liability on the District. The District reserves the right to change its policies and procedures at any time for any reason without notice.

1.1 Welcome

It is our pleasure to welcome you as an employee of Granger-Hunter Improvement District (District). We hope your employment will be of mutual benefit to both you and the District. Our goal is to maintain our reputation for excellence and quality. To accomplish this goal, we strive to employ the most qualified people and encourage them to do the best job possible.

This handbook has been designed to give all employees a detailed overview of policies that are specific to our organization, as well as describe some key procedures, guidelines, and benefits available to employees of the District. We urge you to read it carefully and to request more information if you have any questions.

1.2 Vision, Mission, Values, and Motto

Vision Statement: Improving quality of life today – creating a better tomorrow.

Mission Statement: Stewards of water that is delivered clean and safe for daily use and collected responsibly to protect public health and the environment.

Values: These values make the District what it is, and without them, success will be difficult to achieve or define. The values instill confidence, earn respect, and create loyalty throughout the organization and community. They are the values that will anchor our resolve in the most difficult situations. Since our organization is very diverse, and there is a myriad of functions make it work efficiently and effectively, these values are the unifying elements for everyone and provide a common ground by which we can measure all of our actions.

Safety

Integrity

Community Stewardship

Fiscal Responsibility

Quality

Leadership

Sustainability

Motto: Our motto is a simplified approach to enhance the way that the District’s vision, mission and values are communicated within our operations internally, as well as externally to our patrons and stakeholders.

BOLD

- Be it: Honorable – being worthy of honor. Having a good name or public esteem.
- Own it: Stewardship – the job of supervising or taking care of something.
- Lead it: Initiative – the ability to assess and initiate things independently.
- Do it: Empowerment – the authority or power given to someone to do something.

1.3 Company History

The District was organized in 1950 and currently provides water and sewer services to approximately 130,000 people in a 24.5 square mile area in the central portion of Salt Lake County. The boundaries of the District roughly parallel those of West Valley City, the State of Utah’s second largest city. The District operates and maintains more than 375 miles of water lines, nine storage reservoirs, eight deep water wells, approximately 320 miles of sewer collection lines and thirteen sewer pump stations. The District continues to expand and upgrade its systems to ensure that the District’s assets are maintained in proper working order and remain in compliance with all state and federal regulations.

1.4 Administration

- A. The District is governed by a Board of Trustees (Board), the members of which are elected or appointed in conformance with the laws of the State of Utah. The Board exercises all powers and duties in the operation of District assets as are ordinarily exercised by the governing body of a political subdivision. The Board has ultimate responsibility and authority in the administration of the affairs of the District.
- B. The District General Manager manages the day-to-day operations and affairs of the District and the delegation of such responsibilities to other members of District Management.
- C. “District Management” means the District General Manager, and the Assistant General Manager(s).

- D. Directors are included in the designation “supervisory personnel.” When a Director delegates responsibility to a division manager, the division manager has supervisory authority in fulfilling the delegated assignment.

1.5 Policy Statement

- A. This document includes the personnel policies and procedures of the Granger-Hunter Improvement District (District). It is referred to as the Employee Handbook (Handbook). This Handbook replaces all other previous manuals, personnel policies, rules and benefits. This manual sets forth District policy and procedures for personnel administration as required in Chapter 7 of the Administrative Policy and Procedures Manual.
- B. The information contained in this manual shall be considered District policy. The Board of Trustees reserves the right unilaterally to modify, delete or add to the personnel policies contained in this document at any time. The administration of all matters dealt with in this manual is the responsibility of the General Manager.
- C. The General Manager may establish additional rules and procedures as deemed necessary for the efficient and orderly administration and supervision of the District, provided that such rules and procedures do not conflict with those established in this manual.
- D. A copy of this manual, as well as any subsequent amendments or revisions, will be made available to all employees of the District. Employees will be asked to review this manual and complete the Employee Acknowledgment of Receipt form on an annual basis.
- E. These policies are for general guidance only. The policies and procedures expressed in this manual, as well as those in any other personnel materials that may be issued from time to time, save and except those policies and procedures pertaining to discipline, do not create a binding contract or any other obligation or liability on the District. Furthermore, any written material distributed to employees pursuant to state or federal law does not impose any contractual liability on the District. The District reserves the right to change its policies and procedures, including those pertaining to discipline, at any time for any reason without notice.

CHAPTER 2 EMPLOYMENT

2.1 Equal Employment Opportunity

The District is dedicated to the principles of equal employment opportunity (“EEO”) for all applicants and employees in compliance with both state and federal laws. We prohibit unlawful discrimination against employees or applicants for employment on any prohibited basis, including race, color, sex, age over forty, religion, national origin, genetic information, military status, sexual orientation, gender identity, disability or any other status protected by applicable federal, state or local law.

2.2 Anti-Discrimination and Harassment Policy

The District strives to maintain a work environment free of discrimination and unlawful harassment. In doing so, the District prohibits unlawful harassment based on age 40 and over, race, sex, color, religion, national origin, disability, military status, genetic information, or any other status protected by applicable federal, state or local law. This policy applies to all employees, including managers, supervisors, co-workers and non-employees such as customers, clients, vendors, consultants or any others who conduct business with the District.

- A. Prohibited Conduct. Unlawful harassment includes verbal or physical conduct that has the purpose or effect of substantially interfering with an individual’s work performance or creating an intimidating, hostile, or offensive work environment. Actions based on an individual’s age 40 and over, race, sex, color, religion, national origin, disability, military status, genetic information, or any other applicable status protected by law will not be tolerated. Prohibited behavior may include but is not limited to the following:
1. Written form such as cartoons, emails, posters, drawings, or photographs
 2. Verbal conduct such as epithets, derogatory comments, slurs or jokes
 3. Physical conduct such as assault, or blocking an individual’s movements
- B. Reporting Procedure for Employees. If any employee believes that he or she has been subject to any such discrimination or harassment, the employee must notify the employee’s Director, an Assistant General Manager, the HR Manager or any other member of District Management with whom the employee feels comfortable.
- C. Reporting Procedure for Management. Any Director or member of management who has knowledge of any incident of harassment or discrimination prohibited by this policy is *required* to report such information to a member of the District’s Management.

- D. Action on Complaint. An employee who brings a complaint in good faith will not be adversely affected. The complaint will be properly investigated, and any remedial action that is necessary and appropriate will be taken. Any employee who brings forward a complaint, may not necessarily be notified of action taken.

2.3 Sexual Harassment Policy

The District strongly opposes sexual harassment and inappropriate sexual conduct. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature, when:

- Submission to such conduct is made explicitly or implicitly as a term or condition of employment
- Submission to or rejection of such conduct is used as the basis for decisions affecting an individual's employment
- Such conduct has the purpose of effecting or unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment

The harasser can be a co-worker or someone who is not an employee, such as a customer, vendor or visitor. The harasser and the victim may be a man or a woman and the victim does not have to be of the opposite gender. The victim does not need to be the person harassed but could be anyone affected by the offensive conduct.

- A. Prohibited Conduct. It is a violation of federal and state law to harass a person because of that person's gender. It is the policy and goal of the District that all employees have a right to work in an environment free from sexual harassment. The District will not tolerate or permit sexual harassment of its employees in any form, and such conduct may result in disciplinary action up to and including termination of employment.

B. Examples of Sexual Harassment

1. Sexual harassment may take various forms and may be verbal, physical or visual. Sexual harassment may include repeated offensive sexual flirtations, advances or propositions, continual or repeated verbal abuse of a sexual nature, graphic verbal commentaries about individuals or individuals' bodies, degrading words or names, sexually suggestive displays, e-mails, pictures or objects in the workplace and other harassment of a sexual nature.
2. A manager's, supervisor's, or co-worker's threat or insinuation, either explicitly or implicitly, that an employee's refusal to submit to sexual advances will adversely affect the employee's work environment or any conditions of employment may also be sexual harassment.

3. While these examples do not provide a complete list of what may be deemed to be sexual harassment under the law, the District hopes that any harassment will be avoided if all employees act professionally and treat each other with respect.
- C. Additional Prohibited Conduct. The District will not permit any conduct that interferes with an employee's work performance or creates an intimidating, hostile or offensive work environment.
- D. Reporting Procedure for Employees. Any employee who believes he or she has been the target of sexual harassment at work is encouraged to inform the offending person verbally or in writing that such conduct is unwelcome and offensive and must stop. If the employee does not wish to communicate directly with the offending person, or if such communication has been ineffective, the employee has other means to report allegations of sexual harassment and pursue a resolution. If any employee believes that he or she has been sexually harassed, the employee should notify any Division Supervisor, Division Manager, Director, HR Manager, an Assistant General Manager or any other member of District Management with whom the employee feels comfortable.
- E. Reporting Procedure for Management. Any Director or member of District Management who has knowledge of any incident of harassment prohibited by this policy is **required** to report such information to an Assistant General Manager or the General Manager.
- F. Action on Complaint. The District will promptly investigate a complaint of sexual harassment and take any remedial and/or disciplinary action that is necessary and appropriate. The investigation shall be undertaken by the Assistant General Manager of Administration or Human Resource Manager, a Director appointed by the General Manager, and the District's legal counsel. An employee who brings a complaint in good faith will not be adversely affected. The District strictly prohibits and does not tolerate unlawful retaliation against any employee for reporting or suspecting harassment in good faith or otherwise cooperating in an investigation. All forms of unlawful retaliation are prohibited including any form of an adverse action including termination, compensation decreases, poor work assignments, discipline, intimidation and threats of physical harm. Any employee who believes he or she is being retaliated against must contact the General Manager immediately. An employee who has been determined to have engaged in retaliation will be subject to appropriate disciplinary action, up to and including termination.

2.4 Consensual Romantic or Sexual Relationships Policy

The District discourages romantic or sexual relationships among staff because such relationships can create compromised work environment, whether that may be conflicts of interest regarding the employment relationship, or where the relationship blurs the boundaries between appropriate personal and business interactions.

- A. Relationships with Direct Authority. If any employee of the District enters into a consensual relationship that is romantic or sexual in nature with a member of his or her staff (an employee who reports directly or indirectly to him or her), or if one of the parties is in a supervisory capacity within the District, the parties shall promptly notify the Human Resources Manager or an Assistant General Manager.
- B. Relationships within District Employment. Employee off-duty conduct, as it relates to consensual romantic or sexual relationships, is regarded as private, as long as such conduct does not blur boundaries of appropriate interactions within the workplace. During work time and in working areas, employees are expected to conduct themselves in an appropriate workplace manner that does not interfere with others or with overall productivity.

Employees not in a supervisory capacity within the District may choose to disclose and address potential conflicts with the Human Resources Manager or Management. If employees allow personal relationships with co-workers to adversely affect the work environment, employees may be subject to disciplinary action.

Any marriages between employees must be immediately disclosed to the Human Resources Manager, as such relationships are subject to the Nepotism policy below.

- C. Disclosure and Potential Action. Once the relationship is made known to the District, the Human Resource Manager and Management will review the situation in light of all facts (i.e. reporting relationships, effects on productivity, effects on coworkers, and potential external effects to the organization) and will determine whether one or both parties need to be moved to another job or department. If there are no other jobs available for either party, the parties will be given the option of terminating their relationship or resigning.
- D. Reporting of Sexual Harassment and Retaliation. If an employee believes he or she has been subject to sexual harassment or retaliation by a current or former romantic partner in the workplace, he or she must notify any Division Supervisor, Division Manager, Director, HR Manager, an Assistant General Manager or any other member of District Management with whom the employee feels comfortable, in accordance with the Sexual Harassment Policy above.

2.5 Nepotism

Except as provided in this Handbook, the District will not employ a relative of a current District trustee, officer, or employee, and no trustee, officer, or employee of the District shall hire, employ, appoint, recommend, or vote for the appointment of a relative for employment with the District unless the District General Manager finds that the relative is a volunteer as defined by the District. In addition, the following apply:

- A. No trustee, officer or employee of the District shall supervise a relative unless there are at least two levels of supervisory management between the trustee, officer, or employee and the relative.

- B. No trustee, officer, or employee of the District may evaluate a relative's job performance or recommend or approve salary increases for the relative.
- C. For the purposes of this policy, "relative" means mother, father, husband, wife, son, daughter, sister, brother, grandfather, grandmother, uncle, aunt, nephew, niece, grandson, granddaughter, first cousin, mother-in-law, father-in-law, sister-in-law, brother-in-law, son-in-law, daughter-in-law, step-child, step-father, step-mother, step-sister, step-brother, or as otherwise determined by the District in its sole discretion.
- D. A volunteer is defined as someone working for no compensation derived from District funds.

2.6 Selection and Recruitment

The District generally fills open positions with current, qualified employees when a qualified employee is available. Usually, all open positions shall be posted in-house and may also be posted publicly for outside applicants for a period of 7 calendar days. Internal applicants may be considered if they are in good standing with the District, i.e. not on any active corrective actions. External postings of open positions may be accomplished through the Utah State Department of Workforce Services; by posting open-position notices at local universities, colleges or other public offices; by placement from temporary employment services; from resumes on file submitted from the general public (no longer than one year); by posting notice on the District's website; or any other source that meets the needs of the District.

2.7 Employee Referral Program

The District recognizes our employees are the most valuable resource we have to promote the advantages and benefits of being employed with the District. As such, the District may provide financial incentive to employees who refer others to full-time employment with the District.

Program Guidelines: The available incentive amount in a calendar year is based on budgeted approval, and is offered under the following criteria:

1. The candidate must name the current employee during the interview process, either by naming them in the referral section of the application, or directly confirming with the hiring manager or Human Resources during the interview process.
 - a. The current employee may also submit their referral via email to Human Resources.
2. Once the candidate is onboarded, the new hire and recommending employee must both remain employed for six (6) months.
 - a. Any exceptions to this requirement must be made by the General Manager.

3. At the end of the waiting period, the referral incentive will be added to the recommending employee's direct deposit during the next payroll cycle.

2.8 Introductory Period

When first employed by the District or when re-employed by the District after termination for any reason, an employee shall serve an introductory period for three months. The purpose of these introductory periods includes but is not limited to determining whether the employee can properly perform the duties and responsibilities of the position and comply with pertinent rules, regulations, and policies of the District, and whether the employment relationship should continue. An introductory period may be extended by the District up to an additional three months. Employees may serve an introductory period again in connection with a promotion, a transfer between departments, a lateral job change, or other job status change.

2.9 Employment References

All requests for a job reference about a current or former employee shall be communicated to the Human Resources Manager. The District's responses, if any, shall be limited to a confirmation of employment, with relevant dates and positions held and to that information requested in accordance with the Utah Governmental Records Access and Management Act.

2.10 Background Checks

A. Background Checks.

1. The District may require a criminal history background check under the following conditions
 - a. From an applicant as a condition of employment;
 - b. Periodically from existing employees if, in the judgment of the District, the employee is in a position to affect the safety or security of its or water or wastewater system or to affect the safety or well-being of District patrons; and,
 - c. From a person seeking access a condition of acquiring access.
2. If a background check discloses that an applicant or a person seeking access failed to disclose accurately a criminal history, the District may deny or, if conditionally given, immediately terminate the applicant's employment or the person's access.

- a. If an applicant or person seeking access accurately disclosed the relevant criminal history and the background check discloses that the applicant or person seeking access has been convicted of a crime that indicates a potential risk for the safety of the District's water or wastewater system or for the safety or well-being of District patrons, the District may deny or, if conditionally given, immediately terminate the applicant's employment or the person's access.
3. The District shall provide written notice to the person who is the subject of the background check that the background check has been requested.
- B. Criminal Activity. Employment may be denied or terminated and access to the District's water and wastewater system may be denied or terminated, at the discretion of the District, to any applicant or person seeking access, if a background check reveals a conviction, a finding of guilt by reason of insanity or mental incompetency, or entry of a no-contest plea, in any jurisdiction, for the following:
1. Any felony offense, however described; or,
 2. A misdemeanor offense involving dishonesty, fraud, deceit, or misrepresentation; or, theft; or, the use of, or a threat to use, physical force and/or a weapon against a person or property.
- C. Written Notice to Person Whose Employment is Denied or Terminated. If the District denies or terminates the employment of a person because of information obtained through a criminal background check under this chapter, the District shall:
1. Notify the person in writing of the reasons for the denial or termination; and,
 2. Give the person an opportunity to respond to the reasons and to seek review of the denial or termination through applicable portions of the District's Discipline and Grievance Policies.

2.11 Separation from Employment

Whenever an employee leaves the District's employment, the District asks that the employee give the District two weeks' notice before the last day the employee intends to work. Before an employee's departure, the employee should have an exit interview with the employee's Director and Assistant General Manager of Administration or Human Resource Manager to return all District property in the employee's possession, to discuss the employee's experience and impressions of working for the District, as well as any issues or questions the employee may have concerning benefits and insurance.

A. Types of Termination.

- a. An employee may voluntarily resign from the District and is encouraged to give two weeks' notice. The employee should submit a letter of resignation to the Department Director, Human Resource Manager or a member of Management.
 - b. An employee may be terminated for disciplinary reasons as outlined in this Handbook.
 - c. An employee who meets the qualifications for retirement in the Utah Retirement System may elect to retire.
 - d. It is possible that budgetary constraints or reorganization of work assignments could require a reduction in the work force.
- B. Outstanding Pay. This section describes the payment of compensation due to an employee upon termination of employment.
- a. The employee will receive pay through the last day worked, including any overtime, on-call, or other types of compensation earned.
 - b. Any accumulated, unused vacation leave, floating holiday and compensatory time will be paid at the employee's then-current gross hourly rate, less any applicable taxes and withholdings.
 - c. Any accumulated, unused sick leave will be forfeited except as provided to an employee who qualifies for retirement and as outlined in Chapter 7 of this Handbook.
 - d. An employee who elects voluntary retirement may have other benefits which are outlined in this Handbook.
 - e. An employee who is terminated by the District shall receive a final paycheck within 24 hours.
 - f. An employee who voluntarily resigns shall receive a final paycheck on the next regular payday.

CHAPTER 3 COMPENSATION

3.1 Compensation Plan

A. The District has implemented the following compensation plan:

1. Market System. The District's compensation system is based upon a market system and seeks to achieve equity with the external job market while maintaining an equitable internal structure. In accordance with maintaining this internal and external equity, the District may perform job analyses, market analyses, internal structure analyses, and salary structure redesign as often as is deemed necessary by the General Manager. Adjustments to the compensation system and structure may be made as approved by the Board.
2. Grades and Salary Ranges. The compensation system consists of established grades which group together jobs with similar market pay and similar knowledge, skills, and abilities. Each grade is defined by a salary range consisting of a minimum, midpoint, and maximum. The midpoint is based upon the external market rate for the various jobs within that salary range. The salary range structure may be adjusted as market conditions indicate and as approved by the Board.

Employee pay may be placed anywhere within the salary range. When hiring a new employee or promoting an existing employee, the General Manager has the discretion to place the employee anywhere between the minimum and maximum of the applicable salary range based upon the employee's knowledge, skills and abilities, previous experience, and job market conditions. Employees who choose to move into a lower grade job may be required to take a pay cut to an appropriate level in the lower grade.

3. Salary Increases. Salary increases may be given annually as budgeted for and approved by the Board. Merit increases are given based on employee performance in accordance with employee evaluation processes. The General Manager may authorize other increases as necessary to resolve certain inequities or in response to market conditions, or as otherwise deemed necessary.

An employee's pay may be frozen if it is above the maximum of the salary range. Or, if an employee's cost of living or merit increase takes his pay over the salary maximum, pay may be frozen at the maximum.

4. Licensure and Certification Advancement. Eligible employees who obtain specified licensures, certifications, and other job-related qualifications applicable to their positions, as determined by the General Manager, may be considered for a fixed annual stipend. This stipend amount shall be set at

approximately 5% of entry level wage and may be adjusted as necessary to market conditions. Approved licensures and certifications include a State of Utah Commercial Driver's License, Water Distribution Operator Certification Grade IV, Wastewater Collection Operator Certification Grade IV, and others an approved by District management. Eligibility shall be primarily but not exclusively focused on employees with field staff designation and EFRE participation for positions that are grades 11 through 15 if an approved licensure or certification is earned. Other employee certification eligibility shall be considered for management review based on the applicability of the advancement to the employee's work and the benefit to the organization. Exceptions to these eligibility criteria shall be considered and reviewed by management up to an including grade 16 positions, provided the employee provides supporting involvement in areas such as organizational advancement, customer support, and field and emergency response programs or other similar. The general intent of the advancement stipend is to develop and support technically trained staff, provide key services to the customer base, back critical emergency response programs, and sustain institutional knowledge transfer through extended employee retention.

5. Special Merit and Bonuses. In accordance with budget allowances, the Board of Trustees or the General Manager may authorize special merit increases or bonuses on a limited basis to certain employees for outstanding performance or meritorious services. These increases/bonuses will not be a regular or scheduled event and will be given within budget allowances.
6. Meeting Job Requirements. The District, in seeking job applicants for vacant positions, must use the job description to describe and advertise job openings. Applicants must meet the requirements for employment or may be hired at ten percent below the salary range until they meet the requirements for employment (usually 6 to 12 months). This in no way restricts management from making changes in job descriptions as technology and circumstances dictate.

CHAPTER 4 EMPLOYEE CLASSIFICATION

4.1 Exempt Employees

Exempt employees are exempt from the overtime provisions of the Fair Labor Standards Act (FLSA) and therefore are not eligible for overtime compensation.

4.2 Non-Exempt Employees

Non-exempt employees are entitled to the payment of overtime as required by state and federal law.

4.3 Full-Time Employees

Full-time employees are individuals whose employment is contemplated to continue for more than six months and who work at least 40 hours during the regular workweek. Full-time employees are eligible to receive the benefits normally provided as outlined in this handbook. For the purpose of medical benefits only, full-time employment and benefit eligibility is defined at 30 hours or more during the regular workweek.

4.4 Part-Time/Seasonal Employees

Part-time/seasonal employees are individuals whose employment is contemplated to continue for less than six months or who work fewer than 20 hours during the regular workweek. Seasonal employees are employees who work 40 hours per week for less than 6 consecutive months. Part-time and seasonal employees are not eligible to receive the benefits normally provided. Board members are considered part-time employees.

4.5 Employees Who Change Classifications

If a full-time position is filled by an individual previously working part-time for the District or if a part-time or full-time position is filled by an individual previously working for the District as a seasonal employee, the individual's length of service for determining eligibility for benefits commences on the date he/she begins work under the full-time classification. No previously worked time shall be considered in calculating benefit eligibility except as required by Utah Retirement Systems.

4.6 EFRE Designation

Notwithstanding any classification in this chapter, all District employees are subject to designation as Emergency First Response Employee ("EFRE") from time to time. The responsibilities, schedule, and compensation policies governing employees during their EFRE assignments are detailed in Chapter 5. All District employees who are EFRE hold a safety sensitive position because of the situation to which the employee may need to respond.

CHAPTER 5 WORK SCHEDULES

5.1 Attendance and Punctuality

The needs of the District dictate that employees be present and ready to work at their scheduled starting time and, with the exception of their scheduled lunch period, remain for their scheduled hours of work. Occasionally, situations may arise that will delay an employee from getting to work at the proper starting time. Employees who are going to be late for work for any reason should make every attempt to contact their Division Manager or Director or member of management beforehand. Should lateness become excessive, the employee may be subject to disciplinary action up to and including termination.

5.2 Workweek

The District's workweek runs from Monday morning at 12:01 a.m. to the following Sunday evening at 12:00 midnight and shall consist of 40 hours.

5.3 Schedules

For the purpose of efficient operation and effective service to the community, District Management, at its sole discretion, determines the scheduling of the employees' work shifts. District Management also has sole discretion to modify work schedules to meet the needs of the District or to promote efficiency of District operations.

A. Employees' work schedules are determined by their Directors; seasonal changes in working hours are determined and approved by District Management.

B. Employees requesting special scheduling or time off should submit their request to their Director in a timely manner so special arrangements can be made. If no arrangements can be made, the request may be denied.

1. Special scheduling may include the request to work from home if the employee's position is deemed eligible. Once eligibility is confirmed, the Director and Assistant General Manager will work with the employee to ensure the work environment is appropriate and will be conducive to productivity.

2. Requests to work from home may be temporary, intermittent, or long-term as determined by the Director and Management. Formalizing the request and approval will be processed through GHID's Telecommuting Policy, which can be found on the Human Resources tab on GHID's Intranet site.

5.4 Working Scheduled Hours

A. District employees are expected to work the hours for which they are scheduled. Any employee working at any time other than the established schedule must

obtain the approval from their Director. Typically, the District schedules employees to work four-10 hour shifts per workweek. The normal working hours of the District are from 6:30 a.m. to 6:00 p.m., Monday through Thursday. All employees are expected to work the hours for which they are scheduled. Any working hours scheduled outside of the normal working hours must be approved by District Management.

- B. All full-time employees are expected to take a lunch break each day. Lunch breaks are to last 30 minutes and are unpaid. If an employee takes a longer/shorter lunch, it is the employee's responsibility to report this to the Director so the time card can reflect the additional time taken.
- C. Overtime hours to be worked must be authorized by District Management or a Director. On-call and other employees who are called upon to assist with an emergency situation that occurs outside of the normal working hours of the employee will receive compensation as outlined in Section 5.5 or 5.7. An employee's failure to obtain authorization or approval to work overtime may result in disciplinary action up to and including termination.
- D. "Off-the-clock" work is prohibited. Employees are to record all work time as specified in section 6.4 of this Handbook
- E. If an employee's emergency requires a schedule change, the employee must contact the employee's Director at the earliest opportunity to verify authorization of any changes.
- F. Except for employees who are on scheduled leave, no employee may be absent from work without authorization from the employee's Director. Any employee who is absent without authorization for more than three (3) consecutive work days will be considered to have resigned. The District, in its sole discretion, may waive this requirement when the District Management determines such waiver is appropriate.

5.5 Overtime/Compensatory Time

Occasionally, the District requests work outside of normal scheduled work hours, and provides compensation based on employment classification.

A. Non-exempt Employees

1. Non-exempt employees will be compensated for overtime as required by law.
2. Overtime must be authorized by the employee's Director except as outlined in section 5.4(C), above.
3. Non-exempt employees will be paid one and one-half times the employee's regular hourly rate of pay for all hours worked in excess of

40 during the employee's regular workweek. Employees may receive in lieu of overtime compensation, compensatory time off at a rate not less than one-and-one-half hours for each hour of employment for which overtime compensation is required. It shall be the responsibility of the Director to determine whether overtime work will be allowed and whether an employee receives cash payment or compensatory time off. If a Director determines to pay an employee for overtime worked in a cash payment, such payment shall be made in conjunction with the pay period in which the overtime took place.

4. When determining overtime compensation, Chapter 7 of this Manual provides policy as to the determination of what is considered as time worked. However, the General Manager, during a Level II or greater emergency, has the discretion to compensate an employee that is not on stand-by overtime as described in 5.7(B) regardless as to whether the employee used vacation or sick leave during that week.
5. Directors will attempt to provide employees with reasonable notice when the need for overtime work arises. However, due to unforeseen circumstances, advance notice may not always be possible.
6. Failure to comply with this policy may result in disciplinary action up to and including termination.

B. Exempt Employees

1. Compensatory time off may be granted to an exempt employee (as classified by the FLSA) but there is no legal requirement or obligation of the District to grant compensatory time off to exempt employees. If an exempt employee is required to work more than 40 hours per week, District Management may choose to grant compensatory time off. Compensatory time will be granted on an hour-for-hour basis. Exempt employees are not entitled to receive compensation for unused compensatory time at termination of employment.

5.6 EFRE Assignments

Because the District provides necessary services to the community around the clock every day of the year, employees must be available to respond to emergencies at any time. On a rotating basis, employees will be assigned to serve as Emergency First Response Employee ("EFRE").

A. Designation

The EFRE is an employee designated to be available to respond first to Phase I, II or III emergencies.

1. A **Phase I** emergency is a general call out -- *e.g.*, a meter needing to be turned back on after a shut off, a leaky meter needing repair, or any small matter.
2. A **Phase II** emergency includes situations such as a break in a water main line, a plugged or backed up sewer.
3. A **Phase III** emergency is a major catastrophe to which multiple units must respond and/or to which District Management must respond.

B. Duration

The EFRE assignment covers a seven-day period, beginning at the end of the EFRE's work on Monday and ending at the commencement of the EFRE's regular shift the following Monday. If a holiday falls on a Monday, the employee that is currently the EFRE will remain on call and coordinate with the next EFRE a transfer of phone and equipment.

C. Duties

During EFRE assignment, the designated employee works the regularly scheduled assignment. In addition, the employee must be available to respond to any emergencies reported.

1. The EFRE will respond to emergency calls by traveling to the problem site or by telephone contact with the calling party, evaluating the reported problem and notifying the appropriate employees to respond to the problem.

D. Substitution for EFRE

Another employee may substitute for the designated EFRE but only with the approval of the designated on-call administrator. The originally designated EFRE shall have sole responsibility for obtaining approval. Failure to obtain approval or failure of the substitute to perform EFRE duties properly may result in disciplinary action up to and including termination against either the designated EFRE or the substitute or both.

5.7 Emergency Call Outs, Call-back, EFRE Pay and Premium Pay

All employees shall be available to return to work at any hour if called to do so by the designated Emergency First Response Employee, by any District Director by any member of District Management. An employee's failure to comply with an emergency call out request may result in disciplinary action up to and including termination.

A. Call-back Safety

The District intends that employees do not work continuously without adequate rest. Therefore, if an employee works at least three hours between 10:30 P.M. and 5:30 A.M the employee will be required to leave work. Once the employee has been off

for at least eight hours, the employee may return to work to complete the remainder of the regularly scheduled shift. The District will then consider the employee to have worked all hours of that shift. If there are less than two hours remaining in the employee's shift, the employee shall not be required to return to work and the District will consider the employee to have worked all hours of that shift. Employees may elect to use paid time off in lieu of returning after the call back safety requirement. An employee's time away from work under this policy shall not be counted toward eligibility for overtime pay. No compensatory time shall be awarded under this policy.

B. Compensation for EFRE

Non-exempt employees are compensated on an hourly basis for all time worked in response to Emergency call outs. Non-exempt employees are also eligible for stand-by (on-call) pay as approved in the annual budget for each 24-hour period of stand-by status as an EFRE. Employees on stand-by status are required to keep themselves available for service by staying within contact range and being able to report to the District office or job site within thirty minutes. Non-exempt employees who are not on EFRE status and respond to Emergency call outs shall receive stand-by pay for all Emergency responses made during a single 24-hour period (i.e. 12:00 midnight to 11:59 pm). Exempt employees are not eligible for stand-by pay.

C. Responding to Emergency Call Outs / Reporting Time Pay

An eligible non-exempt employee who responds to assist EFRE without advanced notice or scheduling will be paid on an hourly basis for all hours worked and will also be paid an additional two hours of straight time pay, which is not counted as hours worked.

While exempt employees are generally not eligible for additional pay when they work additional hours, exceptional circumstances may arise in which exempt employees are granted additional compensation for substantial time spent responding to assist EFRE outside of their normal work hours. Each case must be review by District Management and approved for a specific time period. Approval for additional compensation should be requested by the employee in advance, or as soon as possible after the circumstances become known. Once approved, the exempt employee will be eligible for the daily on-call stipend, and will be paid on an hour for hour basis with a rate set annually based on the District's Compensation Program Grade 17.

D. Premium Pay

Non-exempt employees who work outside of the normal shift in adverse conditions shall be paid a premium rate of 150% of their normal hourly rate for each hour worked outside of their regularly scheduled shift. This premium rate applies if the employee is performing work associated with repairs or other similarly unscheduled after-hours work in adverse conditions as determined by the supervisor and approved by the Director. Employees receiving premium pay shall be compensated with premium pay for each hour worked up to forty hours per week. All hours

worked over the normal 40-hour workweek shall be compensated in accordance with Section 5.5 of this Manual.

E. Meal Plan

When approved by management, an employee may receive meal allowances as designated by the department head and/or management when the employee works continuously for a minimum of four (4) hours beyond their normally scheduled shift. An employee may be eligible to receive an additional allowance for each subsequent four (4) hour period worked continuously beyond their normal scheduled shift.

CHAPTER 6 EMPLOYEE PAY

6.1 Pay Period

The District's pay period shall be a two-week period. The pay period shall begin at the start of the regular Monday morning work shift and shall continue for two weeks, as designated by District Management and approved by the Board of Trustees.

6.2 Payday

The District's payday shall be the Thursday immediately following the Sunday ending each pay period.

6.3 Payday Falling on a Holiday

If the Thursday designated as payday falls on a holiday, payday shall be the Wednesday immediately preceding the regular Thursday payday.

6.4 Payroll Forms

Each non-exempt employee must record hours worked in the District's time-keeping system. The following rules must be observed regarding this system:

- A. If for any reason an employee fails to record the employee's time or records it incorrectly, the employee should see the employee's Director or District Management immediately so that the omission or error can be corrected by the Director or member of District Management.
- B. An employee may record only the employee's own time. Recording or altering another person's time record may result in disciplinary action up to and including termination. Employees should report errors immediately to their Director.
- C. A Director may record or alter an employee's time sheet only after notifying that employee.

- D. An employee must clock out when the employee leaves the premises for personal reasons.
- E. Employees should sign their time sheets at the end of each pay period, as specified in Section 6.5 below, provided that the time sheets are correct.

6.5 Time Sheets Submitted to the Assistant General Manager/Human Resource Manager

Directors, or other employees designated by the General Manager, will complete pay period time sheets from time records. Completed pay period time sheets, accompanied by the Director's and employee's signatures attesting to the accuracy of the report, will be submitted to the Accountant for payroll processing. The Controller will maintain a file of the time sheets in accordance with the Utah Records Retention Schedule.

6.6 Payroll Deductions

- A. Deductions required by law will be made from each employee's wages. These deductions include but may not be limited to federal and state income taxes or garnishments.
- B. Other deductions permitted by law may be made from an employee's paycheck with the Board's approval and the employee's written permission.

6.7 Method of Payment

The District pays all employees through direct deposit into the employee's bank account and distributes payroll vouchers to its employees on pay day.

6.8 Advances

The District will not give advances in pay.

CHAPTER 7 EMPLOYEE BENEFITS

7.1 Insurance Benefits

The District provides group insurance plans to eligible employees. Part-time and seasonal employees are not eligible for District health and dental insurance programs or District life and disability insurance programs.

A. Health and Dental Insurance

New full-time employees become eligible to receive health and dental insurance on the first day of the month following their date of hire with the District. Information on health and dental coverage is provided in the summary plan description. Additional information may be obtained from a member of District Management or the HR Manager.

B. Health Savings Accounts

The District has established health savings accounts in compliance with the Internal Revenue Code. Additional information about this benefit and eligibility requirements may be obtained from the plan documents from a member of Management or the HR Manager

C. Life Insurance, Long-term Care and Disability Insurance

Life insurance, long-term care and disability insurance are available to all full-time employees. Further information on life/long-term care/disability coverage is available in the summary plan description. Additional information may be obtained from a member of District Management or the HR Manager.

7.2 Pension and Retirement Benefits

Full-time District employees are eligible to participate in the District's retirement and pension programs. Part-time and seasonal employees are not eligible to participate in District retirement or pension programs.

A. District Defined Contribution Plan

Information on the District's defined contribution plan is available in the summary plan description. Additional information may be obtained from a member of District Management or the HR Manager.

B. Utah State Retirement Plan

District employees participate in the Utah Retirement Systems (URS) defined benefit plan which plan and benefits are determined by the Utah State Legislature. Employees hired by the District, or another URS participating employer, prior to July 1, 2011 participate in the Tier 1 retirement system and are subject to the terms

and conditions established by URS for this system. Employees hired by the District, or another URS participating employer, on or after July 1, 2011 participate in the Tier 2 Hybrid Retirement System or the Tier 2 Defined Contribution Plan and are subject to the terms and conditions established by URS for these systems.

Effective January 1, 1980, the District exempted itself from the Social Security retirement program and therefore Social Security benefits are not accrued for District employees. All employees are required to pay the Medicare tax.

Board members are ineligible to participate in the URS defined benefit plan, due to their limited, part-time status, but may participate in the retirement savings plan as permitted by URS rules.

An employee with a minimum of 25 years of service credit in Tier 1, or 30 years of service credit in Tier 2 in the Utah Retirement System and at least 5 years of service with the District is eligible to purchase up to five additional years of service credit from the URS. For employees with at least 25 (Tier 1) or 30 (Tier 2) years of service with the District, the District will share in the cost to purchase up to five years of service based on the following table, subject to Board approval.

Years of Service with the District

Age	25/30	26/31	27/32	28/33	29/34	30/35
<=60	50%	50%	50%	60%	70%	80%
61	60%	60%	60%	60%	70%	80%
62	60%	60%	60%	60%	70%	80%
63	70%	70%	70%	70%	70%	80%
64	70%	70%	70%	70%	70%	80%
65+	80%	80%	80%	80%	80%	80%

For employees that have worked less than 25 years with the District, they can still qualify for a purchase of service years provided the employee has enough service credit with the URS. The following table will apply for employees with less than 25 years of service with the District who desire to purchase service credit:

Years of Service Purchase

Age	District Share	Minimum 5 Years of District Service	Minimum 10 Years of District Service	Minimum 15 years of District Service	Minimum 20 years of District Service

<=60	50%	1 year	2 years	3 years	4 years	
61	60%	1 year	2 years	3 years	4 years	
62	60%	1 year	2 years	3 years	4 years	
63	70%	1 year	2 years	3 years	4 years	
64	70%	1 year	2 years	3 years	4 years	
65+	80%	1 year	2 years	3 years	4 years	

The retiring employee should notify the District in writing and in a timely manner of their desire to retire and take advantage of this benefit so that appropriate amounts can be included in the District's annual budget.

7.3 Paid Leave

A. Holidays

1. Upon hire, full-time and part-time employees are eligible to receive holiday pay on the following holidays:

New Year's Day	Pioneer Day
Martin Luther King Day	Labor Day
Presidents' Day	Veteran's Day
Memorial Day	Thanksgiving Day
Juneteenth	Christmas Day
Independence Day	Floating Holiday

2. For each observed holiday, including the "floating" holiday, full-time employees will be paid at the regular rate of pay for the same number of hours the employee was regularly scheduled to work on that day. Holiday pay for each non-full-time employee shall be calculated by multiplying the employee's current hourly rate by the average number of hours the employee worked each day in the two pay periods immediately preceding the holiday.
3. Overtime will accrue during holiday weeks on the same basis as any other week, except that employees will be credited for a day's work on the holiday without having worked.
4. Holiday pay will be calculated and included in the pay period in which the holiday occurs.
5. If any of the holidays, under Section 1 above, fall on a Saturday or Sunday, then the following Monday shall be the observed holiday and the District will be closed for business.

6. If any of the holidays, under Section 1 above, fall on a Friday, then the employee will be credited with a “floating” holiday that may be used during or after the pay period in which the holiday occurs.

B. Sick Leave

1. Full-time employees of the District are eligible for paid sick leave upon hire. No paid sick leave is provided to part-time, seasonal or temporary employees. Sick leave will accumulate at the rate of .04625 hours for each straight-time hour worked from the commencement of employment until termination of employment. Only straight-time hours worked will be considered for purposes of the sick leave calculation. Hours worked also include all other paid leave hours. Overtime hours are not included in the calculation.
2. Employees are required to report illness to their Director or Division Manager/Supervisor as soon as possible before their scheduled work shift. Employees must also report illness on each subsequent day of an unscheduled absence. Notification must include the reason for and probable length of the absence.
3. In the event of an employee’s separation from the District for any reason other than retirement, as defined by the Utah Retirement Systems, the employee forfeits accrued, unused sick leave time. In other words, the District will not pay out any accrued, unused sick leave time *unless* an employee retires from the District.
4. Paid sick leave is a benefit provided by the District to full-time employees to support employees in times of personal or family illness. An employee’s sick leave utilization may be restricted when, in the opinion of the employee’s Director, the employee is abusing the benefit. At the discretion of District Management or the employee’s Director, a physician’s note or other evidence of illness may be required if the illness extends for three days or more.

C. Vacation Leave

1. Full-time employees of the District are eligible for vacation pay and begin to accrue vacation time immediately upon hire. Paid vacation time is available for use after it is accrued. No paid vacation is provided to part-time, seasonal or temporary employees.
2. The employee’s hire date as a full-time employee is used to determine the employee’s length of service with the District for purposes of calculating accrual of vacation time.
3. Only straight-time hours worked will be considered for purposes of the vacation leave calculation. Hours worked also include all other paid leave hours. Overtime hours are not included in the calculation.

4. Employees accrue vacation time as follows:

<u>Year of Service</u>	<u>Hourly Rate</u>	<u>Hours Accrued Per Paycheck*</u>	<u>Hours Accrued Per Year*</u>	<u>Hours Eligible for Carry Over</u>
1st year	.03846	3.08	80	312
2 nd year	.046125	3.69	96	312
3rd-10th	.05775	4.62	120.12	312
11 th -15 th	.0673	5.38	140	312
16th-20th	.077	6.16	160.16	312
21st-25th	.084625	6.77	176.02	312
26th +	.092375	7.39	192.14	312

*Hours accrued assumes the employee works at least 80 hours during the pay period.

5. For each day an employee is on paid vacation time, the employee's accrued vacation will be reduced by the number of hours for which that employee is regularly scheduled to work.
6. If a holiday falls during an employee's paid vacation, the employee will receive holiday pay for the day, and no deduction of accrued vacation will be made for that day.
7. An employee's vacation time must be approved in advance by the employee's Director, and such approval is subject to the work load in the employee's department, as determined by the District in its sole discretion. The District reserves the right to grant vacation time in such a way as to meet business needs. If two or more employees in the same department request vacations at the same time and the Director determines that it is not in the District's best interest to grant both requests, the Director will grant the request received first.
8. Full-time employees may carry a maximum of 312 total hours of accrued vacation time into the calendar year immediately following the calendar year in which it accrues. Vacation time in excess of 312 hours is forfeited if not used before the end of the calendar year.
9. Vacation leave shall not be taken unless an employee has accrued in advance a sufficient number of hours as those to be used, except as approved by the General Manager or other member of Management.

D. Compensatory Leave

1. A full-time employee who has earned compensatory time will be allowed compensatory leave. Time off for compensatory leave shall be requested so far in advance as reasonably possible. All compensatory leave must be

approved by the immediate supervisor and the Director or a member of management. Consideration will be given to the employee's preference when scheduling leave. However, compensatory leave must be scheduled to provide minimum interference with the continuance of normal operations. Compensatory time earned shall be used within the year it is accrued or will be paid out on the last payroll of the year.

E. Funeral Leave

1. All full-time employees are eligible for benefits under this policy. No paid funeral leave is provided to part-time, seasonal or temporary employees. To be eligible for paid funeral leave, the employee generally must attend the funeral of the deceased. Proof of attendance may be required by the employee's Director or District Management.
2. The employee must request the funeral leave with their Director or member of Management. Paid funeral leave is granted according to the following schedule:
 - a. An employee is allowed up to 3 consecutive working days off in the event of the death of an employee's immediate family member, which includes spouse, child, parent, grandparent, grandchild, sibling, father-in-law, mother-in-law, any step-relation defined above or as otherwise determine by the District in its sole discretion
 - b. An employee is allowed up to one day off in the event of the death of an employee's relative not listed in the preceding sections, to attend funeral or memorial functions.
3. These provisions do not include any additional travel time required to attend the funeral. An employee may, with approval from their Director, use available vacation leave for additional time off, as necessary.

F. Court Leave

1. A full-time employee who is required by municipal, state or federal governments to perform court duty as a juror or witness shall be granted leave for the duration of such duty at the employee's regular rate of pay. Any compensation received as payment for court duty shall be endorsed over to the District. An employee summoned for court duty shall give the District as much advance notice as possible.

G. Training Leave

1. A full-time employee who is required to travel or attend conferences, association meetings, workshops, etc. or other official specialized training relating to the

District will be considered to be on training leave. No training leave is provided to part-time, seasonal or temporary employees.

2. A non-exempt employee on training leave will be paid his or her regular hourly rate of pay for all travel time and attendance at the conference, meeting or presentation.
3. The District will pay approved registration fees and expenses for lodging and travel, subject to the Travel Policy as outlined in Chapter 13 of this Handbook.

H. Workers' Compensation

1. The District maintains workers' compensation insurance coverage for all employees as required by state law. This insurance provides medical and wage loss coverage for injuries sustained while an employee is working for the District. All job-related injuries, illnesses, and accidents, regardless of severity, must be reported immediately to the employee's Director and safety officer (**and in all situations within 24 hours**).
2. An employee's failure to report work-related injuries or accidents immediately may adversely affect the availability of workers' compensation benefits to the employee and may subject an employee to disciplinary action up to and including termination.

I. Restricted Duty Policy

1. Except as otherwise provided by law, an employee who is recovering from an illness and/or medical treatment may receive up to 30 consecutive calendar days of Restricted Duty over a rolling three-year period. "Restricted Duty" means work assignments that are less physically demanding than the employee's normal work assignments.
2. To qualify for Restricted Duty, an employee must (1) not be on probation or subject to discipline; (2) provide to the employee's Director or member of Management a note from a medical doctor that describes the work restrictions of the employee and proposes a period of time for light duty; and (3) receive the prior written permission of the General Manager or Assistant General Manager with direct oversight. Permission does not need to be granted and is based on the needs of the District. An employee on restricted duty may be assigned temporarily to any department, division or position in the District.
3. Nothing in this policy limits the rights an employee may have under the Americans with Disabilities Act or the Family and Medical Leave Act.

7.4 Unpaid Leave

A. Family and Medical Leave

1. The District intends to comply with the requirements of the Family Medical Leave Act (FMLA) which allows an eligible employee up to a total of 12 weeks of unpaid leave during a rolling 12-month period under certain qualifying conditions. An employee who has been employed with the District for at least 12 months and who has worked at least 1,250 hours during the previous twelve-month period may be entitled to a maximum of twelve (12) weeks or 480 hours of unpaid family or medical leave (“Family Leave”). Details and conditions of FMLA leave are described in the Federal notice provided upon request, “Employee Rights and Responsibilities Under the Family Medical Leave Act.” A current copy of this federal notice is attached to this employee manual as Attachment A.
2. For determining the 12-month period in which an employee's 12 weeks of leave may occur, the District will use the rolling 12-month period measuring backward from the date an employee uses any FMLA leave.
3. To the extent that the employee has accrued sick and/or vacation leave, the employee is required to take Family Leave up to 80 hours paid. The balance of Family Leave will be unpaid. Paid leave will not accrue while the employee is on unpaid leave. For intermittent leave purposes, the paid time off requirement will renew on an annual basis with the FMLA approval.

B. Unpaid Personal Leave

1. Full-time Employees
 - a. In its sole discretion, the District may allow full-time employees to take unpaid personal leave.
 - b. Full-time employees who have completed one hundred eighty (180) days of employment with the District may apply for unpaid personal leave of up to 90 days in any 365-day period by submitting a written request to District Management thirty (30) days in advance of the requested beginning of the leave. The notice requirement may be waived if District Management determines that circumstances do not permit thirty (30) days’ notice.
 - c. Approval of a request for unpaid personal leave will be made in writing, and a copy of such approval will be kept in the employee’s personnel file.
 - d. Employees on unpaid personal leave accrue no District benefits but may continue insurance plans by **pre-paying** their own premiums for such plans **before** leave is taken.

- e. At the end of unpaid personal leave, the District will offer the employee any position then open for which the employee is qualified. Employees seeking unpaid personal leave are advised that the District makes no promise that any position will be available upon their return. Furthermore, if there happens to be a position for which the returning employee is qualified, that position may not be the same job or at the same rate of pay that the employee had before taking unpaid personal leave.

2. Part-time Employees

In its sole discretion and on a case-by-case basis, the District may allow part-time employees to take unpaid personal leave in an amount determined by the District.

7.5 Military Leave of Absence

The District will grant military leave of absence as required by law. An employee who is on active military service shall be allowed supplemental salary equal to the difference between military pay (taxable income on a military pay voucher) and District pay (base salary) when the employee's military pay is less than District pay, for a period of 24 months beginning on the commencement of military service. A copy of military orders and documentation of military pay will be required for salary supplementation.

- A. Health Benefits. The District shall continue to pay its portion of the cost of medical and dental benefits for a period of up to 24 months following the commencement of active military service, unless the employee elects to drop coverage with the District during their leave of absence. The employee may use accrued sick leave and/or annual leave, to the extent available, to pay the employee's portion of the benefits (if required); otherwise, the employee is responsible for paying their respective portion. The Board, in its discretion, may approve exceptions to this policy on a case-by-case basis. Certain benefits may also be extended in accordance with COBRA.
- B. Medical Examination. When an employee is released from active military service and is ready to return to work at the District, that person may be sent for a medical examination and for alcohol and drug testing at the District's expense. The purpose of the examination is to determine the employee's fitness for re-employment.
- C. Benefits. An employee, having been released from active military service, who is returning to employment with the District, shall retain all annual, sick, and other leave to which the employee was entitled immediately prior to the commencement of active military service, except any leave used to pay for health benefits under Section 7.5 A. above. An employee shall also receive and earn benefits and compensation at a level not less than that to which the employee would have been entitled had that person not been absent due to active military service. The employee will not receive annual leave

or sick leave accruals while on long-term military leave and will not be paid for holidays.

7.6 Short-Term Military Leave

Any employee who is required to report for short-term military service should request approval from the employee's Director.

- A. Such leave will be granted, provided that arrangements can be made to have the work performed by others. If suitable arrangements cannot be made, it may be necessary for the employee and the District to request an exemption from tour of duty.
- B. An employee who has completed the introductory probationary period, will be compensated for the difference between District pay and military pay for the maximum of 80 hours per year for short-term military leave, if military pay (taxable income on a military pay voucher) is less than District pay (base salary).
- C. The District shall consider military leave longer than two weeks served under its Military Leave of Absence policy.
- D. Required weekend duty should be on the employee's own time. If necessary, the employee should make arrangements so that he is not scheduled to work on those weekends.
- E. All benefits as outlined in this chapter will continue to accrue to the employee when short-term military leave is granted.

7.7 Disability Leave

The District provides long-term disability insurance coverage for its employees. An employee who is receiving temporary disability payments from the long-term disability insurance carrier may be granted, at the discretion of the Director and Assistant General Manager of Administration, leave without pay for all or part of the period during which such disability payments are received. An employee on long-term disability leave status will not continue to accrue annual or sick leave.

An employee on long-term disability leave may use up to three hours of annual leave or sick leave per day to supplement the disability payments received from the long-term disability insurance but the total compensation, disability benefits plus annual leave or sick leave payments, cannot exceed 100% of the employee's base reportable salary. Contributions to the District's retirement plans will be based only on the wages paid to the employee through the use of annual or sick leave used unless stipulated by the Utah Retirement Systems.

The District will continue to provide health insurance coverage for employees who are on long-term disability leave at the employee's own expense. Benefit entitlements based upon length of service will be calculated as of the last paid workday before the start of the long-term disability leave of absence if the employee fails to return to work.

7.8 Education Leave

To encourage its employees to continue their education so that they may be of increased value to the District, in its sole discretion and on a case-by-case basis, the District may approve an employee's leave from work on a part-time or full-time basis for a limited period of time so that the employee may attend classes relevant to the employee's specific job assignments with the District.

7.9 Training and Development

A. Purpose

The District encourages and promotes the self-improvement of its employees and may provide financial assistance to employees who pursue and complete mutually advantageous educational courses. The purposes of the education and training program are:

1. To ensure that employees are fully trained for their current positions.
2. To prepare employees for positions in which they will be able to make even greater contributions to the achievement of District goals.
3. To improve employees' commitment to their jobs and to the District.

B. Tuition Assistance Program

To assist employees in the pursuit of continuing education, the District may provide financial assistance for the following programs or courses:

1. Associates, bachelors or master's degree programs which are applicable to an established career position at the District
2. Courses required for the completion of a degree
3. Individual courses that will enhance the employee's skills in a current job or prepare the employee for another established job within the District. This may include certificate programs or individual classes for continuing education if a letter grade or pass/fail is issued upon completion of the course.

C. Program Guidelines

The annual reimbursement amount is based on a calendar year and is offered to employees who meet the following criteria:

1. Employees must be employed by the District in a full-time position for a minimum of twelve (12) consecutive months, have satisfactory job performance and is not on a probationary status.
2. Employees must submit an education plan to District Management for approval as part of the annual budget. Employees must attend classes on their own time and will not receive wages for time spent in class or traveling to or from class. Employees should make every effort to take classes outside of regular work hours; however, irregular work schedules may be considered on a case-by-case basis but must be approved by the employee's direct supervisor and Director. (Certain District positions may not allow for irregular work hours and the employee may need to move to a different position that can accommodate irregular work hours, when one becomes available and if the employee can qualify for the position.)
3. When classes are completed, the employee must give District Management a copy of the employee's transcript along with copies of receipts for tuition, fees, books and supplies;
4. Eligible education costs include tuition, fees, books, supplies and equipment necessary for the class, and fees for the purpose of testing. Costs for supplies the employee may keep after the course (such as computers, calculators, software, tools, etc.) are not eligible for reimbursement.
5. Based on the employee's grades, the District will reimburse the employee for all or part of the eligible educational expenses in an amount not to exceed \$5,000.00 per calendar year. The District will reimburse up to 100% of the educational expenses if the employee receives an A or B grade or a passing grade if no letter grades are given. Any class with a "C" grade may be eligible for up to 50% reimbursement.
6. Any employee who receives a reimbursement will be expected to continue employment with the District beyond the reimbursement date. If the employee terminates employment with the District for *any* reason within 12 months of the reimbursement, the employee must repay the total reimbursement amount to the District and/or it will be deducted from the employee's final paycheck. If an employee terminates after 12 months but before 24 months from reimbursement, the employee will be required to repay 2/3 of the reimbursement amount. If an employee terminates after 24 months but before 36 months from reimbursement, the employee will be required to repay 1/3 of the reimbursement amount.

7. An employee who receives grants, scholarships, Veteran's Administration benefits or other educational financial aid must completely utilize these funding sources prior to receiving any District assistance funds.

D. Professional Licenses, Registrations, and Certifications

The District will pay for an employee's professional licenses, certifications, registrations, and renewals as required by the employee's job. In addition, the District will pay for renewal costs of water and wastewater operator certifications and commercial drivers' licenses administered by the State of Utah, whether the renewals or certification are required for the employee's job or not.

7.10 Other Post-employment Benefits

A. Accrued, Unused Sick Leave

With regard to accrued but unused sick leave, an employee who qualifies for retirement, as defined by the Utah Retirement Systems, may select *one* of the following options:

1. Payment in cash equal to 100% of the value of the employee's accrued, unused sick leave; or
2. Sick leave conversion to health and dental insurance with 12 hours of accrued unused sick leave being the equivalent of 1 month of fully paid insurance coverage. If the retiring employee is sharing in any cost of the insurance premium, and continues on the same plan after retirement, the retiring employee is responsible for any additional premium cost. The post retirement insurance benefit is available until the sick leave balance has been exhausted or the employee is eligible for Medicare benefits. This benefit is also available to an employee's legal spouse until the sick leave balance has been exhausted or the spouse is eligible for Medicare benefits. The sick leave conversion benefit will continue for the employee's spouse even upon the death of the retired employee subject to the same provisions as outlined in this chapter.

- B. Other benefits that may be required by law.

CHAPTER 8 ETHICS, CONDUCT AND DISCIPLINE

8.1 Ethics

The very nature of governmental business makes establishing and maintaining good public relations one of the most important aspects of a job with the District. District employees provide services to District residents every day. The public's impression of the District's performance of its duties, its efficiency, and its value is formed by their experiences with District employees. Therefore, it is important for each employee to treat the public courteously, even in difficult situations. The District imposes certain requirements on its employees to ensure that there is no public perception of conflicts of interest, including without limitation the following:

- A. District employees and Board members are subject to the Utah Public Officers and Employees Ethics Act (Ethics Act) and the Utah Procurement Code (Procurement Code). As such, the acceptance of a gift by any employee, officer or Board member shall be in accordance with the provisions outline in the Ethics Act and Procurement Code. It is the responsibility of the employee, officer or Board member to ensure compliance with this section. Employees and Board members are not permitted to accept any offer that is in cash. All non-cash offers shall be reported to the employee's Director or District Management prior to accepting the offer. Neither an employee or Board member shall accept a gift having a value in excess of \$50.00. However, an employee or Board member may accept an occasional, non-pecuniary gift that has a value in excess of \$50.00 and that either is perishable or time sensitive; provided, the gift is delivered to the General Manager within two days of receipt. The General Manager shall arrange for an appropriate distribution of the gift to all employees, generally, by random drawing to an employee, or as an award to an employee that is publicly given to recognize meritorious service to the District.
- B. Except for the District's Treasurer and Clerk, no employee in the District shall hold an office on the District Board of Trustees or any political office if that position would detract from the employee's performance of their District responsibilities. This restriction shall not apply to voting district officers and delegates.
- C. No District employee or official shall, in the capacity as a District employee or official, make solicitation (whether orally or written) or in any other manner be involved in obtaining any assessments, contributions, or services for any political party from any other employee.
- D. Nothing in sections (2) and (3) above shall be construed to restrict the right of any employee to hold membership in and support a political party, to vote as they choose, to express privately their opinions on political subjects and candidates, to maintain political neutrality, or to attend political meetings after working hours.

8.2 Standards of Conduct

Employees of the District may be disciplined for just cause, including but not limited to inefficiency, incompetency, failure to maintain skills or adequate performance levels, insubordination, disloyalty to the orders of a superior, misfeasance, malfeasance, nonfeasance or reliability.

The following actions shall be considered grounds for disciplinary action, as determined by the District in its sole discretion. This list is not intended to be all-inclusive, but rather a representative sample of the types of actions or behaviors subject to discipline.

1. Unauthorized performance of District services.
2. Repeated failure to timely complete assigned tasks.
3. Neglect of duties, including loitering, loafing, sleeping, or performing personal business during normal working hours.
4. Failure to conduct oneself in a professional and competent manner.
5. Conduct on or off the job which discredits or harms the District, or which affects any employee's ability to perform his duties effectively, or which has the potential to do so.
6. Any action that could create a conflict with District interests.
7. Failure of an employee to train for, to use, or to use properly, safety equipment; or, an employee's violation of District safety rules, procedures, policies, or manuals.
8. Refusal to obey orders or instructions of supervisors pertaining to work duties.
9. Theft of District property, other employees' property or a third party's property.
10. Use of District vehicles or equipment for unauthorized business or for any purpose other than assigned District duty.
11. Abuse of, or damage to, District vehicles, equipment or property.
12. Creating or contributing to unsanitary or unsafe conditions.
13. Failure to be courteous or cooperative with customers, supervisors, fellow employees, or the general public.

14. Failure to be clean and neat in personal appearance as appropriate to the work station or position.
15. Poor driving record or no current driver's license.
16. Smoking in unauthorized areas.
17. Repeated unexcused absences or tardiness.
18. Abuse of sick leave.
19. Unwelcome sexual advances, requests for sexual favors, and other verbal, physical, or visual conduct of a sexual nature toward another employee as prohibited in Chapter 2.
20. Obscene or abusive language or gestures, or malicious gossip.
21. Threatening, intimidating, or coercing fellow employees, or creating an uncomfortable, hostile, or offensive work environment.
22. Horseplay or other inappropriate behavior.
23. Dishonesty in word or conduct.
24. Acceptance of bribes or enticements.
25. Use of alcohol and/or drugs as prohibited by District policy.
26. Violating the District's Drug and Alcohol Policy.
27. Violation of the criminal laws of the United States or the State of Utah.
28. Reckless driving or driving under the influence of alcohol or drugs while operating a District vehicle or while on District business.
29. Retaliating, harassing or discriminating against any Board member, supervisor, co-worker, vendor, client, customer, or other person on the basis of race, color, gender, pregnancy, age, religion, national origin, or disability.

8.3 Whistleblower Policy

A whistleblower as defined by this policy is an employee of the District who reports an activity that is considered to be illegal or dishonest to one or more of the parties specified in this policy. The whistleblower is not responsible for investigating the activity or for

determining fault or corrective measures. District Management and/or Board members are charged with these responsibilities.

Examples of illegal or dishonest activities include:

- Suspected violations of federal, state or local laws.
- Suspected violations of any other District policies or procedures
- Questionable accounting, such as billing for service not provided or for goods not delivered, violations of internal accounting controls or any other auditing or financial matters
- Fraudulent financial reporting

If an employee believes that illegal or dishonest activities have occurred or are occurring or if the employees has a good faith concern regarding conduct that he/she reasonably believes may be illegal or dishonest, the District encourages the employee to promptly take one or more of the following actions:

- Discuss the situation with their immediate supervisor, HR Manager or General Manager.
- If the employee is uncomfortable speaking with their supervisor, HR Manager or General Manager or believes that their supervisor or General Manager has not properly handled their concern or is involved in the conduct at issue, contact a Board member.
- If you do not believe your conduct is being adequately addressed, or you are not comfortable speaking with one of the above-noted contacts, report your concern using one of the methods listed below, through which you may choose to identify yourself or remain anonymous:
 - By mail to Granger Hunter Improvement District, 2888 S 3600 W, West Valley City UT 84119, Attn: General Manager
 - Via the District's intranet site under "Contact" and "Anonymous Report"

All reports will be taken seriously and will be promptly and thoroughly investigated. The specific action taken in any particular case depends on the nature and gravity of the conduct or circumstances reported and the results of the investigation. If a violation has been reported, investigated, and confirmed, the District will take prompt corrective action proportionate to the seriousness of the offense. This action may include disciplinary action against the accused party, up to and including termination of employment or any other working relationship that the offending party may have with the District. Reasonable and necessary steps will also be taken to prevent any further violations.

However, a party who knowingly and intentionally files a false report or provides false or deliberately misleading information in connection with an investigation of a report may face disciplinary action, up to and including termination.

Whistleblower protections are provided in two important areas - confidentiality and against retaliation. Information disclosed during the course of the investigation will, to the extent practical and appropriate, remain confidential, except as may be reasonably necessary under the circumstances to facilitate the investigation, take remedial action, or comply with applicable law. For any violation not reported through an anonymous report, the District will advise the reporting party that the conduct has been addressed and if possible, of the specific resolution. However, due to confidentiality obligations, the District cannot provide the details regarding the corrective or disciplinary action that was taken.

The District strictly prohibits and does not tolerate unlawful retaliation against any employee for reporting or suspecting illegal or dishonest in good faith or otherwise cooperating in an investigation. All forms of unlawful retaliation are prohibited including any form of an adverse action including termination, compensation decreases, poor work assignments, discipline, intimidation and threats of physical harm. Any whistleblower who believes he/she is being retaliated against must contact the General Manager immediately. If an employee does not feel comfortable discussing the alleged retaliation with the General Manager, he/she should report the alleged retaliation through the online anonymous report at the District's intranet site.

Your complaint should be as detailed as possible, including the names of all individuals involved and any witnesses. The District will directly and thoroughly investigate the reported retaliation in accordance with the procedures outlined above. An employee who has been determined to have engaged in retaliation will be subject to appropriate disciplinary action, up to and including termination.

Employees with any questions regarding this policy should contact their Director, HR Manager, an Assistant General Manager or the General Manager

8.4 Discipline Policy

It is the District's policy that all employees are expected to comply with the District's standards of behavior and performance and that any non-compliance with these standards will be remedied. Failure to comply with District policies, standards of conduct, or expectations may result in disciplinary action including counseling, warning, suspension or termination, as determined by the District in its sole discretion.

8.5 Disciplinary Actions

A. Disciplinary actions may include, but are not limited to, any of the following:

- 1.

2. Verbal Warning. For a first level offense, written documentation of the warning may be made by the employee's supervisor and be included in the employee's personnel file.
 3. Written Warning. For the second level offense, formal written documentation of the issue or incident will be recorded and placed in the employee's personnel file.
 5. Disciplinary Suspension. Continued or significant infractions may result in an employee's suspension from work, with or without pay, up to three (3) days.
 6. Discharge from Employment. An employee may be terminated from the District.
- B. Factors which may be considered to determine the appropriate disciplinary action to apply include but are not limited to:
1. Seriousness of conduct;
 2. Employment record;
 3. Employee's willingness or ability to correct the condition;
 4. Effect on the District, its customers and/or its employees; and,
 5. Surrounding circumstances and safety.
- C. Disciplinary Procedures.
1. Any disciplinary action may be made by the employee's supervisor, Division Manager/Supervisor, Director, the Assistant General Manager with ultimate supervisory authority over the employee and/or by the General Manager or their designee. Suspension or termination of an employee must be approved by the Assistant General Manager with ultimate supervisory authority over the employee, and/or by the General Manager or their designee.
 2. Pending a formal decision of disciplinary action and/or an investigation, an employee may be placed on administrative leave with or without pay by the Assistant General Manager with ultimate supervisory authority over the employee, as determined by the District, and/or by the General Manager or their designee. Administrative leave shall not be considered discipline.

3. In the event of disciplinary suspension, disciplinary probation and/or discharge, the Assistant General Manager and/or General Manager or their designee who imposes the discipline shall cause to be prepared a disciplinary summary describing the disciplinary action and the reason(s) for such action.
 4. The employee shall be given a copy of the disciplinary summary.
- D. Assistant General Managers, the District Engineer, Controller and other staff who are under the direct supervisory authority of the General Manager, are subject to the Disciplinary Procedures outlined in this chapter, except, however, that the investigation and determination of just cause for discipline shall be undertaken by the General Manager or their designee, and any appeal hearing shall be held, and written findings made, by the Chair of the Board of Trustees. The decision of the Chair of the Board shall be final.
- F. The General Manager is subject to discipline by the Board of Trustees.

CHAPTER 9 OPEN DOOR POLICY

9.1 Open Door Policy

If an employee wishes to discuss any problems, opinions, or suggestions, the employee will always find an open door and an attentive ear. Generally, the employee should first meet with the employee's immediate supervisor, and depending upon the circumstances, the employee may want to meet with a member of management to discuss the issue.

9.2 Complaint Process

If an employee has a complaint, problem, or misunderstanding, it should be brought to the attention of the employee's immediate supervisor as soon as possible, but no later than five working days after its occurrence. There may be occasions when, because of the circumstances involved, the time requirement may be waived or extended by the District at its discretion. The supervisor will discuss the problem fully with the employee at a time that is mutually convenient. If the employee is not satisfied with the supervisor's response, the employee may appeal to the Division Manager. If an investigation is warranted, such investigation will be conducted by the Human Resources Manager and or a member of District Management. If the employee remains unsatisfied, appeals may continue to the Director, Assistant General Manager having oversight of that department and the General Manager.

CHAPTER 10 MISCELLANEOUS POLICIES

10.1 Drug and Alcohol Testing

The District has implemented a drug and alcohol testing policy for its employees. The policy can be found on the Human Resources tab of GHID's Intranet site, and is available annually to review. If an employee does not have a copy of the District's Drug and Alcohol Testing Policy, the employee should contact a Director, the HR Manager or the Assistant General Manager to obtain a copy. This policy is also available for review by prospective employees.

10.2 Personal Appearance

- A. Employees of the District are expected to present a clean and professional appearance when representing the District within and outside of the office. Each employee is expected to dress in attire that is appropriate for the position and the activities of the day.
- B. Supervisors and managers are responsible for establishing a reasonable dress code appropriate to the job the employees perform. If an employee's supervisor finds the employee's personal appearance is inappropriate, the supervisor may ask the employee to leave the workplace until the employee is properly dressed or groomed. Under such circumstances, the employee will not be compensated for the time away from work. Employees should consult their supervisor if they have questions about what constitutes appropriate appearance.
- C. Without unduly restricting individual tastes, the following personal appearance guidelines should be followed:
 - Employees must maintain a high standard of personal hygiene. Employees must appear neat and clean and have no offensive odors. An employee's hair must be clean and groomed.
 - Employees must wear clothing appropriate to the nature of work performed and the degree of public contact. Shoes must provide safe, secure footing and offer protection against hazards.
 - Employees must wear clothing that is clean and neat, and not torn or frayed. Employees must avoid clothing that is unduly revealing, immodest, may cause distraction or is otherwise inappropriate for a professional office setting or other work environment.
 - Visible Tattoos, brands, scarification, body art, or decals that depict gang affiliation, sexual activity, are obscene, or advocate sexual, racial, religious, or ethnic discrimination are prohibited during work hours, or when representing the District.

- Employees are prohibited from attaching, affixing, or displaying objects, articles, jewelry, or ornamentation to the body. Hairstyles are expected to be in good taste.
- Abnormal shaping of the ears, eyes, nose, or teeth, are prohibited.
- Exceptions to this policy may be made on a case by case basis to prevent discrimination based on religion, national origin, gender related identity, or other legal basis.

10.3 Weapons

- A. Except for authorized law enforcement and a person with a permit to carry a firearm, no one may possess or use weapons, including firearms, while upon properties owned or controlled by the District, or where District activities occur, or in District vehicles.
- B. An employee who obtains a permit to possess a firearm does so in their individual capacity. Use of such firearm is outside the scope of the employee's employment, is contrary to the purposes of employment by the District, and is done solely in the employee's individual capacity.
- C. Should an employee with a concealed weapon permit choose to carry a firearm, the employee is required to keep the firearm concealed, covered, hidden, or secreted in a manner that the public and other employees would not be aware of its presence.
- D. This policy does not prohibit an employee from transporting or storing a firearm in the employee's personal motor vehicle in designated District parking lots, provided that the employee is legally permitted to possess, transport, or store the firearm and that the firearm is locked securely in the vehicle and is not in plain view from outside the vehicle.

10.4 Bulletin Boards

District bulletin board are a supplemental form of communication, providing quick dissemination of information to all employees. The bulletin boards will be primarily used for subject of a general business nature. They may also be used for notices of recreational clubs or organizations, for information concerning safety procedures, for product news, want ads, and other general interest items.

10.5 Parking

Parking is available at all District facilities for each employee's personal vehicle on a first-come, first served basis, with the following restrictions:

- A. District customers and members of the public frequently visit District facilities. Accordingly, employees are not to park in the parking spaces closest to the main entrance of Building A or Building B. Generally, this means the first row of parking spaces closest to the main entrance.
- B. Disabled parking has been designated at the Headquarters site and is made available for employees and the public with the appropriate permit.
- C. Vehicles are not to be parked in undesignated areas, except for brief periods to accommodate deliveries, do maintenance work, and similar business.
- D. The District will not be liable for fire, theft, damage, or personal injury involving the employees' vehicles. Employees should use good judgment regarding the security of their vehicles.

10.6 Personal Use of Public Property

- A. The District has outlined specific obligations of our employees in appropriate use of public resources and property in the Personal Use of Public Property Policy, which can be found under the Human Resources tab on the GHID Intranet site.
- B. This policy specifically outlines responsibilities for communication devices, physical facilities, work supplies, and others.
- C. It is the responsibility of each employee to become familiar with this policy as it is held as part of your employment responsibilities. Misuse of such items may result in disciplinary action, up to and including termination.

CHAPTER 11

INFORMATION TECHNOLOGY RESOURCES POLICY

11.1 Purpose of District-Provided Information Technology Resources

The purpose of District-provided information technology (IT) resources (e.g., e-mail, electronic voice and video communication, facsimile, the internet, scanners, copiers, postage meters and other technologies) is to support the District in achieving its mission and goals. These resources are intended to assist in the efficient and effective day to day operations of the District, including collaboration and exchange of information within and between department, state agencies and others. These resources also provide public access to public information.

The effective use of IT resources are important to the District. The District facilities, equipment and technology resources are to be used for conducting District business. To improve the effectiveness of the utilization of these resources, incidental and occasional personal use is permitted, as long as such use does not:

- interfere with existing rules or policies of the District,
- disrupt or distract the conducting of District business,
- involve solicitation,
- have the potential to harm the District, financially or otherwise, or
- involve illegal activities

Your judgment regarding incidental and occasional personal use is important. This policy does not attempt to define all acceptable use of the IT resources but it does seek to assist in such judgment by providing many guidelines. If you are unclear about the acceptable personal use of the IT resources, seek clarification from the District Management.

11.2 Purpose of this Policy

The intent of this policy is to assure that:

- The use of District-provided IT resources are related to or for the benefit of the District.
- IT resources are used productively.
- Disruptions to District activities, because of inappropriate use of IT resources, are avoided.

- The District employees are informed about confidentiality, privacy and acceptable use of IT resources as defined in this policy.

District Management shall review and investigate complaints or instances of unacceptable use of the District-provided IT resources. Violators of this policy are subject to disciplinary action, up to and including termination, and may also be subject to prosecution under state and federal laws.

11.3 Privacy Issues and Legal Implications

The District has the right to access and disclose the contents of electronic files, as required for legal, audit, or legitimate District operational or management purposes. Do not transmit personal information about yourself or someone else without proper authorization. The confidentiality of such information cannot be guaranteed. E-mail and other electronic files may be accessed through the discovery process in the event of litigation. Electronic files are subject to the Utah Municipal Records Retention Schedule and the Government Records Access and Management Act (GRAMA).

11.4 User Responsibilities

The District provides employees access to the IT resources in order to accomplish the day-to-day work of the District. These IT resources are provided for business purposes based on the employee's position with the District. The following is provided to define the employee's responsibilities, limitations and restrictions relating to the use of these resources:

- A. All communications and stored information transmitted, received or contained on the District's IT systems are the District's property.
- B. Communications on the District's IT resources are not considered private. By using the District's IT resources, employees are consenting to allow their actions to be monitored at the District's discretion.
- C. Access only files, data and protected accounts that are your own, that are publicly available, or to which you have been given authorized access.
- D. Use IT resources efficiently and productively. Refrain from monopolizing systems, overloading networks with excessive data, or wasting of IT resources.
- E. Be responsible for the access to your accounts. Under no condition should you give your passwords to another person. Guard yourself against unauthorized access to your accounts.
- F. Change your passwords with regular frequency. Do not use obvious passwords. When you are away from your workstation, take precautions to protect unauthorized access to your account.

- G. Adhere to copyright laws regarding use of software, information, music and other applications.
- H. The following list contains examples of computer activities that may subject employees to discipline up to and including termination. This list is not a complete list of all computer activities that may subject employees to discipline but only contains examples:
- Circulating material with sexual content or offensive language, derogatory comments toward any particular class of people, or content that otherwise violates the District's Equal Employment Opportunity policies or State law;
 - Transmitting trade secrets or confidential and proprietary information of the District;
 - Attempting to read, copy, forge, modify or delete e-mail messages of other users;
 - Purchasing, downloading, copying or sharing unlicensed computer software or copyrighted information that is not authorized for reproduction;
 - Downloading of any programs, data or other material except as expressly approved by the District;
 - Visiting game or adult sites;
 - Transmitting maliciously false, harassing, obscene, inappropriate or threatening communications, as determined in the sole discretion of the District;
 - Any activity constituting or promoting a criminal offense or that potentially gives rise to civil liability;
 - Any computer use that results in direct cost to the District.

The District's network maintains a record of all internet sites accessed, e-mail messages and the user responsible for accessing the site or sending the message. The District may generate reports indicating all websites visited or e-mail messages sent by individual employees. Employees have no right of privacy regarding their use of the District-provided IT resources.

CHAPTER 12 VEHICLES

12.1 Use of District Vehicles

- A. The District is in the business of providing water and wastewater services to its customers 24 hours a day. To enable the District to respond timely to both routine hour and after-hour emergencies, calls for assistance, and to maintain the District's water and wastewater system, the District provides use of a limited number of vehicles to employees. The District also provides the use of vehicles to employees who are in geographically strategic positions and trained to respond to emergency situations in the event of a natural disaster (such as a flood or an earthquake) or a catastrophic system failure. The District may provide the use of a vehicle to employees who are required to attend meetings during work, after or near the end of work, and/or in locations far from the routine work station. The vehicles provided to employees should be suitable for the requirements of the employee's position based on a number of considerations, including but not limited to locale, terrain, weather, job assignment, the need to have different types and sizes of District equipment, towing capability, and passenger accommodation.
- B. Based on the considerations and objectives set forth in Section 12.1.A and on any other relevant factors, the General Manager shall have discretion to select both those employees who may use a District vehicle to commute to and from work and the type of vehicle best suited for each employee.
- C. At the discretion of the Board, use of a District vehicle is not part of the compensation for an employment position. Vehicles may be re-assigned at any time.
- D. At the discretion of the Board, a vehicle allowance may be provided in lieu of providing a vehicle.
- E. If an employee improperly and/or unlawfully uses a District vehicle, the employee may be subject to disciplinary action up to and including termination.

12.2 Personal Use

- A. District vehicles may be used for District business only. Vehicles may not be used for personal purposes other than for authorized commuting or incidental personal use unless the employee first obtains proper authorization from the District's General Manager or designee. Family members, friends and other individuals who are not employees of the District are not allowed in a District vehicle at any time.
- B. Employees assigned District vehicles to commute to and from work will have a "commuting valuation" fee added to their bi-weekly paycheck. The fee is based

on the number of one-way commutes the employee makes in a pay period multiplied by the commuting value set by the Internal Revenue Service.

12.3 Markings

All District vehicles will be clearly marked on both sides with decals or with special painting identifying the vehicles as property of the District and shall have a license plate displaying the letters "EX."

12.4 Use of Personal Vehicles for District Business

- A. Employees are encouraged to use District-owned vehicles when conducting District business. If a District-owned vehicle is not available or it is not practicable to use one, then an employee may use their personal vehicle provided the employee receives authorization from their supervisor. An employee will be compensated for the use of a private vehicle at the rate per mile then allowed by the Internal Revenue Service. This compensation represents the employee's compensation for all costs including but not limited to gas, maintenance, wear and tear, insurance, and capital investment.
- B. If an accident occurs while an employee is engaged in District business and using the employee's personal vehicle, the District will reimburse the employee for the amount of their vehicle insurance deductible under the following circumstances:
 - 1. The accident is reported to the applicable, governing law enforcement agency within two (2) hours of the occurrence; the agency completes an investigation of the accident; a report of the investigation is prepared; and the employee, within five (5) working days of the preparation of the report, provides their immediate supervisor with a copy of the report and with proof of insurance coverage for the employee's vehicle.
 - 2. The employee did not cause or contribute to the accident by acts or omissions which were intentional, reckless or grossly negligent.
 - 3. At the time of the accident, the employee was wearing all safety restraints required by law and obeying all traffic laws.
 - 4. At the time of the accident, the employee had collision damage insurance coverage on their personal vehicle, with a deductible for such coverage in an amount no greater than \$500.00.
- C. Payment by the District under this subsection is limited to the amount of the deductible. If the damage to the vehicle was caused, or contributed to, by the acts or omissions of a third party who was not an employee of the District, the personal insurance coverage of the employee or third party shall be the primary

insurance to which all parties shall look for compensation. Payment by the District shall be considered only after the employee and the employee's vehicle insurance carrier has exhausted all legal remedies and collection efforts against each third party.

- D. If an accident occurs while an employee is engaged in District business and the employee caused or contributed to the accident, the employee may be disciplined up to and including termination.

12.5 Conduct

- A. An employee operating a District vehicle shall maintain, at all times, a valid Utah driver's license. If an employee's license is suspended or revoked or otherwise rendered invalid, the employee shall report the suspension, revocation or invalidity to the employee's Director. An employee also shall report to their Director (i) any conviction for driving under the influence of alcohol, and (ii) any conviction for speeding during the scope of employment. All reports required by this chapter of an employee to a Director shall be made within one working day after the suspension, revocation, invalidity, or conviction, as the case may be. In turn, the Director shall notify the General Manager and/or Assistant General Manager within one working day of receiving the employee's report. An employee's failure to report the suspension, revocation, invalidity or conviction shall be grounds for discipline up to and including termination.
- B. An employee operating any motor vehicle on District business shall:
 - 1. Exercise reasonable care by obeying all traffic signals and laws; and
 - 2. Be a courteous and responsible driver.
- C. An employee shall use safety restraints as required by law when in any motor vehicle on District business.
- D. The use of a hand-held mobile telephone while operating any District vehicle that would require a commercial driver's license (CDL) is prohibited. Hands-free devices are approved as long as the driver is not holding, dialing or reaching for the hand-free device. This restriction does not include the use of two-way radios. A hand-held mobile device may be used for emergency purposes. The use of a hand-held mobile device to send or receive texts, e-mail or any other written form of communication, while operating any District vehicle, is strictly prohibited.

CHAPTER 13 TRAVEL POLICY

13.1 Purpose

The purpose of this Travel Policy is to establish rules governing travel by trustees, officers, and employees on behalf of the District and accounting for the associated expenses.

13.2 Approved Travel

- A. Trustees are authorized to attend conferences, seminars, meetings, and workshops if they are participants or if, in the judgment of the Board of Trustees, their attendance will benefit the District.
- B. Employee travel is allowed when considered necessary to further the performance of an employee's work, when considered training for the employee's current job, or when, in the judgment of the General Manager, the attendance will benefit the District. Employee travel which has not been specifically budgeted in the financial plan and all traveling outside the State of Utah shall not occur without the prior approval of the General Manager.

13.3 Travel Request Procedure

- A. All travel arrangements should be made with the assistance of the Executive Assistant, including meeting registration, transportation, lodging, and car rental.
- B. All travel requests should be made to the Executive Assistant at least 3 months prior to departure, or sooner if possible.
- C. In making travel arrangements for transportation, lodging and car rental, the District should consider several available service providers (including, for example, the Utah State Travel Office, private travel companies, and reservation services), shall seek the best available rates given the needs of the traveler and of the District and the specific details of the planned travel; and shall inquire about the availability of discounts or price concessions for government employees.
- D. To avoid errors in travel arrangements and reimbursements, when more than one organization is willing to provide travel for a District traveler to the same destination and activity, it is preferred that a single organization be selected to make and pay for all travel arrangements.

13.4 Allowed Travel Expenses

It is the policy and intent of the District to reimburse District travelers for the reasonable

costs associated with approved business travel. These policies are developed to be consistent with the Utah Administrative Code R25-7 for Travel-Related Reimbursement for State Employees (UAC), and they may be changed from time to time by the General Manager to reflect changes to the UAC or other District Policies. All requests for reimbursement for lodging, transportation, car rental or registration shall be accompanied with a receipt. It is the responsibility of the traveler to distinguish between allowed expenses and spouse, companion, or personal expenses.

- A. Registration costs for conferences, seminars, training, or other meetings which are not paid by the District shall be reimbursed to the traveler. However, any part of the registration which is to pay for personal activities (tours, guest registrations, etc.) will not be reimbursed to the traveler or the traveler will reimburse the District for these costs if the District has prepaid the registration. The District will not pay the cost of any companion programs offered while the employee is attending the conference proceedings.

- C. In-state travel will generally be by ground transportation, while out-of-state travel will generally be by air.
 - 1. Air transportation shall be limited to coach and all airline tickets for the traveler shall be purchased by the District unless prior approval is otherwise given by the General Manager. The District should seek the least expensive airfare at the time a reservation is made.
 - 2. All frequent flyer awards may be retained by the traveler and used as desired.
 - 3. If a traveler uses a private vehicle instead of flying, reimbursement will be paid according to the reimbursement rate established by the UAC but cannot exceed the reasonable cost of airfare. However, the traveler may elect to drive and to receive the mileage reimbursement if the destination is within 350 miles (one-way) of the District's Administrative office regardless of cost of airfare.
 - 4. If airfare arrangements are made by the traveler, the traveler shall first contact the Executive Assistant to establish the reasonable cost of airfare by examining currently available airfare rates. Reimbursement will be made by the District for the actual cost incurred by the traveler so long as it does not exceed the reasonable cost of airfare established between the travel and the Executive Assistant.
 - 5. Unless otherwise approved by the General Manager, a District traveler may not use a District-owned vehicle for travel to a destination that exceeds 100 miles one way from the District's Administrative office or when an overnight stay is required. In addition, a District traveler shall

not use a District-owned vehicle to transport family members, relatives, or friends to or from a travel destination.

6. The District will not be responsible for arranging or purchasing airfare for a spouse, relative, or friend of a District traveler. When traveling with a spouse, relative, or friend, the traveler shall comply with subsection B.4.

D. Lodging at a conference hotel shall be paid or reimbursed at the single occupancy standard room rate.

1. Any upgrade to a hotel or room with costs higher than the conference rate will be at the expense of the traveler.
2. If a traveler elects to stay at a hotel other than a conference hotel, in-state hotels will be reimbursed up to the applicable amount shown in the UAC for in-state hotels and up to the applicable federal rate for out-of-state hotels.
3. If a traveler elects to stay with friends or relatives or to use a personal camper, trailer, motor home, or residence, the traveler will be reimbursed \$25.00 per night with no receipt required, or up to \$40.00 per night with a signed receipt from a facility such as a campground or trailer park.
4. If a traveler uses a private vehicle for out-of-state travel, an allowable amount for lodging will be paid for the same period of time that would have occurred had the traveler used air transportation.

D. Car rental expense may be reimbursed if approval to rent a car for District purposes has been given in advance by the General Manager. Reimbursement for car rental will be no more than the compact car rate unless special circumstances require a larger vehicle. If the traveler elects, for the traveler's convenience, to rent a car upon arriving at the destination by air travel, reimbursement of the avoided cost of ground transportation to and from the airport to the hotel will be made. Car rental expenses may be reimbursed when rental expenses are less than other available forms of transportation and when approved by the General Manager.

E. Meals and Incidental Expenses Allowance.

1. A District traveler may be eligible for meals and incidental expenses allowance when traveling on District business to a destination that is at least 100 miles from the District's Administrative office and when at least one overnight stay is required. The Utah Association of Special Districts

annual meeting and the AWWA Intermountain Section annual conference shall be considered to be farther than 100 miles from the District's Administrative office for purposes of this paragraph regardless of where the meeting is held.

2. The District shall use the UAC Tables to calculate meal allowances or reimbursement for District travelers. The meal allowance is comprised of (3) three parts as provided in the UAC: the time of day travel begins, the number of days at the travel destination; and the time of day travel ends. The daily allowance shall include up to three meals (breakfast, lunch and dinner) depending on the time of day travel begins and ends. Locations throughout the United States qualify for different daily meal allowances or reimbursements as provided under the UAC.
3. If the cost of a traveler's meal is paid as part of the registration fee, is paid as part of a District-sponsored meal, or the meal is provided by another party at no cost to the traveler, the portion of the meal allowance assigned to that meal shall be reimbursed by the traveler to the District.
4. Receipts are not required if the standard meal allowance is requested as reimbursement for all meals. When travelling outside of the state, the actual cost of the meals may be reimbursed subject to the provisions of the UAC provided receipts are included with the request.
5. District travelers who travel on District business may be eligible for reimbursement for payment of incidental expenses. Travelers will be reimbursed for actual out-of-pocket costs for incidental items such as baggage tips, baggage fees, transportation costs including tips, bellman, and maid service may be reimbursed up to a combined maximum of \$5.00 per day. No other gratuities will be reimbursed; tips for doormen and meals are not reimbursable. The traveler shall submit an original receipt for each individual incidental item exceeding a cost of \$19.99.
6. The General Manager may approve an overnight stay and means an incidental expenses reimbursement or allowance for a traveler attending a conference or business function with a destination less than 100 miles, but more than 40 miles, from the District's Administration office if it is determined by the General Manager that a potential safety conditions exist when travelling to or from the conference or business function.
7. If a traveler uses a private vehicle for out-of-state travel, an allowable amount for meals will be paid for the same period of time that would have occurred had the traveler used air transportation.

- F. Travelers shall be reimbursed for actual out-of-pocket costs for miscellaneous items. Each miscellaneous cost shall be supported with a written receipt or other documentation. The miscellaneous costs and the applicable limitations are as follows:
1. Reasonable costs for hotel parking will be allowed if the traveler has received advance approval from the General Manager to rent a car for District purposes as set forth in subsection 13.4.D or elected to drive a personal vehicle to a destination within 350 miles of the District's Administrative office as set forth in subsection 13.4.B.
 2. If the District does not provide the traveler with a cellular telephone or a cellular telephone stipend, the District shall provide a pre-paid telephone card or reimburse personal long distance telephone call expenses and any surcharges up to \$5.00 for each day of travel. The District will also reimburse all business long distance telephone call expenses.
 3. Reimbursement will be provided for long-term parking or park and ride facilities for allowable travel days as specified in Section 13.5. The maximum that airport parking will be reimbursed is the economy lot parking rate at the airport the traveler is flying from.
 4. The District shall reimburse travelers for reasonable costs related to ground transportation for travel from the airport to the hotel, or convention center, return to the airport, and other business related activities. This will include fares for taxis, ride-sharing services, bus, shuttle or subway, or highway tolls. The traveler is encouraged to use the most economical and reasonable form of transportation.
 5. The District will reimburse the traveler for internet access fees incurred for District purposes.
- G. The District will not pay for or reimburse a travel for expenses not described in this section, including expenses associated with:
1. Spouse or companion expenses.
 2. Personal expenses for entertainment, sightseeing, nonbusiness-related tours, or other activities.
 3. Transportation to restaurants.
 4. Alcohol expenses.
 5. Any expense otherwise included in meal allowances and incidental expenses.

13.5 Counting Business Days for Travel

- A. A traveler's time spent traveling shall be counted as business days worked, at the traveler's normal number of hours worked per day ("Travel Time").
 - 1. Travel Time begins on the date and time of day the traveler leaves a location for the travel destination.
 - 2. Travel Time includes the days at the travel destination attending a conference or meeting, and time conducting District business ("District Activity")
 - 3. Travel Time concludes on the date and time of day the traveler returns from the travel destination.
- B. An employee whose time spent traveling is greater than the Travel Time defined above will be required to use vacation leave for the additional time taken to the extent the additional time is during the employee's regular work week.

13.6 Post-Travel Reporting

- A. Upon completion of travel, the traveler shall turn in receipts or other documentation that include the actual expenses incurred by the traveler for which the traveler seeks reimbursement. These receipts need to be submitted to the Executive Assistant no later than 30 days from the completion of travel.
- B. The Executive Assistant will reconcile any travel advance with the actual expenditures, and the receipts supporting those expenditures.
- C. A report of Trustee and employee travel expenses shall be provided to the Board included as part of the monthly financial report.

13.7 Credit Cards

The District may issue corporate credit cards in the name of the General Manager, CFO, and the Assistant General Manager(s), and they may use these cards for District purposes. The Executive Assistant may also use the cards to purchase airline tickets, make lodging reservation deposits, and pay conference registrations. Any reward points earned on a District credit card shall be the property of the District and used for District purposes.

13.8 Travel Limitations

- A. Subject to the approval of the General Manager, an employee may attend up to one conference, seminar, workshop or similar meeting outside of the State of Utah each calendar year. For purposes of this policy, the AWWA Intermountain Section conference shall be considered an in-state conference regardless of where the meeting is held.

B. The provisions of subparagraph 13.8.A are not applicable to exempt employee's and the General Manager may make exceptions to this policy for the following purposes:

1. To witness a demonstration or testing of equipment or material,
2. To receive specific training on software or equipment currently utilized or to be imminently utilized by the District,
3. To receive specific training to obtain certifications required by the employee's job description, or
4. To perform an assignment at the direction of the General Manager.

13.9 Per Diem and Travel Expense Rates

Notwithstanding any rule or policy outlined above, the District adopts by reference the per diem rates and travel expense rates authorized by Utah State statute and the rules as defined by the Utah Division of Finance.

**EMPLOYEE ACKNOWLEDGEMENT OF
RECEIPT OF DISTRICT POLICY MANUAL AND AUTHORIZATION**

I have received and carefully read the Employee Handbook effective as of _____.
I fully understand the policies described in this book, and I have had an opportunity to ask
questions about these policies.

Employee's Initials _____

I understand that my employment relationship with the District is at-will and that I or the District
may terminate the employment relationship at any time for any or no reason without notice.

Employee's Initials _____

I acknowledge that I reviewed the District's Antidiscrimination and Harassment Policy as well as
its Sexual Harassment Policy. I have had a chance to ask any questions I have about these
policies, and I understand to whom I should report any perceived discrimination and/or
harassment.

Employee's Initials _____

I acknowledge that I have received a copy of the District's Education Leave policy. I agree to
abide by the requirements of the policy, including the re-payment of any reimbursement that was
made less than 36 months before my voluntary or involuntary termination. I authorize the
District to take any amounts I may owe it under the Education Leave policy from my final
paycheck.

Employee's Initials _____

I authorize the District to deduct from my final paycheck any paid time that I took off work
without first having accrued it, as well as the cost of keys and electronic badges that I have failed
to return to the District upon my termination.

Employee's Initials _____

Please sign the following statement, tear this page out of your Manual and return it to the
Assistant General Manager for placement in your personnel file.

Print Name _____

Employee Signature _____


Date _____

Signature of District Witness _____

Date _____












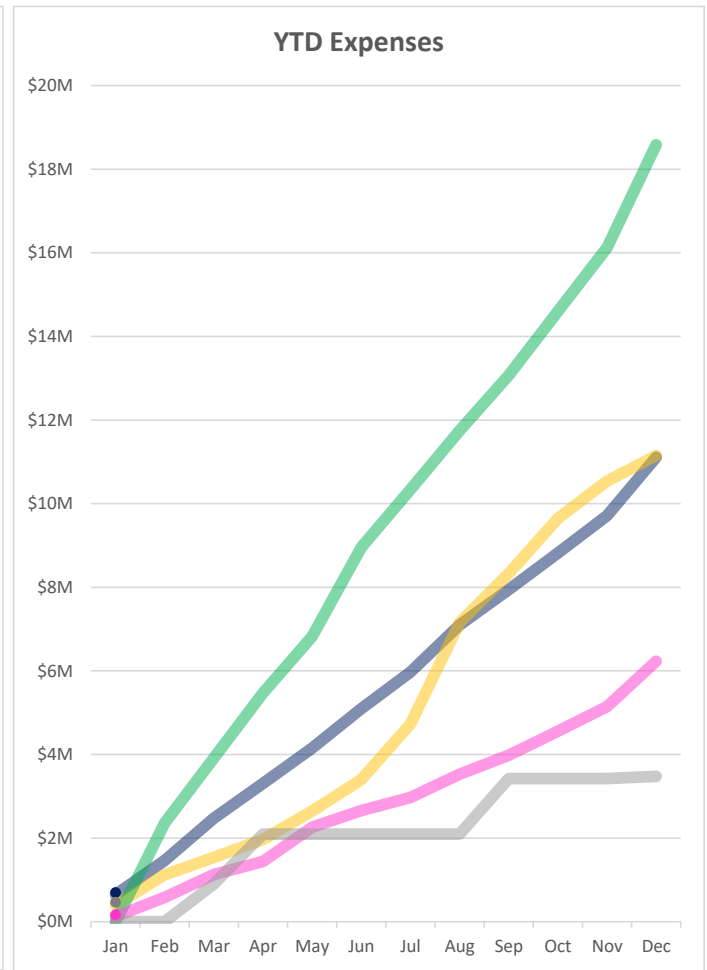
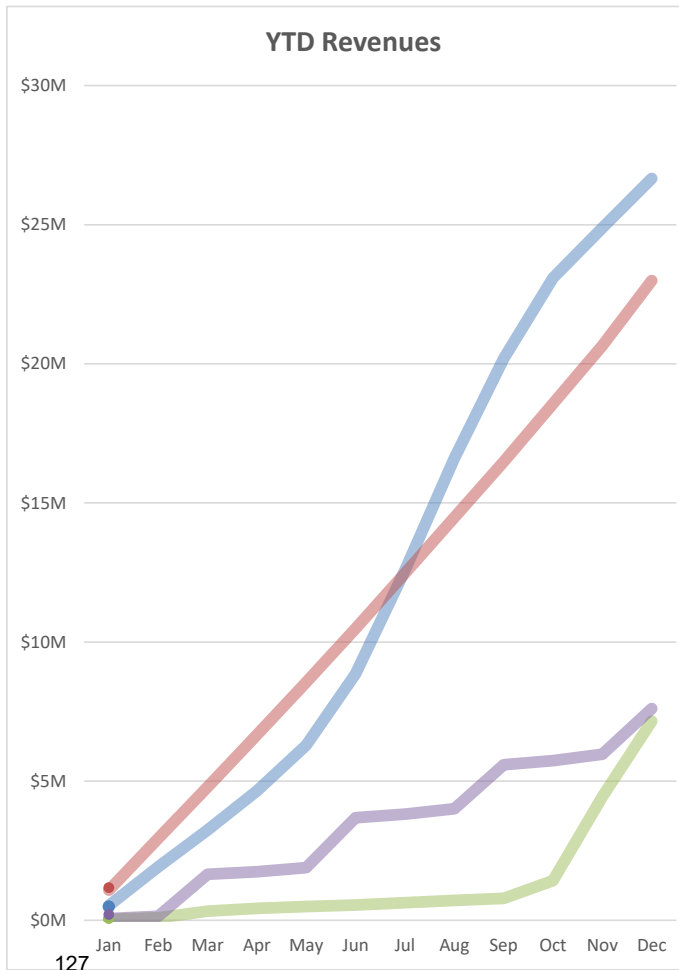
OUR OPERATIONS

- Review January 2025 Financial Report
 - Review January 2025 Paid Invoice Report
 - Resolution 02.18.25
 - Administrative Services Update
 - Water Maintenance Update
 - Wastewater Maintenance Update
 - Operations Update
 - Capital Projects Update
 - Engineering Department Update
- 



UNAUDITED STATEMENT

	Key	Jan 2025	YTD 2025	Budget 2024	% of Budget
REVENUES					
Water Sales		\$ 491,827	\$ 491,827	\$ 26,661,000	1.8%
Sewer Service Charges		1,175,073	1,175,073	22,992,000	5.1%
Property Taxes		63,419	63,419	7,156,600	0.9%
Other		208,121	208,121	7,608,000	2.7%
Total Revenue		<u>1,938,440</u>	<u>1,938,440</u>	<u>64,417,600</u>	<u>3.0%</u>
EXPENSES					
Payroll and Benefits		698,737	698,737	11,108,875	6.3%
Water Purchases		-	-	11,149,425	0.0%
Central Valley		-	-	18,584,077	0.0%
O&M & Admin		165,083	165,083	6,229,445	2.7%
Debt Service		469,259	469,259	3,794,332	12.4%
Total Expenses		<u>1,333,079</u>	<u>1,333,079</u>	<u>50,866,154</u>	<u>2.6%</u>
CAPITAL					
Infrastructure		227,942	227,942	22,790,631	1.0%
Vehicles & Equipment		-	-	759,000	0.0%
Total Capital		<u>227,942</u>	<u>227,942</u>	<u>23,549,631</u>	<u>1.0%</u>
NET REVENUES		<u>\$ 377,419</u>	<u>\$ 377,419</u>	<u>\$ (9,998,185)</u>	<u>-3.8%</u>
Add back Infrastructure		227,942	227,942	22,790,631	1.0%
Add Noncash OPEB Accrual		-	-	89,000	0.0%
ADJ NET REVENUES		<u>\$ 605,361</u>	<u>\$ 605,361</u>	<u>\$ 12,881,446</u>	<u>4.7%</u>





REVENUES - UNAUDITED

	Jan 2024	YTD 2024	Amended Budget 2024	% of Budget	Jan 2025	YTD 2025	Budget 2025	% of Budget
REVENUES								
Operating Revenues:								
Water Sales	\$ 520,667	\$ 520,667	\$ 25,154,000	2.1%	\$ 491,827	\$ 491,827	\$ 26,661,000	1.8%
Sewer Service Charges	491,386	491,386	14,254,000	3.4%	501,300	501,300	15,162,000	3.3%
Central Valley Assessmt	529,070	529,070	6,210,000	8.5%	673,773	673,773	7,830,000	8.6%
Engineering Fees	1,550	1,550	125,000	1.2%	5,400	5,400	61,000	8.9%
Connection fees	5,496	5,496	82,000	6.7%	1,220	1,220	40,000	3.1%
Inspection	3,750	3,750	85,000	4.4%	6,117	6,117	100,000	6.1%
Delinquent/Turn-on Fees	4,045	4,045	60,000	6.7%	635	635	30,000	2.1%
Waterwise Customer Revenue	-	-	-	0.0%	-	-	3,500	0.0%
Grant/Loan Forgive Revenue	-	-	3,636,394	0.0%	-	-	5,731,000	0.0%
Conservation Grant	9,052	9,052	68,500	13.2%	-	-	68,500	0.0%
Total Operating Revenue	1,565,016	1,565,016	49,674,894	3.2%	1,680,272	1,680,272	55,687,000	3.0%
Property Tax Revenue:								
Property Tax	14,044	14,044	5,892,000	0.2%	17,430	17,430	6,020,600	0.3%
Motor Vehicle	22,279	22,279	285,000	7.8%	23,501	23,501	285,000	8.2%
Personal Property	1,010	1,010	430,000	0.2%	4,157	4,157	431,000	1.0%
Delinquent Tax/Interest	5,225	5,225	70,000	7.5%	18,331	18,331	90,000	20.4%
Tax Increment for RDA	-	-	191,000	0.0%	-	-	330,000	0.0%
Total Property Tax Revenue	42,558	42,558	6,868,000	0.6%	63,419	63,419	7,156,600	0.9%
Non-operating Revenue:								
Impact Fees - Water	6,579	6,579	500,000	1.3%	15,090	15,090	500,000	3.0%
Impact Fees - Sewer	4,527	4,527	275,000	1.6%	10,417	10,417	225,000	4.6%
Interest	129,670	129,670	600,000	21.6%	158,070	158,070	600,000	26.3%
Sale of Surplus Equipment	1,071	1,071	55,000	1.9%	1,000	1,000	94,000	1.1%
Other	13,888	13,888	125,000	11.1%	10,172	10,172	155,000	6.6%
Total Non-operating Revenue	155,735	155,735	1,555,000	10.0%	194,749	194,749	1,574,000	12.4%
Total Revenues	\$ 1,763,309	\$ 1,763,309	\$ 58,097,894	3.0%	\$ 1,938,440	\$ 1,938,440	\$ 64,417,600	3.0%

Percent of Year Completed: 8.33%



EXPENSES - UNAUDITED

	Jan 2024	YTD 2024	Amended Budget 2024	% of Budget	Jan 2025	YTD 2025	Budget 2025	% of Budget
EXPENSES								
Payroll Wages:								
Salaries & Wages	\$ 427,134	427,134	\$ 5,884,106	7.3%	\$ 434,685	434,685	\$ 6,432,353	6.8%
Overtime Wages	8,260	8,260	166,249	5.0%	6,460	6,460	171,000	3.8%
On-call Pay	7,215	7,215	105,000	6.9%	8,402	8,402	150,000	5.6%
Incentive Pay	-	-	2,800	0.0%	300	300	800	37.5%
Vehicle Allowance	554	554	7,200	7.7%	-	-	-	N/A
Clothing Allowance	-	-	20,350	0.0%	-	-	22,000	0.0%
Other/OPEB	-	-	433,000	0.0%	-	-	89,000	0.0%
<i>Total Payroll Wages</i>	<u>443,163</u>	<u>443,163</u>	<u>6,618,705</u>	<u>6.7%</u>	<u>449,847</u>	<u>449,847</u>	<u>6,865,153</u>	<u>6.6%</u>
Payroll Benefits:								
State Retirement Plan	75,131	75,131	1,010,281	7.4%	69,438	69,438	1,071,477	6.5%
401K Plan	45,114	45,114	571,251	7.9%	45,229	45,229	626,944	7.2%
Health/Dental Insurance	197,501	197,501	2,148,538	9.2%	125,503	125,503	2,328,244	5.4%
Medicare	6,299	6,299	87,190	7.2%	6,415	6,415	95,757	6.7%
Workers Compensation Ins	-	-	40,000	0.0%	-	-	55,000	0.0%
Life/LTD/LTC Insurance	3,833	3,833	51,800	7.4%	2,305	2,305	61,300	3.8%
State Unemployment	-	-	5,000	0.0%	-	-	5,000	0.0%
<i>Total Payroll Benefits</i>	<u>327,878</u>	<u>327,878</u>	<u>3,914,060</u>	<u>8.4%</u>	<u>248,890</u>	<u>248,890</u>	<u>4,243,722</u>	<u>5.9%</u>
Operations & Maintenance:								
Repair & Replacement	4,280	4,280	1,848,075	0.2%	25,157	25,157	1,559,541	1.6%
Building & Grounds	647	647	183,550	0.4%	1,242	1,242	225,350	0.6%
Vehicle Maint & Fuel	7,646	7,646	191,600	4.0%	-	-	155,700	0.0%
Vehicle Lease	5,739	5,739	50,500	11.4%	3,384	3,384	33,000	10.3%
Tools & Supplies	276	276	108,050	0.3%	949	949	105,200	0.9%
Water Purchases	-	-	11,543,138	0.0%	-	-	11,149,425	0.0%
Treatment Chemicals	1,371	1,371	32,000	4.3%	-	-	32,000	0.0%
Water Lab Testing Fees	3,609	3,609	72,500	5.0%	174	174	80,930	0.2%
Utilities	-	-	852,600	0.0%	5,489	5,489	868,000	0.6%
<i>Total O&M</i>	<u>23,568</u>	<u>23,568</u>	<u>14,882,013</u>	<u>0.2%</u>	<u>36,395</u>	<u>36,395</u>	<u>14,209,146</u>	<u>0.3%</u>
CVWRF:								
Facility Operations	-	-	6,404,682	0.0%	-	-	7,272,851	0.0%
Project Betterments	-	-	1,958,901	0.0%	-	-	2,159,472	0.0%
Pre-treatment Field	-	-	331,699	0.0%	-	-	436,020	0.0%
Laboratory	-	-	344,578	0.0%	-	-	375,355	0.0%
CVW Debt Service	-	-	7,240,191	0.0%	-	-	8,340,379	0.0%
<i>Total CVWRF</i>	<u>\$ -</u>	<u>-</u>	<u>\$ 16,280,051</u>	<u>0.0%</u>	<u>\$ -</u>	<u>-</u>	<u>\$ 18,584,077</u>	<u>0.0%</u>



EXPENSES - UNAUDITED

	Jan 2024	YTD 2024	Amended Budget 2024	% of Budget	Jan 2025	YTD 2025	Budget 2025	% of Budget
General & Administrative:								
Office Supplies/Printing	\$ -	-	\$ 19,700	0.0%	\$ 231	231	\$ 19,225	1.2%
Postage & Mailing	-	-	172,450	0.0%	-	-	179,350	0.0%
General Administrative	1,901	1,901	74,672	2.5%	874	874	101,287	0.9%
General Administrative-Elections	-	-	-	0.0%	-	-	110,000	0.0%
General Administrative-TNT	-	-	-	0.0%	-	-	5,000	0.0%
Computer Supplies	47,010	47,010	510,735	9.2%	75,910	75,910	557,502	13.6%
General Insurance	-	-	492,637	0.0%	-	-	447,835	0.0%
Utilities	-	-	91,500	0.0%	6,165	6,165	98,700	6.2%
Telephone	4,386	4,386	152,500	2.9%	6,896	6,896	161,440	4.3%
Training & Education	1,575	1,575	103,750	1.5%	1,163	1,163	104,450	1.1%
Safety	1,127	1,127	72,525	1.6%	1,803	1,803	67,725	2.7%
Legal fees	-	-	48,000	0.0%	-	-	48,000	0.0%
Auditing Fees	-	-	12,000	0.0%	-	-	12,000	0.0%
Professional Consulting	-	-	231,760	0.0%	2,470	2,470	182,710	1.4%
Public Relations/Conservation	-	-	15,500	0.0%	-	-	92,500	0.0%
Banking & Bonding	28,506	28,506	381,060	7.5%	23,943	23,943	423,500	5.7%
Payments to Other Gov't Agencies	-	-	46,000	0.0%	9,233	9,233	48,500	19.0%
Admin Contingency	-	-	180,000	0.0%	-	-	180,000	0.0%
<i>Total General Administrative</i>	<u>84,505</u>	<u>84,505</u>	<u>2,604,789</u>	<u>3.2%</u>	<u>128,688</u>	<u>128,688</u>	<u>2,839,724</u>	<u>4.5%</u>
Total Operating Expenses	<u>879,114</u>	<u>879,114</u>	<u>44,299,618</u>	<u>2.0%</u>	<u>863,820</u>	<u>863,820</u>	<u>46,741,822</u>	<u>1.8%</u>
Net Operating Revenues	<u>884,195</u>	<u>884,195</u>	<u>13,798,276</u>	<u>6.4%</u>	<u>1,074,620</u>	<u>1,074,620</u>	<u>17,675,778</u>	<u>6.1%</u>
Indirect Operating Expenses:								
Depreciation	-	-	8,500,000	0.0%	-	-	8,900,000	0.0%
RDA Pass-Through	-	-	191,000	0.0%	-	-	330,000	0.0%
<i>Total Indirect Operating Exp</i>	<u>-</u>	<u>-</u>	<u>8,691,000</u>	<u>0.0%</u>	<u>-</u>	<u>-</u>	<u>9,230,000</u>	<u>0.0%</u>
Capital								
Infrastructure	35,710	35,710	27,598,500	0.1%	227,942	227,942	22,790,631	1.0%
Vehicles & Equipment	-	-	1,426,000	0.0%	-	-	759,000	0.0%
<i>Total Equipment</i>	<u>35,710</u>	<u>35,710</u>	<u>29,024,500</u>	<u>0.1%</u>	<u>227,942</u>	<u>227,942</u>	<u>23,549,631</u>	<u>1.0%</u>
Debt Service:								
Bond Interest and Fees	163,400	163,400	1,357,515	12.0%	137,259	137,259	1,364,332	10.1%
Bond Principal Pmt ('21 Bond)	326,000	326,000	326,000	100.0%	332,000	332,000	332,000	100.0%
Bond Principal Pmt ('19 Bond)	-	-	996,000	0.0%	-	-	1,008,000	0.0%
Bond Principal Pmt ('23A Bond)	-	-	-	0.0%	-	-	-	0.0%
Bond Principal Pmt ('23B Bond)	-	-	790,000	0.0%	-	-	1,090,000	0.0%
<i>Total Debt Service</i>	<u>489,400</u>	<u>489,400</u>	<u>3,469,515</u>	<u>14.1%</u>	<u>469,259</u>	<u>469,259</u>	<u>3,794,332</u>	<u>12.4%</u>
Total Equip & Debt Service	<u>525,110</u>	<u>525,110</u>	<u>32,494,015</u>	<u>1.6%</u>	<u>697,201</u>	<u>697,201</u>	<u>27,343,963</u>	<u>2.5%</u>
Net Revenues	<u>359,085</u>	<u>359,085</u>	<u>(27,386,739)</u>	<u>-1.3%</u>	<u>377,419</u>	<u>377,419</u>	<u>(18,898,185)</u>	<u>-2.0%</u>
Add back Depreciation	-	-	8,500,000	0.0%	-	-	8,900,000	0.0%
Add back Infrastructure	35,710	35,710	27,598,500	0.1%	227,942	227,942	22,790,631	1.0%
Add Noncash OPEB Accrual	-	-	433,000	0.0%	-	-	89,000	0.0%
Adjusted Net Revenues	<u>\$ 394,795</u>	<u>394,795</u>	<u>\$ 9,144,761</u>	<u>4.3%</u>	<u>\$ 605,361</u>	<u>605,361</u>	<u>\$ 12,881,446</u>	<u>4.7%</u>



BALANCE SHEET - UNAUDITED

	AMOUNT
ASSETS	
Current Assets	
Unrestricted cash and cash equivalents	\$ 20,841,033
Marketable Securities	17,573,525
Receivables	3,312,470
Inventory	1,236,325
Prepays	9,564
Total Current Assets	<u>42,972,917</u>
Non-current Assets	
Restricted cash and cash equivalents	7,715,133
Capital Assets - net of depreciation	159,342,821
Investment in Central Valley Water Reclamation Facility	42,030,074
Total Non-current Assets	<u>209,088,028</u>
Deferred Outflows of Resources	
Deferred outflows relating to pensions	1,744,002
Total Deferred Outflows of Resources	<u>1,744,002</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 253,804,947</u>
LIABILITIES	
Current Liabilities	
Accounts payable	\$ 3,409,438
Accrued liabilities	1,111,920
Retainage	1,498,535
Customer water deposits	13,914
Total Current Liabilities	<u>6,033,807</u>
Non-Current Liabilities	
Long-term liabilities, due in more than one year	59,306,240
Net pension liability	676,997
Total Non-Current Liabilities	<u>59,983,237</u>
Deferred Inflows of Resources	
Deferred inflows relating to pensions	45,952
Total Deferred Inflows of Resources	<u>45,952</u>
Total Liabilities and Deferred Inflows of Resources	<u>66,062,996</u>
NET POSITION	
Total Net Position	<u>187,741,951</u>
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 253,804,947</u>

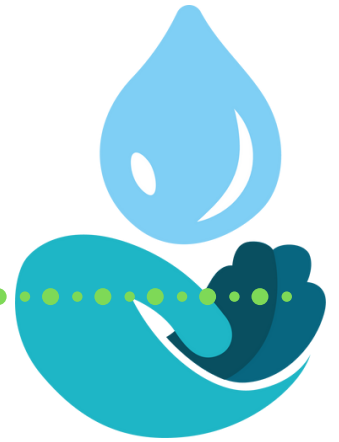


2025 SURPLUS EQUIPMENT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Surplus Equipment - 2025													
Sale of Property Pioneer Lift Station	\$ 1,000.00												\$ 1,000.00
Total Surplus Equipment - 2025	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00



PAID INVOICE REPORT





Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 1064 - ACE RECYCLING & DISPOSAL						
ACE RECYCLING & DISPOSAL	01/08/2025	129281	JAN 2025 RECYCLING	01-130-510220	BUILDINGS & GROUNDS - CU...	225.15
Vendor 1064 - ACE RECYCLING & DISPOSAL Total:						225.15
Vendor: 1160 - ALPINE SUPPLY						
ALPINE SUPPLY	01/22/2025	129321	TankFarm 5Mil gallon Reserv...	01-350-520210	REPAIR SUPPLIES - OPERATOR	170.42
Vendor 1160 - ALPINE SUPPLY Total:						170.42
Vendor: 1210 - AMERICAN EXPRESS						
AMERICAN EXPRESS	01/08/2025	129246	CORP MEM RWDS CARD LIN...	01-110-510540	BANKING & BONDING EXPEN...	180.00
AMERICAN EXPRESS	01/08/2025	129247	AWWA/ANNUAL MEMBERSH...	01-000-129000	PREPAID EXPENSES	7,578.00
AMERICAN EXPRESS	01/08/2025	129247	DEC 2024 PURCHASES	01-000-210150	AMEX/MC PAYABLE	42,610.88
AMERICAN EXPRESS	01/08/2025	129247	AMZN/GYM DISINFECTING W...	01-000-220700	EMPLOYEE RESERVE - GYM	11.44
AMERICAN EXPRESS	01/08/2025	129247	AMZN/LOGO AWARD	01-110-510430	GENERAL ADMINISTRATIVE	100.00
AMERICAN EXPRESS	01/08/2025	129247	GREENHOLLOW GRILL/STAFF...	01-110-510430	GENERAL ADMINISTRATIVE	1,563.18
AMERICAN EXPRESS	01/08/2025	129247	HARMONS/WTR CELEBRATO...	01-110-510430	GENERAL ADMINISTRATIVE	408.83
AMERICAN EXPRESS	01/08/2025	129247	LARRY H MILLER MEGAPLEX...	01-110-510430	GENERAL ADMINISTRATIVE	3,601.05
AMERICAN EXPRESS	01/08/2025	129247	RANCHERITOS/WW, FLEET, S...	01-110-510430	GENERAL ADMINISTRATIVE	136.57
AMERICAN EXPRESS	01/08/2025	129247	DEQ/WTR OP CERT RENEW ...	01-110-510430	GENERAL ADMINISTRATIVE	180.00
AMERICAN EXPRESS	01/08/2025	129247	DEQ/CROSS CONNECT CTRL ...	01-110-510430	GENERAL ADMINISTRATIVE	150.00
AMERICAN EXPRESS	01/08/2025	129247	AMZN/PROJECT MGMT BOO...	01-110-510480	TRAINING & EDUCATION - M...	182.84
AMERICAN EXPRESS	01/08/2025	129247	AMZN/OFFICE SUPPLIES	01-130-510410	OFFICE SUPPLIES/PRINTING	36.21
AMERICAN EXPRESS	01/08/2025	129247	ODP/FILE FOLDERS, PAPER	01-130-510410	OFFICE SUPPLIES/PRINTING	50.10
AMERICAN EXPRESS	01/08/2025	129247	ODP/CARDSTOCK, PAPER	01-130-510410	OFFICE SUPPLIES/PRINTING	56.58
AMERICAN EXPRESS	01/08/2025	129247	AMZN/CALENDARS, RECEIPT ...	01-130-510410	OFFICE SUPPLIES/PRINTING	160.88
AMERICAN EXPRESS	01/08/2025	129247	AMZN/DESK CALENDAR	01-130-510410	OFFICE SUPPLIES/PRINTING	11.24
AMERICAN EXPRESS	01/08/2025	129247	AGC/REGISTRATION-FLAGGE...	01-140-510480	TRAINING & EDUCATION - M...	380.00
AMERICAN EXPRESS	01/08/2025	129247	AMZN/USB-A TO USB-C ADA...	01-140-520240	TOOLS & SUPPLIES - METERS	8.49
AMERICAN EXPRESS	01/08/2025	129247	AGC/REGISTRATION-FLAGGE...	01-210-510480	TRAINING & EDUCATION - SA...	95.00
AMERICAN EXPRESS	01/08/2025	129247	AMZN/LOTO EQUIPMENT	01-210-510490	SAFETY EXPENSE	483.19
AMERICAN EXPRESS	01/08/2025	129247	AMZN/FIRST AID KIT SUPPLIES	01-210-510490	SAFETY EXPENSE	442.11
AMERICAN EXPRESS	01/08/2025	129247	AMZN/SNOW CLEATS	01-210-510490	SAFETY EXPENSE	313.40
AMERICAN EXPRESS	01/08/2025	129247	BAKER'S GAS & WELDING/FA...	01-210-510490	SAFETY EXPENSE	2,247.98
AMERICAN EXPRESS	01/08/2025	129247	AMZN/FIRST AID KIT SUPPLIES	01-210-510490	SAFETY EXPENSE	13.99
AMERICAN EXPRESS	01/08/2025	129247	AMZN/3 x 4 INCH GHS LABELS	01-210-510490	SAFETY EXPENSE	35.99
AMERICAN EXPRESS	01/08/2025	129247	AGC/REGISTRATION-FLAGGE...	01-220-510480	TRAINING & EDUCATION - W...	380.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255879	01-220-520210	REPAIR SUPPLIES - WTR R&R	100.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255871	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255878	01-220-520210	REPAIR SUPPLIES - WTR R&R	100.00

Ferguson	\$ 29,315.28	42,610.88
Ready Made	\$ 10,710.50	11.44
Other	\$ 2,585.10	100.00

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255854	01-220-520210	REPAIR SUPPLIES - WTR R&R	100.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255856	01-220-520210	REPAIR SUPPLIES - WTR R&R	100.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255870	01-220-520210	REPAIR SUPPLIES - WTR R&R	400.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255869	01-220-520210	REPAIR SUPPLIES - WTR R&R	350.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255845	01-220-520210	REPAIR SUPPLIES - WTR R&R	300.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255872	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255874	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255867	01-220-520210	REPAIR SUPPLIES - WTR R&R	1,250.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255863	01-220-520210	REPAIR SUPPLIES - WTR R&R	400.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255864	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255850	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
AMERICAN EXPRESS	01/08/2025	129247	WVC PT/INV #255852	01-220-520210	REPAIR SUPPLIES - WTR R&R	100.00
AMERICAN EXPRESS	01/08/2025	129247	AGC/REGISTRATION-TRAFFIC...	01-240-510480	TRAINING & EDUCATION - ...	215.00
AMERICAN EXPRESS	01/08/2025	129247	AGC/REGISTRATION-FLAGGE...	01-240-510480	TRAINING & EDUCATION - ...	190.00
AMERICAN EXPRESS	01/08/2025	129247	AMZN/WIRE CONNECTORS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	8.99
AMERICAN EXPRESS	01/08/2025	129247	AMZN/CRANKSHAFT WRENCH	01-260-520240	TOOLS & SUPPLIES - BLD/FLT...	10.99
AMERICAN EXPRESS	01/08/2025	129247	AMZN/IMPELLER FOR PORT...	01-350-520210	REPAIR SUPPLIES - OPERATOR	63.99
AMERICAN EXPRESS	01/08/2025	129247	POWER SYSTEMS WEST/WW...	01-350-520210	REPAIR SUPPLIES - OPERATOR	219.81
AMERICAN EXPRESS	01/08/2025	129247	AMZN/UNIT #42 - OIL DRUM...	01-350-520210	REPAIR SUPPLIES - OPERATOR	297.80
AMERICAN EXPRESS	01/08/2025	129247	AMZN/CELL PHONE SUPPLIES	01-360-510440	COMPUTER SUPPLIES/EQUI...	159.40
AMERICAN EXPRESS	01/08/2025	129247	AMZN/DOCKING STATION	01-360-510440	COMPUTER SUPPLIES/EQUI...	139.99
AMERICAN EXPRESS	01/08/2025	129247	AMZN/SERVER KVM CABLES	01-360-510440	COMPUTER SUPPLIES/EQUI...	62.90
AMERICAN EXPRESS	01/08/2025	129247	AMZN/IT SUPPLIES	01-360-510440	COMPUTER SUPPLIES/EQUI...	44.99
AMERICAN EXPRESS	01/08/2025	129247	ZOOM/ONLINE MTGS	01-360-510440	COMPUTER SUPPLIES/EQUI...	219.90
AMERICAN EXPRESS	01/08/2025	129247	MICROSOFT/PROJECT ANNU...	01-360-510440	COMPUTER SUPPLIES/EQUI...	3,600.00
AMERICAN EXPRESS	01/08/2025	129247	AMZN/SERVER STORAGE	01-360-510440	COMPUTER SUPPLIES/EQUI...	1,559.99
AMERICAN EXPRESS	01/08/2025	129247	WHOLESALE COMPUTERS (H...	01-360-510440	COMPUTER SUPPLIES/EQUI...	909.75
AMERICAN EXPRESS	01/08/2025	129247	ADOBE/ADJUST LICENSE LEV...	01-360-510440	COMPUTER SUPPLIES/EQUI...	-46.08
AMERICAN EXPRESS	01/08/2025	129247	AMZN/DATA BACKUP DEVICE	01-360-510440	COMPUTER SUPPLIES/EQUI...	1,259.99
AMERICAN EXPRESS	01/08/2025	129247	AMZN/IT SUPPLIES	01-360-510440	COMPUTER SUPPLIES/EQUI...	44.97
AMERICAN EXPRESS	01/08/2025	129247	AMZN/SPARE HARD DRIVE F...	01-360-510440	COMPUTER SUPPLIES/EQUI...	239.99
AMERICAN EXPRESS	01/08/2025	129247	AMZN/IT SUPPLIES	01-360-510440	COMPUTER SUPPLIES/EQUI...	8.90
AMERICAN EXPRESS	01/08/2025	129247	AMZN/IT SUPPLIES	01-360-510440	COMPUTER SUPPLIES/EQUI...	23.94
AMERICAN EXPRESS	01/08/2025	129247	AMZN/IT SUPPLIES	01-360-510440	COMPUTER SUPPLIES/EQUI...	23.97
AMERICAN EXPRESS	01/08/2025	129247	AMZN/SSD HARD DRIVE	01-360-510440	COMPUTER SUPPLIES/EQUI...	40.70
AMERICAN EXPRESS	01/08/2025	129247	AMZN/KEYBOARD, MOUSE	01-360-510440	COMPUTER SUPPLIES/EQUI...	43.55

Vendor 1210 - AMERICAN EXPRESS Total: 74,961.38

Vendor: 1930 - AMERITAS LIFE INSURANCE CORP

AMERITAS LIFE INSURANCE ...	01/08/2025	129254	POLICY 030-301010-00001/...	01-110-500130	HEALTH INSURANCE - MGMT	981.50
AMERITAS LIFE INSURANCE ...	01/16/2025	129288	POLICY 030-301010-00001/...	01-000-220501	DENTAL INSURANCE CLAIMS ...	251.70
AMERITAS LIFE INSURANCE ...	01/16/2025	129288	POLICY 030-301010-00001/...	01-000-220501	DENTAL INSURANCE CLAIMS ...	493.50
AMERITAS LIFE INSURANCE ...	01/16/2025	129303	POLICY 030-301010-00001/...	01-000-220501	DENTAL INSURANCE CLAIMS ...	1,946.66

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
AMERITAS LIFE INSURANCE ...	01/29/2025	129353	POLICY 030-301010-00001/...	01-000-220501	DENTAL INSURANCE CLAIMS ...	588.93
Vendor 1930 - AMERITAS LIFE INSURANCE CORP Total:						4,262.29
Vendor: 5132 - APA BENEFITS, INC.						
APA BENEFITS, INC.	01/29/2025	129348	DEC 2024 COBRA SERVICING	01-110-510520	PROFESSIONAL CONSULTING ..	56.00
Vendor 5132 - APA BENEFITS, INC. Total:						56.00
Vendor: 1087 - APCO INC						
APCO INC	01/22/2025	129313	SCADA Upgrades Phase III.B	01-340-520920	INFRASTRUCTURE PURCHAS...	21,464.46
APCO INC	01/22/2025	129313	PRV Upgrades	01-340-520920	INFRASTRUCTURE PURCHAS...	92,502.50
Vendor 1087 - APCO INC Total:						113,966.96
Vendor: 1267 - APELLO						
APELLO	01/08/2025	DFT0001697	JAN 2025 ANSWERING SERVI...	01-360-510470	TELEPHONE	554.00
Vendor 1267 - APELLO Total:						554.00
Vendor: 1295 - ARIES INDUSTRIES, INC.						
ARIES INDUSTRIES, INC.	01/08/2025	129248	Lifting Straps for Unit 35 CCT...	01-240-520240	TOOLS & SUPPLIES - WW MA...	363.42
Vendor 1295 - ARIES INDUSTRIES, INC. Total:						363.42
Vendor: 1306 - ASAP AUTO PARTS WAREHOUSE						
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #32-ENGINE REPAIR, W...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	90.10
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #14-RETURN BROKEN T...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	-25.11
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #32-WRONG WATER P...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	-68.54
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	Anti Freeze for Valve truck w...	01-230-520210	REPAIR SUPPLIES - WTR MAI...	47.64
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #9-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	80.55
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #14-TPMS SENSOR	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	25.11
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #32-ENGINE REPAIR, M...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	168.61
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #14-TPMS SENSOR	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	25.11
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #14-TPMS SENSOR	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	25.11
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #18-GASKET MAKER, OI...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	35.17
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #30-PM SERVICE PARTS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	49.75
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	Well 15 - HVAC belt replace...	01-350-520210	REPAIR SUPPLIES - OPERATOR	8.67
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	Well 12 - Waste valve replac...	01-350-520210	REPAIR SUPPLIES - OPERATOR	19.53
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #32-ENGINE REPAIR, G...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	10.04
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #59-LICENSE PLATE BR...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	2.86
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	SHOP-SPRAY BOTTLES	01-260-520240	TOOLS & SUPPLIES - BLD/FLT...	12.72
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #32-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	29.80
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #32 - SPARK PLUGS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	18.54
ASAP AUTO PARTS WAREHO...	01/08/2025	129249	UNIT #32-VALVE COVER	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	67.84
Vendor 1306 - ASAP AUTO PARTS WAREHOUSE Total:						623.50
Vendor: 1330 - ASSOCIATED BUSINESS TECHNOLOGIES						
ASSOCIATED BUSINESS TECH...	01/22/2025	129322	BLD A & BLD B PRINTER-SCA...	01-130-510410	OFFICE SUPPLIES/PRINTING	164.92
Vendor 1330 - ASSOCIATED BUSINESS TECHNOLOGIES Total:						164.92

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 1403 - AZTECA SYSTEMS, LLC						
AZTECA SYSTEMS, LLC	01/16/2025	129299	Cityworks annual software r...	01-360-510440	COMPUTER SUPPLIES/EQUI...	42,859.91
Vendor 1403 - AZTECA SYSTEMS, LLC Total:						42,859.91
Vendor: 5149 - BACKFLOW PREVENTION SUPPLY INC						
BACKFLOW PREVENTION SU...	01/08/2025	129275	BLG E/BACKFLOW REPAIR KIT	01-231-530270	WATER TESTING FEES	134.75
Vendor 5149 - BACKFLOW PREVENTION SUPPLY INC Total:						134.75
Vendor: 5326 - BACKFLOW SOLUTIONS, INC.						
BACKFLOW SOLUTIONS, INC.	01/08/2025	129286	ANNUAL BSI ONLINE SUBSCR...	01-360-510440	COMPUTER SUPPLIES/EQUI...	495.00
Vendor 5326 - BACKFLOW SOLUTIONS, INC. Total:						495.00
Vendor: 1418 - BARTONS BUILDERS MART						
BARTONS BUILDERS MART	01/22/2025	129323	Wood Wedges	01-220-520210	REPAIR SUPPLIES - WTR R&R	180.00
Vendor 1418 - BARTONS BUILDERS MART Total:						180.00
Vendor: 1434 - BATTERY SYSTEMS INC						
BATTERY SYSTEMS INC	01/16/2025	129300	Unit #24 - 3 Batteries	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	271.29
Vendor 1434 - BATTERY SYSTEMS INC Total:						271.29
Vendor: 1475 - BLEVINS, DAMIEN M						
BLEVINS, DAMIEN M	01/23/2025	10390	SURVEY LICENSE RENEWAL	01-110-510430	GENERAL ADMINISTRATIVE	74.00
Vendor 1475 - BLEVINS, DAMIEN M Total:						74.00
Vendor: 1470 - BLUE STAKES OF UTAH UTILITY						
BLUE STAKES OF UTAH UTILI...	01/16/2025	129287	2024 Blue Stakes Services	01-340-510520	PROFESSIONAL CONSULTING ..	558.50
Vendor 1470 - BLUE STAKES OF UTAH UTILITY Total:						558.50
Vendor: 4430 - BMLC INVESTMENTS, LLC						
BMLC INVESTMENTS, LLC	01/08/2025	129273	UNIT #37 - EMISSION	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	55.00
BMLC INVESTMENTS, LLC	01/08/2025	129273	HD VEHICLE EMISSIONS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	55.00
BMLC INVESTMENTS, LLC	01/08/2025	129273	HD VEHICLE EMISSIONS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	115.00
BMLC INVESTMENTS, LLC	01/08/2025	129273	HD VEHICLE EMISSIONS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	55.00
BMLC INVESTMENTS, LLC	01/08/2025	129273	HD VEHICLE EMISSIONS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	55.00
BMLC INVESTMENTS, LLC	01/08/2025	129273	HD VEHICLE EMISSIONS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	55.00
BMLC INVESTMENTS, LLC	01/08/2025	129273	HD VEHICLE EMISSIONS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	115.00
Vendor 4430 - BMLC INVESTMENTS, LLC Total:						505.00
Vendor: 1500 - BOWEN COLLINS AND ASSOCIATES						
BOWEN COLLINS AND ASSOC...	01/22/2025	129314	23G:CONSTMGMT	01-340-520920	INFRASTRUCTURE PURCHAS...	327.00
BOWEN COLLINS AND ASSOC...	01/22/2025	129314	23G:CONSTMGMT	01-340-520920	INFRASTRUCTURE PURCHAS...	218.00
BOWEN COLLINS AND ASSOC...	01/29/2025	129333	Redwood Rd Swr Design	01-340-520920	INFRASTRUCTURE PURCHAS...	924.00
BOWEN COLLINS AND ASSOC...	01/29/2025	129333	Redwood Rd Wtr CM	01-340-520920	INFRASTRUCTURE PURCHAS...	5,343.00
BOWEN COLLINS AND ASSOC...	01/29/2025	129333	Redwood Rd Swr Design	01-340-520920	INFRASTRUCTURE PURCHAS...	4,171.50
BOWEN COLLINS AND ASSOC...	01/29/2025	129333	Redwood Rd Wtr CM	01-340-520920	INFRASTRUCTURE PURCHAS...	1,935.00
Vendor 1500 - BOWEN COLLINS AND ASSOCIATES Total:						12,918.50

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 1525 - BRADY INDUSTRIES OF UTAH LLC						
BRADY INDUSTRIES OF UTAH...	01/29/2025	129351	JANITORIAL SUPPLIES	01-130-510220	BUILDINGS & GROUNDS - CU...	68.28
Vendor 1525 - BRADY INDUSTRIES OF UTAH LLC Total:						68.28
Vendor: 1625 - CARSON ELEVATOR, LLC						
CARSON ELEVATOR, LLC	01/08/2025	129282	2025 1ST QTR ELEVATOR SE...	01-130-510220	BUILDINGS & GROUNDS - CU...	437.01
Vendor 1625 - CARSON ELEVATOR, LLC Total:						437.01
Vendor: 1650 - CDW GOVERNMENT LLC						
CDW GOVERNMENT LLC	01/22/2025	129324	2025 laptop replacment	01-360-510440	COMPUTER SUPPLIES/EQUI...	12,487.75
Vendor 1650 - CDW GOVERNMENT LLC Total:						12,487.75
Vendor: 1680 - CENTURY EQUIPMENT CO						
CENTURY EQUIPMENT CO	01/08/2025	129251	UNIT #105-WATER FUEL SEP...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	272.58
CENTURY EQUIPMENT CO	01/16/2025	129301	SHOP-TOOL, SPANNER WRE...	01-260-520240	TOOLS & SUPPLIES - BLD/FLT...	175.00
Vendor 1680 - CENTURY EQUIPMENT CO Total:						447.58
Vendor: 1723 - CHEMTECH-FORD, INC.						
CHEMTECH-FORD, INC.	01/22/2025	129325	Quarter 1 samples	01-231-530270	WATER TESTING FEES	174.00
Vendor 1723 - CHEMTECH-FORD, INC. Total:						174.00
Vendor: 1725.5 - CINTAS CORPORATION						
CINTAS CORPORATION	01/08/2025	129252	Cintas Floor Mat Cleaning	01-130-510220	BUILDINGS & GROUNDS - CU...	116.64
CINTAS CORPORATION	01/08/2025	129252	Cintas Floor Mat Cleaning	01-130-510220	BUILDINGS & GROUNDS - CU...	116.64
CINTAS CORPORATION	01/08/2025	129252	Cintas Floor Mat Cleaning	01-130-510220	BUILDINGS & GROUNDS - CU...	116.64
Vendor 1725.5 - CINTAS CORPORATION Total:						349.92
Vendor: 5255 - CITY OF SOUTH SALT LAKE						
CITY OF SOUTH SALT LAKE	01/16/2025	DFT0001714	DEC 2024 STORMWATER	01-230-510460	UTILITIES - WTR	33.00
Vendor 5255 - CITY OF SOUTH SALT LAKE Total:						33.00
Vendor: 1730 - CLYDE SNOW & SESSIONS						
CLYDE SNOW & SESSIONS	01/22/2025	DFT0001716	MATTER 006400/GENERAL	01-110-510500	LEGAL EXPENSE	2,400.00
Vendor 1730 - CLYDE SNOW & SESSIONS Total:						2,400.00
Vendor: 5133 - COLUMBUS FOUNDATION, INC.						
COLUMBUS FOUNDATION, I...	01/08/2025	129274	DEC 2024 DOCUMENT SHRE...	01-110-510430	GENERAL ADMINISTRATIVE	37.00
Vendor 5133 - COLUMBUS FOUNDATION, INC. Total:						37.00
Vendor: 1798 - CORRIO CONSTRUCTION, INC.						
CORRIO CONSTRUCTION, INC.	01/29/2025	129334	22H: BATHROOM, FLOORING,..	01-340-520920	INFRASTRUCTURE PURCHAS...	11,024.00
CORRIO CONSTRUCTION, INC.	01/29/2025	129334	RETENTION/22H - PMT NO 1	01-000-210110	RETAINAGE	-551.20
Vendor 1798 - CORRIO CONSTRUCTION, INC. Total:						10,472.80
Vendor: 1845 - CRUS OIL, INC.						
CRUS OIL, INC.	01/16/2025	129302	Hydraulic Oil for Muffin Mon...	01-350-520210	REPAIR SUPPLIES - OPERATOR	1,492.11
CRUS OIL, INC.	01/29/2025	129352	UNIT #4-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	192.03
Vendor 1845 - CRUS OIL, INC. Total:						1,684.14

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 1922 - DAWSON INFRASTRUCTURE SOLUTIONS						
DAWSON INFRASTRUCTURE ...	01/08/2025	129253	Unit #63- IBAK and Sewer Eq...	01-240-510910	MACHINERY & EQUIPMENT -...	7,571.13
Vendor 1922 - DAWSON INFRASTRUCTURE SOLUTIONS Total:						7,571.13
Vendor: 1935 - DESIGN WEST ARCHITECTS						
DESIGN WEST ARCHITECTS	01/29/2025	129335	Building C Construction Man...	01-340-520920	INFRASTRUCTURE PURCHAS...	245.00
Vendor 1935 - DESIGN WEST ARCHITECTS Total:						245.00
Vendor: 1975 - DLT SOLUTIONS LLC						
DLT SOLUTIONS LLC	01/22/2025	129326	Drafting maintenance subscr...	01-360-510440	COMPUTER SUPPLIES/EQUI...	1,480.90
Vendor 1975 - DLT SOLUTIONS LLC Total:						1,480.90
Vendor: 5366 - DON CALVERT PAINTING & SPECIAL COATINGS						
DON CALVERT PAINTING & S...	01/08/2025	129279	24H: Manhole Rehabilitation...	01-340-520920	INFRASTRUCTURE PURCHAS...	166,480.50
DON CALVERT PAINTING & S...	01/08/2025	129279	RETENTION/24H - PMT NO 1	01-000-210110	RETAINAGE	-8,324.03
DON CALVERT PAINTING & S...	01/16/2025	129297	RETENTION/24H - PMT NO 2 ...	01-000-210110	RETAINAGE	8,324.03
DON CALVERT PAINTING & S...	01/16/2025	129297	RETENTION/24H - PMT NO 2 ...	01-340-520920	INFRASTRUCTURE PURCHAS...	20.52
Vendor 5366 - DON CALVERT PAINTING & SPECIAL COATINGS Total:						166,501.02
Vendor: 5195 - ECOBRITE FRANCHISING						
ECOBRITE FRANCHISING	01/08/2025	129277	Yearly Janitorial Cleaning	01-130-510220	BUILDINGS & GROUNDS - CU...	2,340.90
Vendor 5195 - ECOBRITE FRANCHISING Total:						2,340.90
Vendor: 2070 - ECT SALES AND SERVICE						
ECT SALES AND SERVICE	01/29/2025	129354	EAST RECLAMATION/TROUB...	01-360-510440	COMPUTER SUPPLIES/EQUI...	262.50
Vendor 2070 - ECT SALES AND SERVICE Total:						262.50
Vendor: 2086 - ELLIS, SHAWN						
ELLIS, SHAWN	01/09/2025	10386	2025 BOOT REIMBURSEMENT	01-210-510490	SAFETY EXPENSE	150.00
Vendor 2086 - ELLIS, SHAWN Total:						150.00
Vendor: 2102 - ENTERPRISE FM TRUST						
ENTERPRISE FM TRUST	01/08/2025	129283	UNIT 27 LEASE CHARGES	01-260-510235	VEHICLE LEASE	533.84
ENTERPRISE FM TRUST	01/08/2025	129283	UNIT 12 LEASE CHARGES	01-260-510235	VEHICLE LEASE	541.91
ENTERPRISE FM TRUST	01/08/2025	129283	UNIT 52 LEASE CHARGES	01-260-510235	VEHICLE LEASE	533.84
ENTERPRISE FM TRUST	01/08/2025	129283	UNIT 55 LEASE CHARGES	01-260-510235	VEHICLE LEASE	533.84
ENTERPRISE FM TRUST	01/08/2025	129283	UNIT 60 LEASE CHARGES	01-260-510235	VEHICLE LEASE	616.91
ENTERPRISE FM TRUST	01/08/2025	129283	UNIT 53 LEASE CHARGES	01-260-510235	VEHICLE LEASE	623.32
Vendor 2102 - ENTERPRISE FM TRUST Total:						3,383.66
Vendor: 2184.1 - FASTENAL COMPANY						
FASTENAL COMPANY	01/08/2025	129255	PPE VENDING SUPPLIES	01-210-510490	SAFETY EXPENSE	145.14
FASTENAL COMPANY	01/22/2025	129327	PPE VENDING FEE	01-210-510490	SAFETY EXPENSE	20.00
Vendor 2184.1 - FASTENAL COMPANY Total:						165.14
Vendor: 2188 - FERGUSON ENTERPRISES, INC						
FERGUSON ENTERPRISES, INC	01/08/2025	DFT0001694	Large Meter Vault Re-plumb ...	01-340-520920	INFRASTRUCTURE PURCHAS...	1,156.00
FERGUSON ENTERPRISES, INC	01/08/2025	DFT0001694	Large Meter 8" Valves and R...	01-340-520920	INFRASTRUCTURE PURCHAS...	1,062.68
FERGUSON ENTERPRISES, INC	01/08/2025	DFT0001694	Repair Parts for December R...	01-220-520210	REPAIR SUPPLIES - WTR R&R	475.00
FERGUSON ENTERPRISES, INC	01/08/2025	DFT0001694	24" Solid Sleeve and Mega L...	01-220-520210	REPAIR SUPPLIES - WTR R&R	1,899.00

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
FERGUSON ENTERPRISES, INC	01/08/2025	DFT0001694	Repair Parts for December R...	01-220-520210	REPAIR SUPPLIES - WTR R&R	25.00
FERGUSON ENTERPRISES, INC	01/08/2025	DFT0001694	Repair Parts for December R...	01-220-520210	REPAIR SUPPLIES - WTR R&R	790.17
FERGUSON ENTERPRISES, INC	01/22/2025	DFT0001717	Repair Parts for January Wat...	01-220-520210	REPAIR SUPPLIES - WTR R&R	1,816.55
Vendor 2188 - FERGUSON ENTERPRISES, INC Total:						7,224.40
Vendor: 2200 - FILTER TECHNOLOGIES						
FILTER TECHNOLOGIES	01/22/2025	129328	Filters for HVAC	01-350-520210	REPAIR SUPPLIES - OPERATOR	62.66
Vendor 2200 - FILTER TECHNOLOGIES Total:						62.66
Vendor: 5115 - FIRST DIGITAL COMMUNICATIONS, LLC						
FIRST DIGITAL COMMUNICAT...	01/16/2025	129312	JAN 2025 PHONE SYSTEM RE...	01-360-510470	TELEPHONE	2,259.32
Vendor 5115 - FIRST DIGITAL COMMUNICATIONS, LLC Total:						2,259.32
Vendor: 2236 - FITNESS MACHINE TECHNICIANS						
FITNESS MACHINE TECHNICI...	01/08/2025	129256	EMPLOYEE GYM SERVICE	01-000-220700	EMPLOYEE RESERVE - GYM	125.00
Vendor 2236 - FITNESS MACHINE TECHNICIANS Total:						125.00
Vendor: 2241 - FLEET PRIDE						
FLEET PRIDE	01/16/2025	129289	UNIT #10-RUBBER STRAPS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	11.49
FLEET PRIDE	01/16/2025	129289	UNIT #63-FUEL FILTER	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	93.20
FLEET PRIDE	01/16/2025	129289	Unit #24 - PM Filters	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	51.75
FLEET PRIDE	01/16/2025	129289	UNIT #4-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	292.93
FLEET PRIDE	01/16/2025	129289	Unit #29 - PM Filters	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	103.66
FLEET PRIDE	01/16/2025	129289	Unit #214 - Air Compressor T...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	114.78
FLEET PRIDE	01/16/2025	129289	UNIT #105-BLOWER MOTOR ...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	17.99
FLEET PRIDE	01/16/2025	129289	UNIT #58-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	18.97
FLEET PRIDE	01/16/2025	129289	HYDRAULIC FILTERS FOR MU...	01-350-520210	REPAIR SUPPLIES - OPERATOR	116.90
FLEET PRIDE	01/16/2025	129289	UNIT #21-CRANE FUSE AND ...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	27.48
FLEET PRIDE	01/16/2025	129289	UNIT #13-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	29.47
FLEET PRIDE	01/16/2025	129289	UNIT #26-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	62.05
FLEET PRIDE	01/16/2025	129289	UNIT #26-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	11.52
FLEET PRIDE	01/16/2025	129304	UNIT #18-PM FILTERS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	92.26
FLEET PRIDE	01/29/2025	129336	UNIT #18-BRASS AIR FITTINGS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	16.96
FLEET PRIDE	01/29/2025	129336	UNIT #18-BRASS AIR FITTINGS	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	13.96
Vendor 2241 - FLEET PRIDE Total:						1,075.37
Vendor: 2283 - FRANSON CIVIL ENGINEERS INC.						
FRANSON CIVIL ENGINEERS I...	01/16/2025	129290	24R BANGERTER HWY @ 470...	01-340-520920	INFRASTRUCTURE PURCHAS...	14,687.60
Vendor 2283 - FRANSON CIVIL ENGINEERS INC. Total:						14,687.60
Vendor: 5394 - GHIAIE, ALEXANDER						
GHIAIE, ALEXANDER	01/30/2025	10395	2025 BOOT REIMB	01-210-510490	SAFETY EXPENSE	150.00
Vendor 5394 - GHIAIE, ALEXANDER Total:						150.00
Vendor: 2380 - GRAINGER INC						
GRAINGER INC	01/08/2025	129257	Well 14 - Fluoride Heater	01-350-520210	REPAIR SUPPLIES - OPERATOR	626.44
GRAINGER INC	01/16/2025	129305	OIL WASTE BARREL FOR MUF...	01-350-520210	REPAIR SUPPLIES - OPERATOR	126.74
GRAINGER INC	01/22/2025	129315	Waste Oil Barrel For Used M...	01-350-520210	REPAIR SUPPLIES - OPERATOR	114.29

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GRAINGER INC	01/22/2025	129329	ARMSTRONG/DOOR WEATH...	01-350-520210	REPAIR SUPPLIES - OPERATOR	5.31
GRAINGER INC	01/22/2025	129329	ARMSTRONG/DOOR WEATH...	01-350-520210	REPAIR SUPPLIES - OPERATOR	10.23
GRAINGER INC	01/29/2025	129355	UNIT #41 - RETAINING RING	01-350-520240	TOOLS & SUPPLIES - OPERAT...	16.62
Vendor 2380 - GRAINGER INC Total:						899.63
Vendor: 2440 - GREAT WESTERN SUPPLY						
GREAT WESTERN SUPPLY	01/08/2025	129258	Meter 10 (2200 W. PRV)	01-350-520210	REPAIR SUPPLIES - OPERATOR	1.90
GREAT WESTERN SUPPLY	01/29/2025	129356	Well 8 Sodium Hypo. leak	01-350-520210	REPAIR SUPPLIES - OPERATOR	14.42
GREAT WESTERN SUPPLY	01/29/2025	129356	Well 8 Sodium Hypo. leak	01-350-520210	REPAIR SUPPLIES - OPERATOR	54.27
GREAT WESTERN SUPPLY	01/29/2025	129356	Crown Burger prv discharge l...	01-350-520210	REPAIR SUPPLIES - OPERATOR	8.70
Vendor 2440 - GREAT WESTERN SUPPLY Total:						79.29
Vendor: 2440.3 - GREGORY, JEREMY						
GREGORY, JEREMY	01/30/2025	10391	MILEAGE,MEALS/UCEA CONF...	01-340-510480	TRAINING & EDUCATION - E...	311.52
Vendor 2440.3 - GREGORY, JEREMY Total:						311.52
Vendor: 2457 - H.D. FOWLER COMPANY						
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	2,022.45
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	744.90
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	155.55
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	132.00
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	103.70
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	84.90
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	330.00
H.D. FOWLER COMPANY	01/08/2025	129259	HD Fowler Fire hydrant parts	01-230-520210	REPAIR SUPPLIES - WTR MAI...	254.60
Vendor 2457 - H.D. FOWLER COMPANY Total:						3,828.10
Vendor: 2480 - HACH COMPANY						
HACH COMPANY	01/08/2025	129260	Hach Pocket Pro PH	01-230-520240	TOOLS & SUPPLIES - WTR MA...	179.40
HACH COMPANY	01/29/2025	129357	Hach Pocket Pro TDS & Temp	01-231-520210	REPAIR SUPPLIES - WTR QLTY	172.04
Vendor 2480 - HACH COMPANY Total:						351.44
Vendor: 2490 - HANSEN, ALLEN & LUCE, INC.						
HANSEN, ALLEN & LUCE, INC.	01/22/2025	129316	20D Kent Booster PS Constru...	01-340-520920	INFRASTRUCTURE PURCHAS...	55,843.33
HANSEN, ALLEN & LUCE, INC.	01/29/2025	129337	23L: WELL NO. 18 DRILLING ...	01-340-520920	INFRASTRUCTURE PURCHAS...	1,008.00
HANSEN, ALLEN & LUCE, INC.	01/29/2025	129337	23L: WELL NO. 18 DRILLING &..	01-340-520920	INFRASTRUCTURE PURCHAS...	7,291.00
Vendor 2490 - HANSEN, ALLEN & LUCE, INC. Total:						64,142.33
Vendor: 2532 - HEALTHEQUITY INC						
HEALTHEQUITY INC	01/02/2025	DFT0001683	HEALTH SAVINGS ACCOUNT	01-000-220900	CAFETERIA PLAN PAYABLE	12,188.16
HEALTHEQUITY INC	01/16/2025	DFT0001704	HEALTH SAVINGS ACCOUNT	01-000-220900	CAFETERIA PLAN PAYABLE	12,188.16
HEALTHEQUITY INC	01/30/2025	DFT0001724	HEALTH SAVINGS ACCOUNT	01-000-220900	CAFETERIA PLAN PAYABLE	42,588.16
Vendor 2532 - HEALTHEQUITY INC Total:						66,964.48
Vendor: 5155 - HOJ FORKLIFT, LLC						
HOJ FORKLIFT, LLC	01/29/2025	129362	Chain Replacement for Armst...	01-350-520210	REPAIR SUPPLIES - OPERATOR	6,446.40
Vendor 5155 - HOJ FORKLIFT, LLC Total:						6,446.40

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Vendor: 2590 - HOME DEPOT CREDIT SERVICES						
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	ENGINEERING KITCHEN SUPP...	01-130-510410	OFFICE SUPPLIES/PRINTING	33.41
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	REPLUMB SAW BLADES	01-140-520240	TOOLS & SUPPLIES - METERS	42.47
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	SILT FENCE	01-220-520210	REPAIR SUPPLIES - WTR R&R	47.97
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	TOOLS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	8.98
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	TOOLS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	379.00
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	TOOLS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	23.97
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	HOSE, EAR PLUGS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	98.92
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	TREAD TAPE	01-230-520240	TOOLS & SUPPLIES - WTR MA...	26.98
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	BERNZOMATIC FUEL, 5 GAL L...	01-230-520240	TOOLS & SUPPLIES - WTR MA...	107.70
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	PIPE	01-231-530270	WATER TESTING FEES	106.44
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	HOSE, FITTINGS, BUCKETS	01-240-520240	TOOLS & SUPPLIES - WW MA...	94.77
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	FITTING AND PIPE TAPE	01-240-520240	TOOLS & SUPPLIES - WW MA...	5.76
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	DECKER MAIN - MISC HARD...	01-350-520210	REPAIR SUPPLIES - OPERATOR	13.92
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	DECKER MAIN - REPAIR BOLTS	01-350-520210	REPAIR SUPPLIES - OPERATOR	5.94
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	DRILL BITS	01-350-520210	REPAIR SUPPLIES - OPERATOR	137.75
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	DECKER MAIN - BUILIDNG LI...	01-350-520210	REPAIR SUPPLIES - OPERATOR	432.00
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	UNIT #2 - TOOLS	01-350-520240	TOOLS & SUPPLIES - OPERAT...	117.94
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	UNIT #41 - TOOLS	01-350-520240	TOOLS & SUPPLIES - OPERAT...	113.97
HOME DEPOT CREDIT SERVIC...	01/08/2025	129261	RIDGELAND/UNIT 2	01-350-520240	TOOLS & SUPPLIES - OPERAT...	152.59
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	JOB SUPPLIES	01-220-520210	REPAIR SUPPLIES - WTR R&R	25.48
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	TOOLS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	537.00
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	JOB SUPPLIES	01-220-520240	TOOLS & SUPPLIES - WTR R&R	144.14
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	45 IN JOB SITE BOX	01-220-520240	TOOLS & SUPPLIES - WTR R&R	356.64
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	TOOLS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	378.00
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	TOOLS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	126.50
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	TOOLS	01-220-520240	TOOLS & SUPPLIES - WTR R&R	40.63
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	TOOLS	01-230-520240	TOOLS & SUPPLIES - WTR MA...	57.97
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	BLD E HOSE NOZZLES & FITTI...	01-240-520240	TOOLS & SUPPLIES - WW MA...	63.78
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	ROPE FOR BOOTS/TIGER TAIL	01-240-520240	TOOLS & SUPPLIES - WW MA...	123.86
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	UNIT #54, 56, 59, 7 - INSPEC...	01-330-520240	TOOLS & SUPPLIES - BLUE ST...	1,535.54
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	BROOMS FOR INSPECTORS' ...	01-330-520240	TOOLS & SUPPLIES - BLUE ST...	89.91
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	LOCK PIN	01-350-520210	REPAIR SUPPLIES - OPERATOR	4.75
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	FRANKLIN COVEY PRV	01-350-520210	REPAIR SUPPLIES - OPERATOR	59.48
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	SUPPLIES	01-350-520210	REPAIR SUPPLIES - OPERATOR	57.07
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	UNIT #41 - DIABLO CUTOFF D...	01-350-520240	TOOLS & SUPPLIES - OPERAT...	34.97
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	UNIT #41 - GRINDER TOOL N...	01-350-520240	TOOLS & SUPPLIES - OPERAT...	17.43
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	UNIT #41 - WRENCH RETURN...	01-350-520240	TOOLS & SUPPLIES - OPERAT...	-14.77
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	TOOL BATTERIES	01-350-520240	TOOLS & SUPPLIES - OPERAT...	99.00
HOME DEPOT CREDIT SERVIC...	01/22/2025	129317	UNIT #41 - WRENCH, PLIERS	01-350-520240	TOOLS & SUPPLIES - OPERAT...	42.74
Vendor 2590 - HOME DEPOT CREDIT SERVICES Total:						5,730.60
Vendor: 2592 - HORROCKS ENGINEERS INC						
HORROCKS ENGINEERS INC	01/16/2025	129292	24N WELL NO. 16 REDEVELO...	01-340-520920	INFRASTRUCTURE PURCHAS...	688.75

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HORROCKS ENGINEERS INC	01/16/2025	129292	23F East Rec Wet Well Lining...	01-340-520920	INFRASTRUCTURE PURCHAS...	14,661.00
HORROCKS ENGINEERS INC	01/16/2025	129292	24N WELL NO. 16 REDEVELO...	01-340-520920	INFRASTRUCTURE PURCHAS...	2,036.25
HORROCKS ENGINEERS INC	01/16/2025	129292	24N WELL NO. 16 REDEVELO...	01-340-520920	INFRASTRUCTURE PURCHAS...	2,624.25
Vendor 2592 - HORROCKS ENGINEERS INC Total:						20,010.25
Vendor: 5343 - HYDRO VAC EXCAVATION LLC						
HYDRO VAC EXCAVATION LLC	01/08/2025	129278	PMT 2/24E: FIRE HYDRANT R...	01-340-520920	INFRASTRUCTURE PURCHAS...	176,507.50
HYDRO VAC EXCAVATION LLC	01/08/2025	129278	RETENTION/24E - PMT NO 2	01-000-210110	RETAINAGE	-8,825.38
Vendor 5343 - HYDRO VAC EXCAVATION LLC Total:						167,682.12
Vendor: 5310 - IMA, INC.						
IMA, INC.	01/08/2025	DFT0001693	NOV 2024 IMA/GUARDIAN A...	01-110-500170	LIFE/LTD/LTC INSURANCE - ...	0.05
IMA, INC.	01/08/2025	DFT0001693	IMA/GUARDIAN BENEFITS	01-000-220500	HEALTH INSURANCE PAYABLE	733.87
IMA, INC.	01/08/2025	DFT0001693	IMA/GUARDIAN BENEFITS	01-000-220500	HEALTH INSURANCE PAYABLE	733.87
Vendor 5310 - IMA, INC. Total:						1,467.79
Vendor: 2637 - INDUSTRIAL SAFETY EQUIPMENT, LLC.						
INDUSTRIAL SAFETY EQUIPM...	01/16/2025	129306	Safety - PPE - Faceshield/gog...	01-210-510490	SAFETY EXPENSE	56.55
INDUSTRIAL SAFETY EQUIPM...	01/22/2025	129318	Air Bag - Blower	01-210-510490	SAFETY EXPENSE	580.21
INDUSTRIAL SAFETY EQUIPM...	01/22/2025	129318	Safety Cones	01-210-510490	SAFETY EXPENSE	975.00
INDUSTRIAL SAFETY EQUIPM...	01/22/2025	129318	Tripod with Entry/Rescue Sys...	01-210-510490	SAFETY EXPENSE	4,285.00
INDUSTRIAL SAFETY EQUIPM...	01/22/2025	129330	90-day winter Jacket	01-210-510490	SAFETY EXPENSE	59.40
Vendor 2637 - INDUSTRIAL SAFETY EQUIPMENT, LLC. Total:						5,956.16
Vendor: 2648.1 - INFINITY CORROSION GROUP, INC.						
INFINITY CORROSION GROUP...	01/29/2025	129338	HEADER PIPE STRUCTURAL R...	01-340-520920	INFRASTRUCTURE PURCHAS...	6,000.00
INFINITY CORROSION GROUP...	01/29/2025	129338	HEADER PIPE STRUCTURAL R...	01-340-520920	INFRASTRUCTURE PURCHAS...	1,457.50
Vendor 2648.1 - INFINITY CORROSION GROUP, INC. Total:						7,457.50
Vendor: 5306 - INNOVATIVE SHEET METAL						
INNOVATIVE SHEET METAL	01/29/2025	129350	INTEREST/23G:Chesterfield ...	01-340-520920	INFRASTRUCTURE PURCHAS...	26.75
INNOVATIVE SHEET METAL	01/29/2025	129350	RETENTION/23G - PMT NO 3...	01-000-210110	RETAINAGE	2,658.09
Vendor 5306 - INNOVATIVE SHEET METAL Total:						2,684.84
Vendor: 2700 - INTERMOUNTAIN SALES OF DENVER						
INTERMOUNTAIN SALES OF ...	01/08/2025	129262	8" VENTED LID	01-230-520240	TOOLS & SUPPLIES - WTR MA...	83.96
Vendor 2700 - INTERMOUNTAIN SALES OF DENVER Total:						83.96
Vendor: 2734.5 - JACQUES & ASSOCIATES						
JACQUES & ASSOCIATES	01/29/2025	129339	24E PUBLIC INVOLVEMENT	01-340-520920	INFRASTRUCTURE PURCHAS...	5,888.50
Vendor 2734.5 - JACQUES & ASSOCIATES Total:						5,888.50
Vendor: 1268.1 - JOBMATCH, LLC						
JOBMATCH, LLC	01/16/2025	129298	FEB 2025 APPLICANT PROCE...	01-360-510440	COMPUTER SUPPLIES/EQUI...	186.00
Vendor 1268.1 - JOBMATCH, LLC Total:						186.00
Vendor: 2772 - JOHNSON, KRISTY						
JOHNSON, KRISTY	01/09/2025	10388	2024 PAPER PRODUCTS FOR ...	01-130-510410	OFFICE SUPPLIES/PRINTING	331.52
JOHNSON, KRISTY	01/30/2025	10392	STATE OF THE DISTRICT/REF...	01-110-510430	GENERAL ADMINISTRATIVE	91.81

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
JOHNSON, KRISTY	01/30/2025	10392	BRD MTG/REFRESHMENTS; ...	01-110-510430	GENERAL ADMINISTRATIVE	64.02
Vendor 2772 - JOHNSON, KRISTY Total:						487.35
Vendor: 2790 - JORDAN VALLEY WATER CONSERVANCY DISTRICT						
JORDAN VALLEY WATER CON...	01/16/2025	129293	DEC 2024 LABORATORY SERV...	01-231-530270	WATER TESTING FEES	538.88
JORDAN VALLEY WATER CON...	01/16/2025	129294	DEC 2024 WATER DELIVERIES	01-350-530250	WATER SUPPLY EXPENSE	571,930.40
JORDAN VALLEY WATER CON...	01/29/2025	129340	OCT 2024 LABORATORY SERV...	01-231-530270	WATER TESTING FEES	1,006.95
JORDAN VALLEY WATER CON...	01/29/2025	129341	NOV 2024 LABORATORY SER...	01-231-530270	WATER TESTING FEES	571.95
JORDAN VALLEY WATER CON...	01/29/2025	129342	SEP 2024 LABORATORY SERV...	01-231-530270	WATER TESTING FEES	565.95
Vendor 2790 - JORDAN VALLEY WATER CONSERVANCY DISTRICT Total:						574,614.13
Vendor: 2881 - KEN GARFF WEST VALLEY FORD						
KEN GARFF WEST VALLEY FO...	01/08/2025	129263	UNIT #32-CRANKSHAFT, ENG...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	2,430.28
KEN GARFF WEST VALLEY FO...	01/08/2025	129263	UNIT #32-TIMING COVER GA...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	31.72
Vendor 2881 - KEN GARFF WEST VALLEY FORD Total:						2,462.00
Vendor: 2885 - KETCHUM, MICHELLE						
KETCHUM, MICHELLE	01/09/2025	10389	MILEAGE/7-1-24 THRU 12-31...	01-110-510430	GENERAL ADMINISTRATIVE	245.35
Vendor 2885 - KETCHUM, MICHELLE Total:						245.35
Vendor: 2900 - KILGORE COMPANIES, LLC						
KILGORE COMPANIES, LLC	01/29/2025	129343	Asphalt for December Repairs	01-220-520210	REPAIR SUPPLIES - WTR R&R	1,468.20
KILGORE COMPANIES, LLC	01/29/2025	129343	Asphalt for December Repairs	01-220-520210	REPAIR SUPPLIES - WTR R&R	843.00
KILGORE COMPANIES, LLC	01/29/2025	129343	Asphalt for December Repairs	01-220-520210	REPAIR SUPPLIES - WTR R&R	142.80
KILGORE COMPANIES, LLC	01/29/2025	129343	Asphalt for December Repairs	01-220-520210	REPAIR SUPPLIES - WTR R&R	612.60
KILGORE COMPANIES, LLC	01/29/2025	129343	Asphalt for December Repairs	01-220-520210	REPAIR SUPPLIES - WTR R&R	643.80
KILGORE COMPANIES, LLC	01/29/2025	129343	Asphalt for December Repairs	01-220-520210	REPAIR SUPPLIES - WTR R&R	1,211.40
KILGORE COMPANIES, LLC	01/29/2025	129343	Asphalt for December Repairs	01-220-520210	REPAIR SUPPLIES - WTR R&R	51.75
Vendor 2900 - KILGORE COMPANIES, LLC Total:						4,973.55
Vendor: 2908.1 - KUKER-RANKEN INC						
KUKER-RANKEN INC	01/16/2025	129307	GPS Surveying Support & Ma...	01-360-510440	COMPUTER SUPPLIES/EQUI...	1,642.00
Vendor 2908.1 - KUKER-RANKEN INC Total:						1,642.00
Vendor: 3085 - MARTI, TODD B						
MARTI, TODD B	01/30/2025	10393	2025 PE License Renewal	01-110-510430	GENERAL ADMINISTRATIVE	74.00
Vendor 3085 - MARTI, TODD B Total:						74.00
Vendor: 5232 - MASTER BRANDS, INC						
MASTER BRANDS, INC	01/29/2025	129349	SAFETY GEAR/SURVEYOR VE...	01-210-510490	SAFETY EXPENSE	95.00
MASTER BRANDS, INC	01/29/2025	129349	SAFETY/XL VESTS	01-210-510490	SAFETY EXPENSE	37.00
Vendor 5232 - MASTER BRANDS, INC Total:						132.00
Vendor: 3119.5 - MERCEDES-BENZ VAN CENTER - WARNER						
MERCEDES-BENZ VAN CENTE...	01/29/2025	129344	UNIT #35-PM FILTER	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	2.89
Vendor 3119.5 - MERCEDES-BENZ VAN CENTER - WARNER Total:						2.89

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Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 5235 - MOTIVOSITY, INC						
MOTIVOSITY, INC	01/08/2025	DFT0001695	EMPLOYEE APPRECIATION F...	01-110-510430	GENERAL ADMINISTRATIVE	550.00
Vendor 5235 - MOTIVOSITY, INC Total:						550.00
Vendor: 3215 - MOUNTAIN VALLEY MECHANICAL						
MOUNTAIN VALLEY MECHAN...	01/08/2025	129264	Building E Heater Repair	01-360-510220	BUILDINGS & GROUNDS - SYS...	1,692.00
MOUNTAIN VALLEY MECHAN...	01/22/2025	129319	HVAC Pump Leak	01-360-510220	BUILDINGS & GROUNDS - SYS...	1,721.34
Vendor 3215 - MOUNTAIN VALLEY MECHANICAL Total:						3,413.34
Vendor: 3225 - MOUNTAIN WEST TRUCK CENTER						
MOUNTAIN WEST TRUCK CE...	01/08/2025	129265	UNIT #26-TARP BAR/TAILGA...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	92.36
MOUNTAIN WEST TRUCK CE...	01/16/2025	129308	UNIT #26-TALGATE LATCHES	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	116.77
Vendor 3225 - MOUNTAIN WEST TRUCK CENTER Total:						209.13
Vendor: 3234 - MULVEY ENTERPRISES LLC						
MULVEY ENTERPRISES LLC	01/29/2025	129345	2024 RIGHT-OF-WAY AND P...	01-340-510520	PROFESSIONAL CONSULTING ..	10,362.50
Vendor 3234 - MULVEY ENTERPRISES LLC Total:						10,362.50
Vendor: 3242 - NARTEH, VICTOR N						
NARTEH, VICTOR N	01/30/2025	10394	MILEAGE,MEALS/UCEA CONF...	01-340-510480	TRAINING & EDUCATION - E...	311.52
Vendor 3242 - NARTEH, VICTOR N Total:						311.52
Vendor: 3245 - NATIONAL BENEFIT SERVICES LLC						
NATIONAL BENEFIT SERVICES...	01/16/2025	129295	401K 4TH QTR ADMIN FEE	01-110-510520	PROFESSIONAL CONSULTING ..	350.00
Vendor 3245 - NATIONAL BENEFIT SERVICES LLC Total:						350.00
Vendor: 3305 - NEVEREST EQUIPMENT COMPANY LLC						
NEVEREST EQUIPMENT COM...	01/08/2025	129266	Envirosight Pole Camera	01-240-510910	MACHINERY & EQUIPMENT - ...	19,826.91
NEVEREST EQUIPMENT COM...	01/08/2025	129266	Envirosight Pole Camera	01-240-510910	MACHINERY & EQUIPMENT - ...	700.00
Vendor 3305 - NEVEREST EQUIPMENT COMPANY LLC Total:						20,526.91
Vendor: 3375 - OCCUPATIONAL HEALTH CENTERS						
OCCUPATIONAL HEALTH CEN...	01/29/2025	129346	17904906	01-110-510520	PROFESSIONAL CONSULTING ..	72.00
Vendor 3375 - OCCUPATIONAL HEALTH CENTERS Total:						72.00
Vendor: 3389.5 - OPTICARE VISION SERVICES						
OPTICARE VISION SERVICES	01/08/2025	129267	DEC 2024 OPTICARE ADJUS...	01-110-500130	HEALTH INSURANCE - MGMT	0.25
OPTICARE VISION SERVICES	01/08/2025	129267	OPTICARE VISION INS	01-000-220500	HEALTH INSURANCE PAYABLE	351.13
OPTICARE VISION SERVICES	01/08/2025	129267	OPTICARE VISION INS	01-000-220500	HEALTH INSURANCE PAYABLE	351.13
Vendor 3389.5 - OPTICARE VISION SERVICES Total:						702.51
Vendor: 3401 - OWEN EQUIPMENT COMPANY						
OWEN EQUIPMENT COMPAN...	01/16/2025	129309	Valve for Hydro Ex	01-220-520240	TOOLS & SUPPLIES - WTR R&R	52.72
Vendor 3401 - OWEN EQUIPMENT COMPANY Total:						52.72
Vendor: 3481 - PITNEY BOWES RESERVE ACCOUNT						
PITNEY BOWES RESERVE AC...	01/08/2025	129268	POSTAGE MACHINE REFILL	01-130-510420	POSTAGE & MAILING	100.00
PITNEY BOWES RESERVE AC...	01/08/2025	129268	POSTAGE MACHINE REFILL	01-231-520210	REPAIR SUPPLIES - WTR QLTY	350.00
Vendor 3481 - PITNEY BOWES RESERVE ACCOUNT Total:						450.00

Real estate consulting services

Wastewater monitoring device

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Vendor: 3523 - PREMIER TRUCK GROUP						
PREMIER TRUCK GROUP	01/08/2025	129269	Unit #62 - Oil dipstick and tu...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	309.01
PREMIER TRUCK GROUP	01/29/2025	129358	UNIT #63-WARRANTY WORK...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	402.50
Vendor 3523 - PREMIER TRUCK GROUP Total:						711.51
Vendor: 3630 - RASMUSSEN EQUIPMENT						
RASMUSSEN EQUIPMENT	01/16/2025	129310	Sweeper Broom Replacement	01-220-520210	REPAIR SUPPLIES - WTR R&R	878.40
Vendor 3630 - RASMUSSEN EQUIPMENT Total:						878.40
Vendor: 3657 - READY MADE CONCRETE						
READY MADE CONCRETE	01/08/2025	DFT0001696	Cement For December Repai...	01-220-520210	REPAIR SUPPLIES - WTR R&R	1,845.50
READY MADE CONCRETE	01/08/2025	DFT0001696	Cement For December Repai...	01-220-520210	REPAIR SUPPLIES - WTR R&R	1,525.50
READY MADE CONCRETE	01/08/2025	DFT0001696	Cement For December Repai...	01-220-520210	REPAIR SUPPLIES - WTR R&R	129.00
READY MADE CONCRETE	01/08/2025	DFT0001696	Cement For December Repai...	01-220-520210	REPAIR SUPPLIES - WTR R&R	337.00
Vendor 3657 - READY MADE CONCRETE Total:						3,837.00
Vendor: 3743 - ROCKY MOUNTAIN AIR SOLUTIONS						
ROCKY MOUNTAIN AIR SOLU...	01/08/2025	129270	Tools for Torch Cutting	01-230-520240	TOOLS & SUPPLIES - WTR MA...	28.81
Vendor 3743 - ROCKY MOUNTAIN AIR SOLUTIONS Total:						28.81
Vendor: 3747 - ROCKY MTN POWER						
ROCKY MTN POWER	01/29/2025	129347	DEC 2024 POWER	01-110-510460	UTILITIES - MGMT	3,862.55
ROCKY MTN POWER	01/29/2025	129347	DEC 2024 POWER	01-230-510460	UTILITIES - WTR	26,015.34
ROCKY MTN POWER	01/29/2025	129347	DEC 2024 POWER	01-240-510460	UTILITIES - WW	16,494.39
Vendor 3747 - ROCKY MTN POWER Total:						46,372.28
Vendor: 3749 - ROCKY MTN VALVES & AUTOMATION, INC.						
ROCKY MTN VALVES & AUT...	01/22/2025	129331	Winder Lane Meter Vault	01-350-520210	REPAIR SUPPLIES - OPERATOR	320.72
Vendor 3749 - ROCKY MTN VALVES & AUTOMATION, INC. Total:						320.72
Vendor: 5172 - RYAN LOUMIS						
RYAN LOUMIS	01/08/2025	129276	CDL - Testing and Training As...	01-110-510480	TRAINING & EDUCATION - M...	1,575.00
RYAN LOUMIS	01/08/2025	129276	ELDT training and CDL test - ...	01-110-510480	TRAINING & EDUCATION - M...	1,575.00
Vendor 5172 - RYAN LOUMIS Total:						3,150.00
Vendor: 3850 - SALT LAKE CEMENT CUTTING						
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
SALT LAKE CEMENT CUTTING	01/29/2025	DFT0001734	Cement Cutting for Decembe...	01-220-520210	REPAIR SUPPLIES - WTR R&R	200.00
Vendor 3850 - SALT LAKE CEMENT CUTTING Total:						1,800.00
Vendor: 2444 - SALT LAKE VALLEY CHEVROLET						
SALT LAKE VALLEY CHEVROL...	01/16/2025	129291	UNIT #59- BUMPER REPAIR-I...	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	956.50

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SALT LAKE VALLEY CHEVROL...	01/16/2025	129291	Unit #59 - accident repair	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	337.89
Vendor 2444 - SALT LAKE VALLEY CHEVROLET Total:						1,294.39
Vendor: 5166 - SAMSARA INC.						
SAMSARA INC.	01/29/2025	129363	Vehicle Tracking Software Re...	01-360-510440	COMPUTER SUPPLIES/EQUI...	14,545.20
Vendor 5166 - SAMSARA INC. Total:						14,545.20
Vendor: 5181 - SARGENT, KEVIN						
SARGENT, KEVIN	01/09/2025	10387	2025 BOOT REIMBURSEMENT	01-210-510490	SAFETY EXPENSE	150.00
Vendor 5181 - SARGENT, KEVIN Total:						150.00
Vendor: 5392 - STAUFFERS ROAD SOLUTIONS						
STAUFFERS ROAD SOLUTIONS	01/22/2025	129320	UNIT #9 - TOWING	01-260-520210	REPAIR SUPPLIES - BLD/FLT ...	612.95
Vendor 5392 - STAUFFERS ROAD SOLUTIONS Total:						612.95
Vendor: 4248 - STREAMLINE						
STREAMLINE	01/16/2025	129311	JAN 2025 WEBSITE HOSTING	01-360-510440	COMPUTER SUPPLIES/EQUI...	1,296.00
Vendor 4248 - STREAMLINE Total:						1,296.00
Vendor: 5279 - SUMMIT FIRE & SECURITY						
SUMMIT FIRE & SECURITY	01/08/2025	129285	CUST 528488/Fire Alarm Pan...	01-360-510220	BUILDINGS & GROUNDS - SYS...	230.00
Vendor 5279 - SUMMIT FIRE & SECURITY Total:						230.00
Vendor: 4320 - TAYLORSVILLE-BENNION IMP DISTRICT						
TAYLORSVILLE-BENNION IMP...	01/29/2025	129359	2024 PROPERTY TAX SHARIN...	01-110-510591	PAYMENTS TO OTHER GOV ...	9,233.05
Vendor 4320 - TAYLORSVILLE-BENNION IMP DISTRICT Total:						9,233.05
Vendor: 4350 - THE DATA CENTER						
THE DATA CENTER	01/08/2025	129271	Printing and Mailing monthly...	01-130-510420	POSTAGE & MAILING	4,607.94
THE DATA CENTER	01/08/2025	129271	Printing and Mailing monthly...	01-130-510420	POSTAGE & MAILING	6,045.75
THE DATA CENTER	01/08/2025	129271	Printing and Mailing monthly...	01-130-510420	POSTAGE & MAILING	2,801.98
Vendor 4350 - THE DATA CENTER Total:						13,455.67
Vendor: 4405 - THOMAS PETROLEUM						
THOMAS PETROLEUM	01/08/2025	129272	YARD- DIESEL FUEL	01-260-510230	VEHICLE FUEL - BLD/FLT MAI...	4,737.20
Vendor 4405 - THOMAS PETROLEUM Total:						4,737.20
Vendor: 4479 - TYLER TECHNOLOGIES						
TYLER TECHNOLOGIES	01/16/2025	129296	2024 4TH QTR UTIL BILL NOT...	01-360-510470	TELEPHONE	682.30
TYLER TECHNOLOGIES	01/16/2025	129296	IVR process fees	01-360-510470	TELEPHONE	8,223.75
Vendor 4479 - TYLER TECHNOLOGIES Total:						8,906.05
Vendor: 0001 - US TREASURY						
US TREASURY	01/02/2025	DFT0001691	MEDICARE WITHHOLDING	01-000-230100	FEDERAL W/H & MEDICARE ...	6,621.04
US TREASURY	01/02/2025	DFT0001692	FEDERAL WITHHOLDING	01-000-230100	FEDERAL W/H & MEDICARE ...	17,148.35
US TREASURY	01/16/2025	DFT0001712	MEDICARE WITHHOLDING	01-000-230100	FEDERAL W/H & MEDICARE ...	6,888.70
US TREASURY	01/16/2025	DFT0001713	FEDERAL WITHHOLDING	01-000-230100	FEDERAL W/H & MEDICARE ...	18,325.55
US TREASURY	01/30/2025	DFT0001732	MEDICARE WITHHOLDING	01-000-230100	FEDERAL W/H & MEDICARE ...	6,925.12
US TREASURY	01/30/2025	DFT0001733	FEDERAL WITHHOLDING	01-000-230100	FEDERAL W/H & MEDICARE ...	18,661.85
Vendor 0001 - US TREASURY Total:						74,570.61

Paid Check Report

Payment Dates: 1/1/2025 - 1/31/2025

Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 4640 - UTAH RETIREMENT SYSTEMS						
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001674	TIER 2 DEFINED CONTRIBUTI...	01-000-220400	RETIREMENT CONTRIB PAYA...	1,501.42
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001675	TIER 2 HYBRID CONTRIBUTI...	01-000-220400	RETIREMENT CONTRIB PAYA...	15,679.07
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001676	457 CONTRIBUTION AMOUNT	01-000-220400	RETIREMENT CONTRIB PAYA...	200.00
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001677	457 CONTRIB - BOARD	01-000-220400	RETIREMENT CONTRIB PAYA...	51.67
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001678	457 CONTRIB - TIER 2	01-000-220400	RETIREMENT CONTRIB PAYA...	51.67
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001680	401(K) CONTRIB - BOARD	01-000-220400	RETIREMENT CONTRIB PAYA...	52.29
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001682	TIER 2 DC 401K	01-000-220400	RETIREMENT CONTRIB PAYA...	2,942.68
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001684	TIER 2 HYBRID 401K	01-000-220400	RETIREMENT CONTRIB PAYA...	107.25
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001687	TIER 2 ROTH IRA CONTRIB A...	01-000-220400	RETIREMENT CONTRIB PAYA...	325.00
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001688	ROTH IRA CONTRIBUTION A...	01-000-220400	RETIREMENT CONTRIB PAYA...	430.00
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001689	TIER 2 - 457 CONTRIB	01-000-220400	RETIREMENT CONTRIB PAYA...	55.00
UTAH RETIREMENT SYSTEMS	01/02/2025	DFT0001690	UT STATE RET CONTRIBUTION	01-000-220400	RETIREMENT CONTRIB PAYA...	17,678.82
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001698	TIER 2 DEFINED CONTRIBUTI...	01-000-220400	RETIREMENT CONTRIB PAYA...	1,555.12
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001699	TIER 2 HYBRID CONTRIBUTI...	01-000-220400	RETIREMENT CONTRIB PAYA...	16,170.44
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001700	457 CONTRIBUTION AMOUNT	01-000-220400	RETIREMENT CONTRIB PAYA...	200.00
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001703	TIER 2 DC 401K	01-000-220400	RETIREMENT CONTRIB PAYA...	3,047.17
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001705	TIER 2 HYBRID 401K	01-000-220400	RETIREMENT CONTRIB PAYA...	110.13
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001708	TIER 2 ROTH IRA CONTRIB A...	01-000-220400	RETIREMENT CONTRIB PAYA...	325.00
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001709	ROTH IRA CONTRIBUTION A...	01-000-220400	RETIREMENT CONTRIB PAYA...	430.00
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001710	TIER 2 - 457 CONTRIB	01-000-220400	RETIREMENT CONTRIB PAYA...	55.00
UTAH RETIREMENT SYSTEMS	01/16/2025	DFT0001711	UT STATE RET CONTRIBUTION	01-000-220400	RETIREMENT CONTRIB PAYA...	18,648.42
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001718	TIER 2 DEFINED CONTRIBUTI...	01-000-220400	RETIREMENT CONTRIB PAYA...	1,569.79
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001719	TIER 2 HYBRID CONTRIBUTI...	01-000-220400	RETIREMENT CONTRIB PAYA...	16,150.49
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001720	457 CONTRIBUTION AMOUNT	01-000-220400	RETIREMENT CONTRIB PAYA...	200.00
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001723	TIER 2 DC 401K	01-000-220400	RETIREMENT CONTRIB PAYA...	3,071.83
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001725	TIER 2 HYBRID 401K	01-000-220400	RETIREMENT CONTRIB PAYA...	109.34
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001728	TIER 2 ROTH IRA CONTRIB A...	01-000-220400	RETIREMENT CONTRIB PAYA...	325.00
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001729	ROTH IRA CONTRIBUTION A...	01-000-220400	RETIREMENT CONTRIB PAYA...	430.00
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001730	TIER 2 - 457 CONTRIB	01-000-220400	RETIREMENT CONTRIB PAYA...	55.00
UTAH RETIREMENT SYSTEMS	01/30/2025	DFT0001731	UT STATE RET CONTRIBUTION	01-000-220400	RETIREMENT CONTRIB PAYA...	18,812.85
Vendor 4640 - UTAH RETIREMENT SYSTEMS Total:						120,340.45
Vendor: 4650 - UTAH STATE TAX COMMISSION						
UTAH STATE TAX COMMISSI...	01/02/2025	129245	STATE WITHHOLDING	01-000-230200	STATE W/H PAYABLE	9,682.12
UTAH STATE TAX COMMISSI...	01/02/2025	129245	STATE WITHHOLDING	01-000-230200	STATE W/H PAYABLE	9,664.97
UTAH STATE TAX COMMISSI...	01/02/2025	129245	STATE WITHHOLDING	01-000-230200	STATE W/H PAYABLE	1,693.17
UTAH STATE TAX COMMISSI...	01/29/2025	DFT0001736	SALES & USE TAX (STC)/2024...	01-110-510430	GENERAL ADMINISTRATIVE	257.52
Vendor 4650 - UTAH STATE TAX COMMISSION Total:						21,297.78
Vendor: 4693 - UTOPIA						
UTOPIA	01/08/2025	129284	JAN 2025 FIBER OPTICS	01-360-510470	TELEPHONE	1,882.00
Vendor 4693 - UTOPIA Total:						1,882.00

Paid Check Report

Payment Dates: 1/1/2025 - 1/31/2025

Vendor Name	Payment Date	Payment Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 4704 - VERIZON WIRELESS						
VERIZON WIRELESS	01/29/2025	DFT0001735	DEC 2024 WIRELESS SERVICES	01-360-510470	TELEPHONE	1,473.39
Vendor 4704 - VERIZON WIRELESS Total:						1,473.39
Vendor: 5178 - VOYA RETIREMENT INSURANCE AND ANNUITY COMPANY						
VOYA RETIREMENT INSURAN...	01/02/2025	DFT0001679	401(K) CONTRIBUTIONS	01-000-220400	RETIREMENT CONTRIB PAYA...	28,905.31
VOYA RETIREMENT INSURAN...	01/02/2025	DFT0001681	ROTH 401(K) CONTRIBUTIONS	01-000-220400	RETIREMENT CONTRIB PAYA...	2,485.27
VOYA RETIREMENT INSURAN...	01/02/2025	DFT0001685	401(K) LOAN PAYMENT	01-000-220400	RETIREMENT CONTRIB PAYA...	1,249.52
VOYA RETIREMENT INSURAN...	01/02/2025	DFT0001686	401(K) LOAN PAYMENT	01-000-220400	RETIREMENT CONTRIB PAYA...	1,158.97
VOYA RETIREMENT INSURAN...	01/16/2025	DFT0001701	401(K) CONTRIBUTIONS	01-000-220400	RETIREMENT CONTRIB PAYA...	30,065.37
VOYA RETIREMENT INSURAN...	01/16/2025	DFT0001702	ROTH 401(K) CONTRIBUTIONS	01-000-220400	RETIREMENT CONTRIB PAYA...	2,543.23
VOYA RETIREMENT INSURAN...	01/16/2025	DFT0001706	401(K) LOAN PAYMENT	01-000-220400	RETIREMENT CONTRIB PAYA...	1,249.52
VOYA RETIREMENT INSURAN...	01/16/2025	DFT0001707	401(K) LOAN PAYMENT	01-000-220400	RETIREMENT CONTRIB PAYA...	1,158.97
VOYA RETIREMENT INSURAN...	01/30/2025	DFT0001721	401(K) CONTRIBUTIONS	01-000-220400	RETIREMENT CONTRIB PAYA...	30,097.85
VOYA RETIREMENT INSURAN...	01/30/2025	DFT0001722	ROTH 401(K) CONTRIBUTIONS	01-000-220400	RETIREMENT CONTRIB PAYA...	2,588.25
VOYA RETIREMENT INSURAN...	01/30/2025	DFT0001726	401(K) LOAN PAYMENT	01-000-220400	RETIREMENT CONTRIB PAYA...	1,249.52
VOYA RETIREMENT INSURAN...	01/30/2025	DFT0001727	401(K) LOAN PAYMENT	01-000-220400	RETIREMENT CONTRIB PAYA...	1,158.97
Vendor 5178 - VOYA RETIREMENT INSURANCE AND ANNUITY COMPANY Total:						103,910.75
Vendor: 4800 - WATERFORD SERVICES, LLC.						
WATERFORD SERVICES, LLC.	01/22/2025	129332	WELL #8/SODIUM HYPO PU...	01-350-520210	REPAIR SUPPLIES - OPERATOR	353.49
Vendor 4800 - WATERFORD SERVICES, LLC. Total:						353.49
Vendor: 4880 - WEST VALLEY CITY						
WEST VALLEY CITY	01/16/2025	DFT0001715	DEC 2024 STRMWTR/ST LIGH...	01-110-510460	UTILITIES - MGMT	783.00
WEST VALLEY CITY	01/16/2025	DFT0001715	DEC 2024 STRMWTR/ST LIGH...	01-230-510460	UTILITIES - WTR	465.00
WEST VALLEY CITY	01/16/2025	DFT0001715	DEC 2024 STRMWTR/ST LIGH...	01-240-510460	UTILITIES - WW	200.10
Vendor 4880 - WEST VALLEY CITY Total:						1,448.10
Vendor: 5390 - WILDING ENGINEERING						
WILDING ENGINEERING	01/08/2025	129280	WILDING ENGINEERING/FIRE...	01-000-430990	MISC INCOME	1,631.01
Vendor 5390 - WILDING ENGINEERING Total:						1,631.01
Vendor: 5070 - ZIONS FIRST NATIONAL BANK						
ZIONS FIRST NATIONAL BANK	01/29/2025	129360	'23 WTR & SWR BOND/2025 ...	01-000-115823	ZIONS TRUST - SERIES 2023B -..	-8,512.34
ZIONS FIRST NATIONAL BANK	01/29/2025	129360	'23 WTR & SWR BOND/2025 ...	01-110-510540	BANKING & BONDING EXPEN...	250.00
ZIONS FIRST NATIONAL BANK	01/29/2025	129360	'23 WTR & SWR BOND/2025 ...	01-110-510550	BOND INTEREST EXPENSE	541,951.75
ZIONS FIRST NATIONAL BANK	01/29/2025	129361	'21 WTR & SWR BOND/2025 ...	01-000-115820	SEW REV 2021-3249121	-1,068.83
ZIONS FIRST NATIONAL BANK	01/29/2025	129361	'21 WTR & SWR BOND/2025 ...	01-000-250720	2021 BOND PAYABLE - DEQ	332,000.00
ZIONS FIRST NATIONAL BANK	01/29/2025	129361	'21 WTR & SWR BOND/2025 ...	01-110-510540	BANKING & BONDING EXPEN...	250.00
ZIONS FIRST NATIONAL BANK	01/29/2025	129361	'21 WTR & SWR BOND/2025 ...	01-110-510550	BOND INTEREST EXPENSE	42,300.00
Vendor 5070 - ZIONS FIRST NATIONAL BANK Total:						907,170.58
Grand Total:						2,817,063.27

Series 2021 and 2023B Bond Payments

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	2,817,063.27
Grand Total:	2,817,063.27

Account Summary

Account Number	Account Name	Payment Amount
01-000-115820	SEW REV 2021-3249121	-1,068.83
01-000-115823	ZIONS TRUST - SERIES 20...	-8,512.34
01-000-129000	PREPAID EXPENSES	7,578.00
01-000-210110	RETAINAGE	6,718.49
01-000-210150	AMEX/MC PAYABLE	42,610.88
01-000-220400	RETIREMENT CONTRIB P...	224,251.20
01-000-220500	HEALTH INSURANCE PA...	2,170.00
01-000-220501	DENTAL INSURANCE CLA...	3,280.79
01-000-220700	EMPLOYEE RESERVE - G...	136.44
01-000-220900	CAFETERIA PLAN PAYAB...	66,964.48
01-000-230100	FEDERAL W/H & MEDIC...	74,570.61
01-000-230200	STATE W/H PAYABLE	21,040.26
01-000-250720	2021 BOND PAYABLE - D...	332,000.00
01-000-430990	MISC INCOME	1,631.01
01-110-500130	HEALTH INSURANCE - M...	981.75
01-110-500170	LIFE/LTD/LTC INSURANC...	0.05
01-110-510430	GENERAL ADMINISTRAT...	7,533.33
01-110-510460	UTILITIES - MGMT	4,645.55
01-110-510480	TRAINING & EDUCATION...	3,332.84
01-110-510500	LEGAL EXPENSE	2,400.00
01-110-510520	PROFESSIONAL CONSULT...	478.00
01-110-510540	BANKING & BONDING E...	680.00
01-110-510550	BOND INTEREST EXPENSE	584,251.75
01-110-510591	PAYMENTS TO OTHER G...	9,233.05
01-130-510220	BUILDINGS & GROUNDS -..	3,421.26
01-130-510410	OFFICE SUPPLIES/PRINT...	844.86
01-130-510420	POSTAGE & MAILING	13,555.67
01-140-510480	TRAINING & EDUCATION...	380.00
01-140-520240	TOOLS & SUPPLIES - ME...	50.96
01-210-510480	TRAINING & EDUCATION...	95.00
01-210-510490	SAFETY EXPENSE	10,239.96
01-220-510480	TRAINING & EDUCATION...	380.00
01-220-520210	REPAIR SUPPLIES - WTR ...	20,948.12
01-220-520240	TOOLS & SUPPLIES - WTR..	2,146.50
01-230-510460	UTILITIES - WTR	26,513.34

Payroll Taxes and Employee Benefits \$393,395.58

Series 2021 and 2023B Bond Pymt \$907,170.58

Account Summary

Account Number	Account Name	Payment Amount
01-230-520210	REPAIR SUPPLIES - WTR...	3,875.74
01-230-520240	TOOLS & SUPPLIES - WTR..	484.82
01-231-520210	REPAIR SUPPLIES - WTR ...	522.04
01-231-530270	WATER TESTING FEES	3,098.92
01-240-510460	UTILITIES - WW	16,694.49
01-240-510480	TRAINING & EDUCATION...	405.00
01-240-510910	MACHINERY & EQUIPM...	28,098.04
01-240-520240	TOOLS & SUPPLIES - WW...	651.59
01-260-510230	VEHICLE FUEL - BLD/FLT...	4,737.20
01-260-510235	VEHICLE LEASE	3,383.66
01-260-520210	REPAIR SUPPLIES - BLD/F...	8,036.17
01-260-520240	TOOLS & SUPPLIES - BLD...	198.71
01-330-520240	TOOLS & SUPPLIES - BLU...	1,625.45
01-340-510480	TRAINING & EDUCATION...	623.04
01-340-510520	PROFESSIONAL CONSULT..	10,921.00
01-340-520920	INFRASTRUCTURE PURC...	595,594.59
01-350-520210	REPAIR SUPPLIES - OPER...	11,245.71
01-350-520240	TOOLS & SUPPLIES - OPE...	580.49
01-350-530250	WATER SUPPLY EXPENSE	571,930.40
01-360-510220	BUILDINGS & GROUNDS -..	3,643.34
01-360-510440	COMPUTER SUPPLIES/E...	83,592.11
01-360-510470	TELEPHONE	15,074.76
Grand Total:		2,817,063.27

Infrastructure \$588,876.10

Jordan Valley Water

Project Account Summary

Project Account Key	Payment Amount
None	2,221,468.68
20ADESIGN	5,095.50
20DCONSTMGT	55,843.33
20ICONSTMGMT	7,278.00
21FCONTRACT	21,464.46
21FPRVPANELS	92,502.50
22HCONSTRUCTIONBATH	11,024.00
23EBUILDINGCCM	245.00
23FEDESIGN	14,661.00
23GCONSTMGMT	545.00
23GCONSTR	26.75
23LCONSTMGMT-PH1	1,008.00
23LDESIGN	7,291.00
23VCONSTMGMT	1,457.50
23VDESIGNAMENDMENT	6,000.00

Project Account Summary

Project Account Key	Payment Amount	
24CVaultREPLUMBS	2,218.68	
24CONSTRUCTION	176,507.50	
24EPI	5,888.50	
24HCONSTRUCTION	166,501.02	
24NWELL16CONSTRMGMT	2,036.25	
24NWELL16DESIGN	3,313.00	
24RCONSTMGMT	14,687.60	
Grand Total:	2,817,063.27	
Series 2021 & 2023B Bond Payments	\$ 907,170.58	32%
Infrastructure	\$ 588,876.10	21%
Jordan Valley Water	\$ 571,930.40	20%
Payroll Taxes and Employee Benefits	\$ 393,395.58	14%
Other	\$ 355,690.61	13%



Granger-Hunter Improvement District, UT

Bank Transaction Report Transaction Detail

Issued Date Range: 01/01/2025 - 01/31/2025

Cleared Date Range: -

Issued Date	Number	Description	Module	Type	Amount
Bank Account: 01-000-110100 - CASH - GENERAL CHECKING					
01/02/2025	EFT0000083	Payroll EFT	Payroll	EFT	-184,544.34
01/16/2025	EFT0000084	Payroll EFT	Payroll	EFT	-190,886.62
01/30/2025	EFT0000085	Payroll EFT	Payroll	EFT	-193,739.07
Bank Account 01-000-110100 Total: (3)					-569,170.03
Report Total: (3)					-569,170.03



Granger-Hunter Improvement District, UT

Bank Transaction Report Transaction Detail

Issued Date Range: 01/01/2025 - 01/31/2025

Cleared Date Range: -

Issued Date	Number	Description	Module	Type	Amount
Bank Account: 01-000-110100 - CASH - GENERAL CHECKING					
01/02/2025	34623	Anthony Lee	Utility Billing	Check	-275.00
01/02/2025	34624	Robert L Williams	Utility Billing	Check	-242.86
01/02/2025	34625	Richard Lobato	Utility Billing	Check	-26.15
01/02/2025	34626	Cody Powell	Utility Billing	Check	-200.00
01/02/2025	34627	Sothea Tann	Utility Billing	Check	-150.99
01/02/2025	34628	Maria Veronica Rodriguez	Utility Billing	Check	-122.13
01/02/2025	34629	Michael Paschall	Utility Billing	Check	-68.40
01/02/2025	34630	Lan Auduong	Utility Billing	Check	-101.13
01/02/2025	34631	Gaylen Fawson	Utility Billing	Check	-28.43
01/02/2025	34632	Brittany Umi	Utility Billing	Check	-74.21
01/02/2025	34633	Jade Yumul	Utility Billing	Check	-64.90
01/02/2025	34634	L & M Investment Properties	Utility Billing	Check	-160.00
01/02/2025	34635	Elizabeth Benadik	Utility Billing	Check	-106.44
01/02/2025	34636	R B Powers Jr.	Utility Billing	Check	-143.66
01/02/2025	34637	William Mines	Utility Billing	Check	-183.71
01/02/2025	34638	Svetlana Bryner	Utility Billing	Check	-130.27
01/02/2025	34639	Randal D McCleve Tr	Utility Billing	Check	-149.07
01/02/2025	34640	Jim Thompson	Utility Billing	Check	-150.00
01/02/2025	34641	Juan Ruiz	Utility Billing	Check	-98.89
01/02/2025	34642	Breanna Benbow	Utility Billing	Check	-74.26
01/02/2025	34643	Esteban A Ferron	Utility Billing	Check	-377.63
01/02/2025	34644	Eddie Paul Mayne	Utility Billing	Check	-231.72
01/16/2025	34645	Javier Leon	Utility Billing	Check	-180.00
01/16/2025	34646	Opendoor Labs Inc	Utility Billing	Check	-120.00
01/16/2025	34647	West Valley City	Utility Billing	Check	-279.84
01/16/2025	34648	West Valley City	Utility Billing	Check	-139.92
01/16/2025	34649	West Valley City	Utility Billing	Check	-139.92
01/16/2025	34650	West Valley City	Utility Billing	Check	-139.92
01/16/2025	34651	Mary Courtright	Utility Billing	Check	-94.85
01/16/2025	34652	Shawn Johnson	Utility Billing	Check	-99.83
01/16/2025	34653	Brenda Sendejas	Utility Billing	Check	-120.00
01/16/2025	34654	Ina S Averson	Utility Billing	Check	-165.00
01/16/2025	34655	Karen Crouch	Utility Billing	Check	-40.60
01/16/2025	34656	C. Michael Lawrence	Utility Billing	Check	-75.97
01/16/2025	34657	Vickie Kay	Utility Billing	Check	-189.61
01/16/2025	34658	Aisea A Pilivi	Utility Billing	Check	-46.58

Bank Transaction Report

Issued Date Range: -

Issued

Date	Number	Description	Module	Type	Amount
01/16/2025	34659	Luis R Gonzalez	Utility Billing	Check	-77.60
01/16/2025	34660	S W Souvall Co.	Utility Billing	Check	-53.83
01/16/2025	34661	Brent Kenney	Utility Billing	Check	-92.97
01/16/2025	34662	West Valley City	Utility Billing	Check	-279.84
01/16/2025	34663	West Valley City	Utility Billing	Check	-176.98
01/16/2025	34664	West Valley City	Utility Billing	Check	-454.74
01/16/2025	34665	West Valley City	Utility Billing	Check	-17.49
01/16/2025	34666	West Valley City	Utility Billing	Check	-279.84
01/16/2025	34667	West Valley City	Utility Billing	Check	-17.49
01/16/2025	34668	West Valley City	Utility Billing	Check	-17.49
01/16/2025	34669	John G Martin	Utility Billing	Check	-99.43
01/16/2025	34670	Sharon Bracken	Utility Billing	Check	-180.00
01/16/2025	34671	Phil Brown	Utility Billing	Check	-20.58
01/16/2025	34672	Michael Loeser	Utility Billing	Check	-327.15
01/16/2025	34673	Bureau Of Land Mgmt	Utility Billing	Check	-2,713.32
01/16/2025	34674	Utah Fiduciaries LLC	Utility Billing	Check	-147.08
01/16/2025	34675	Vanessa Vann	Utility Billing	Check	-35.43
01/16/2025	34676	Janet C O'Reilly	Utility Billing	Check	-26.00
01/16/2025	34677	Audrey Clark	Utility Billing	Check	-46.97
01/23/2025	34678	Veronica Montoya	Utility Billing	Check	-93.48
01/23/2025	34679	Emily Charles	Utility Billing	Check	-120.00
01/23/2025	34680	Tracy Stewart	Utility Billing	Check	-125.00
01/23/2025	34681	Gail R Champion	Utility Billing	Check	-23.05
01/23/2025	34682	Keith Shosted	Utility Billing	Check	-105.67
01/23/2025	34683	Dorene C Muller	Utility Billing	Check	-103.68
01/23/2025	34684	Susan Correa	Utility Billing	Check	-23.43
01/23/2025	34685	Sarah Jane Green	Utility Billing	Check	-116.45
01/23/2025	34686	Giang investments inc	Utility Billing	Check	-75.75
01/23/2025	34687	Trevor Gransbury	Utility Billing	Check	-89.34
01/23/2025	34688	Daniel Alvarado	Utility Billing	Check	-226.87
01/23/2025	34689	Khamson Arounlangsy	Utility Billing	Check	-42.88
01/23/2025	34690	Jared Wilkinson	Utility Billing	Check	-112.48
01/23/2025	34691	Karalee Holdings LLC	Utility Billing	Check	-86.96
01/23/2025	34692	Marley McCulloch	Utility Billing	Check	-117.55
01/23/2025	34693	Phal Seth	Utility Billing	Check	-112.85
01/23/2025	34694	Ken W Rindlesbach	Utility Billing	Check	-25.91
01/23/2025	34695	Mark Olsen	Utility Billing	Check	-90.47
01/23/2025	34696	Paul K Barbre	Utility Billing	Check	-58.84
01/23/2025	34697	Phillip Smith	Utility Billing	Check	-56.27
01/28/2025	34635	Reverse Refund Check Martin Benadik	Utility Billing	Check Reversal	106.44
01/30/2025	34644	Reverse Refund Check Jaime Mayne Jennings	Utility Billing	Check Reversal	231.72
Bank Account 01-000-110100 Total: (77)					-11,524.89



RESOLUTION

02.18.25

HAZARD

MITIGATION PLAN





GRANGER-HUNTER
IMPROVEMENT DISTRICT

HAZARD MITIGATION PLAN

February 2025

Prepared by:
ELWELL Consulting Group Team
3014 W. Chimney Rock Circle
Taylorsville, Utah 84129
(801) 870-9709



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Addendum 1 – GHID Board of Trustees Adoption Resolution and FEMA Plan Approval



GRANGER-HUNTER
IMPROVEMENT DISTRICT

2888 South 3600 West • P.O. Box 701110 • West Valley City, Utah 84170-1110 • Phone (801) 968-3551 • Fax (801) 968-5467 • www.ghid.org

Resolution of the Board of Trustees

Resolution No. 02.18.25

Adoption of the 2025 Granger-Hunter Improvement District's Hazard Mitigation Plan

WHEREAS, the Granger-Hunter Improvement District ("District") is a political subdivision created under the laws of the State of Utah whose boundaries comprise the majority of West Valley City; and

WHEREAS, the District is the local water provider and wastewater collector and is responsible for District-owned water systems, treatment plants, wastewater collection systems, and lift stations, all of which are subject to various seismic, wildfire, and other weather-related hazards; and

WHEREAS, the District desires to reduce its vulnerability and that of its customers to the effects of natural hazards and malevolent acts through the use of risk assessments, management approaches, and coordination with other State, regional, and local hazard management plans; and

WHEREAS, the District recognizes that disasters do not adhere to city, county, or special district boundaries; and

WHEREAS, an adopted and approved Hazard Mitigation Plan ("Plan") is a prerequisite to applying for and receiving potential funding from FEMA and other federal and local sources to enact hazard mitigation measures identified in the Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT'S BOARD OF TRUSTEES AS FOLLOWS:

1. The governing Board of the District adopts the Granger-Hunter Improvement District's Hazard Mitigation Plan dated February 2025 and allows the District to pursue federal and local funding sources, including FEMA grants, and to continue actions that address the natural hazard and malevolent act risks identified in the Plan.
2. The District's Board of Trustees supports the implementation of the mitigation measures identified in the Plan and directs District staff to incorporate the Plan into the District's long-term capital improvement efforts.

PASSED AND ADOPTED this 18th day of February 2025 in a regularly scheduled meeting of the Board of Trustees of the District.

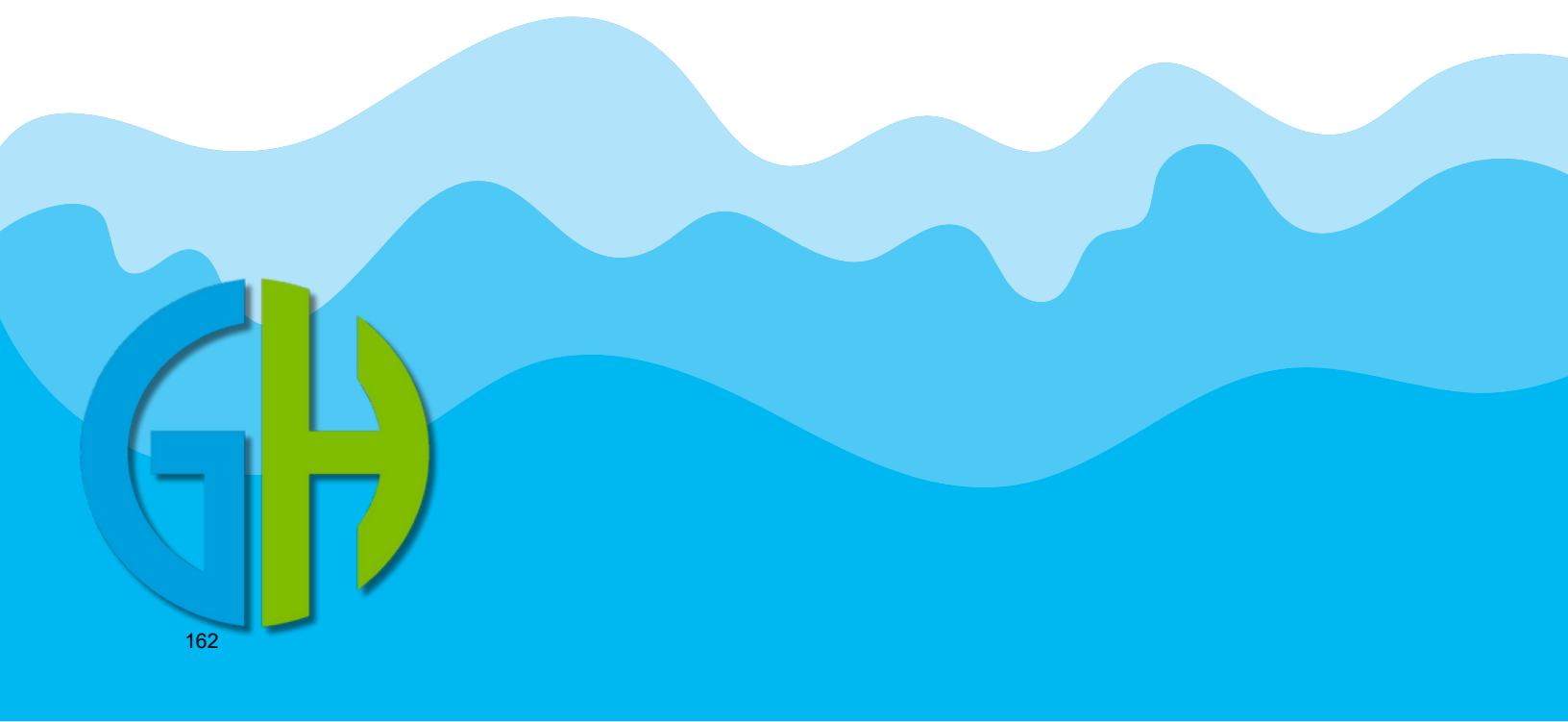
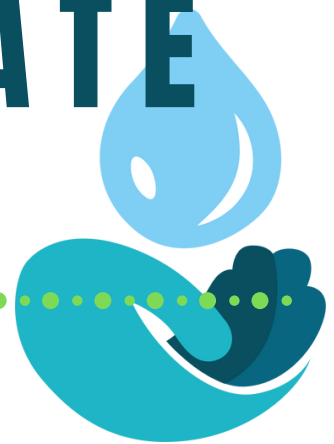
BY: _____
Debra K. Armstrong
Chair of the Board of Trustees

ATTEST:

Austin Ballard
District Clerk

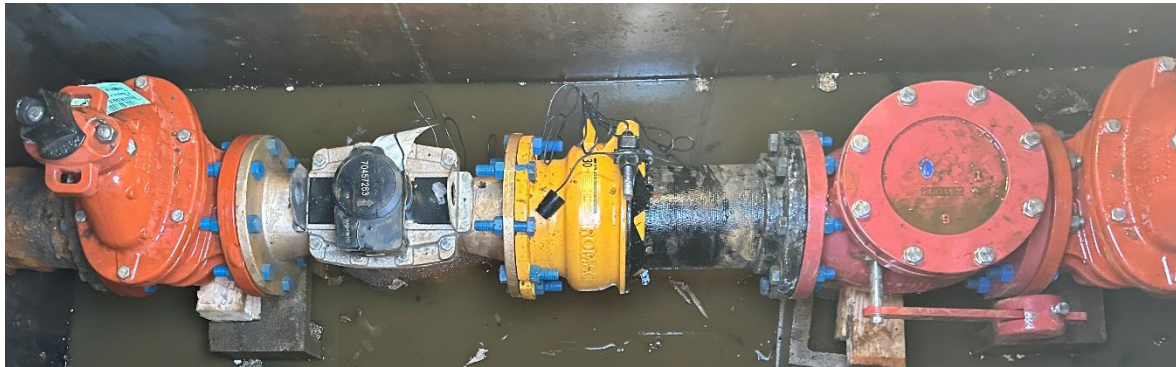


ADMINISTRATIVE SERVICES UPDATE



Meter Division Update

The Meter Division completed 785 work orders in January; 341 from proactive work and 444 from reactive work.



West crest Village

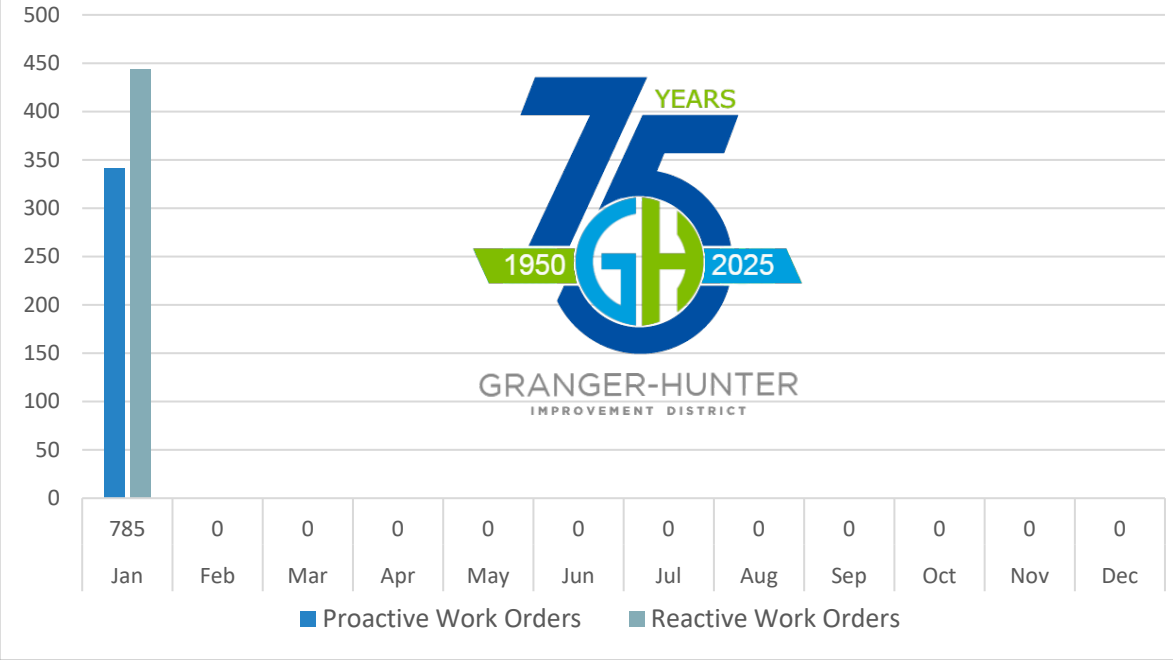
In January, the Large Meter team, with support from Water System crews, successfully replumbed 5 vaults and installed new mag meters.



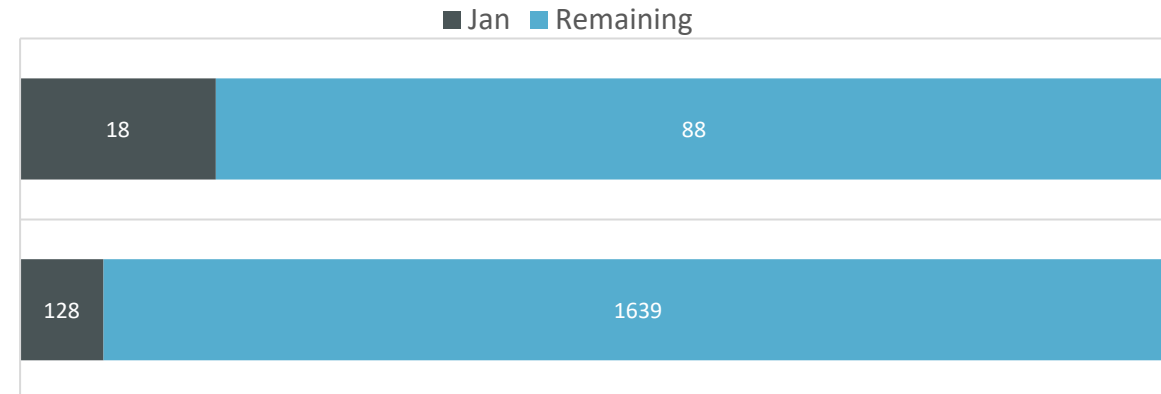
LARGE METERS & CHAMBERS

SMALL METERS

Meter Division Work Orders



NEW METERS INSTALLED YEAR TO DATE



Administrative Services – XBP Update

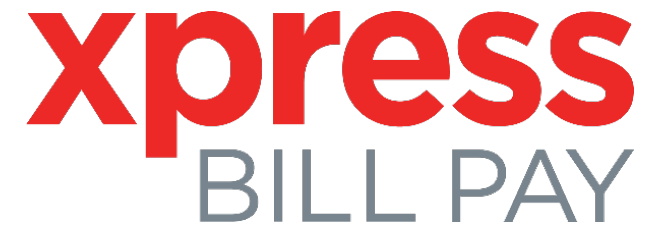
Messages have started going out!

GHID is pleased to announce we have partnered with Xpress Bill Pay to offer a simple way to view your statements and make online payments.

Effective _____, customers will be directed to Xpress Bill Pay when the “Pay Online” option is selected on the District’s website at ghid.gov or you can access your GHID statements and make payments through Xpress Bill Pay at xpressbillpay.com.

IMPORTANT! If you currently have Auto Pay (automatic recurring payments) through GHID’s previous payment portal, it will be deactivated on _____. You will need to re-establish auto pay with Xpress Bill Pay.

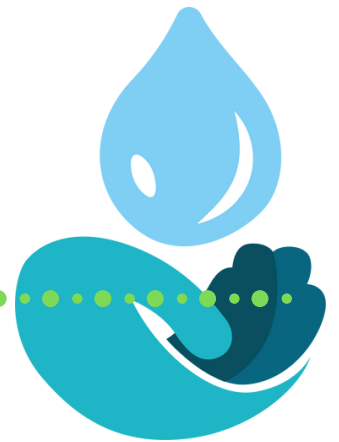
Please visit our website at ghid.gov for more information and to access a **First Time User’s Manual**.



GHID will inform customers through email notices, our website, social media, and bill statement messages. XBP will reach out to WVC customers using their services on behalf of GHID. Additionally, the office staff is organizing an in-person training event for customers who prefer a more hands-on approach.



WATER MAINTENANCE UPDATE



Water Systems Update

2025 Data:

- 6 Breaks In January
- 6 Breaks Year-to-Date
- 1.5 Breaks Per 100 Miles of Pipe Year to Date
- 14 Percent Decrease From Previous Year to Date Breaks

Long Term Break Rate Target

Development Considerations:

- Level of Service Targets / Disruption of Service Rates
- Water Quality Impacts
- Water Rate Impacts
- Claim Exposure
- System Reliability

Water Main Breaks

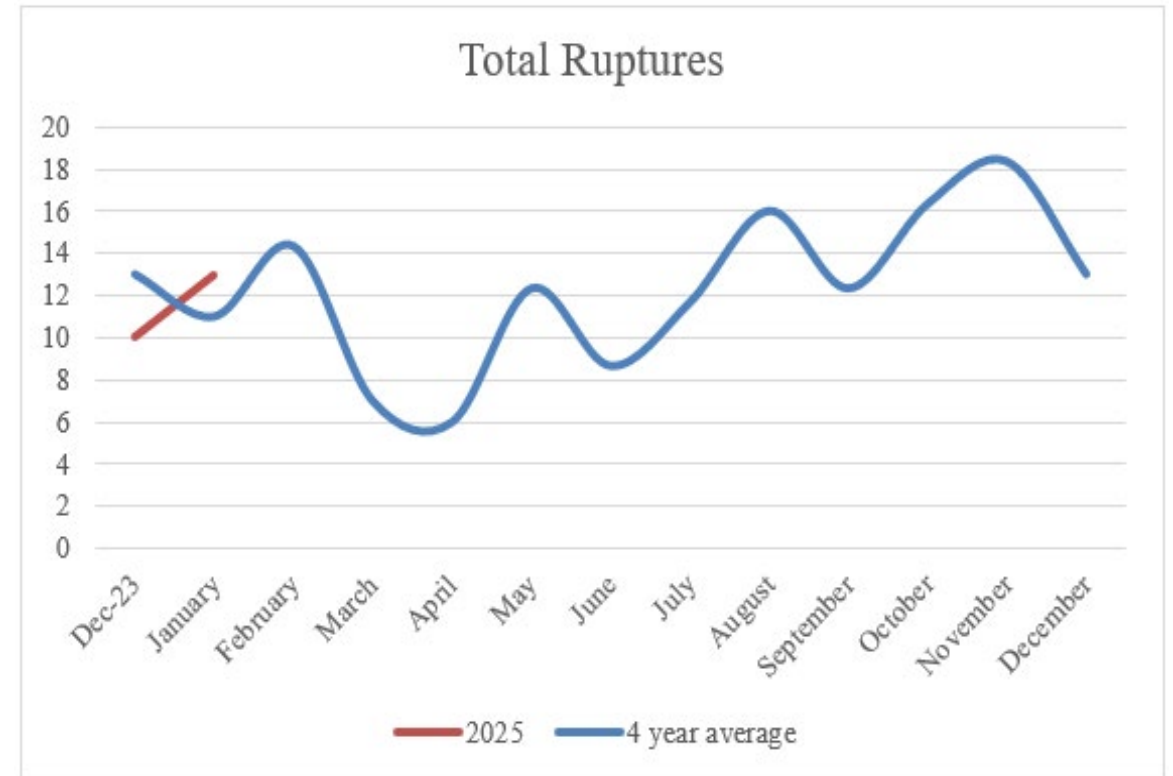


Water Breaks and Leaks

Breaks & Leaks Combined Totals															
GHID Breaks					GHID Leaks					Total Ruptures					
2021	2022	2023	2024	2025	Year	2021	2022	2023	2024	2025	2021	2022	2023	2024	2025
7	11	2	7	6	January	1	7	2	2	7	8	18	4	9	13
2	11	13	7		February	3	2	5	5		5	13	18	12	
4	3	2	5		March	5	2	3	6		9	5	5	11	
6	1	6	5		April	10	3	2	1		16	4	8	6	
3	3	7	3		May	3	12	9	3		6	15	16	6	
5	5	3	4		June	3	4	3	7		8	9	6	11	
4	8	6	5		July	5	6	4	6		9	14	10	11	
8	1	9	6		August	7	11	10	11		15	12	19	17	
4	2	5	4		September	2	6	12	8		6	8	17	12	
7	9	6	11		October	3	12	4	7		10	21	10	18	
7	17	9	12		November	10	4	6	7		17	21	15	19	
9	14	8	7		December	4	3	4	3		13	17	12	10	
7	11	2	7	6	Totals to Date	1	7	2	2	7	8	18	4	9	13
66	85	76	76	6	Annual Totals	56	72	64	66	7	122	157	140	142	13
	+57%	-82%	+250%	-14%		+600%	-71%	+0%	+250%		+125%	-78%	+125%	+44.4%	
	% Change from Prior Year					% Change from Prior Year					% Change from Prior Year				

Waterline breaks and leaks totaled 13 in the month of January 2025. Of the 13 breaks and leaks, 6 were water line breaks and 7 were water service line failures. January estimated water loss from leaks and breaks is 290,434 gallons.

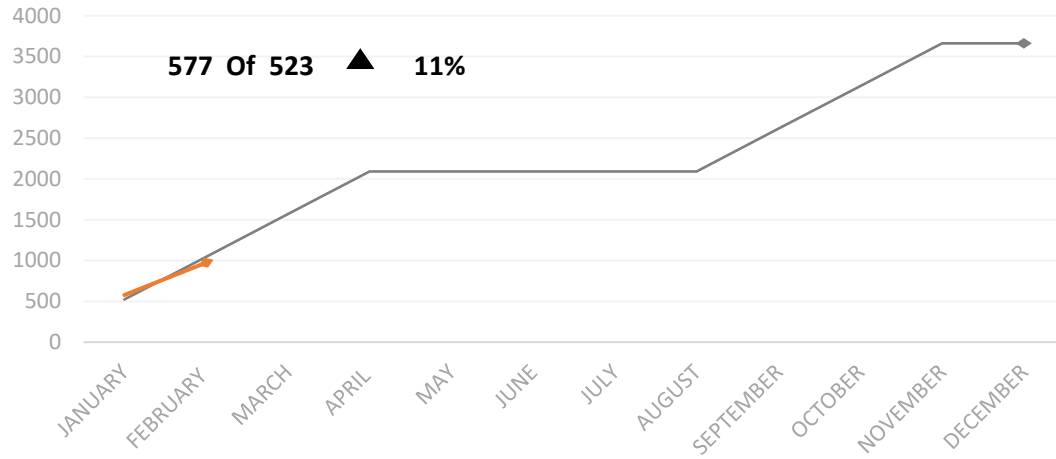
Four Year Average Trends



The District's total ruptures increased above the four-year average trendline for January 2025.

Water Systems Update

Planned Valve Maintenance



2025 Data:

- 577 planned valve maintenance inspections have been completed to date.
- Crews completed 13 fire hydrant work orders in January. To date, crews have completed 13 work orders. Currently, there are 52 open fire hydrant work orders.

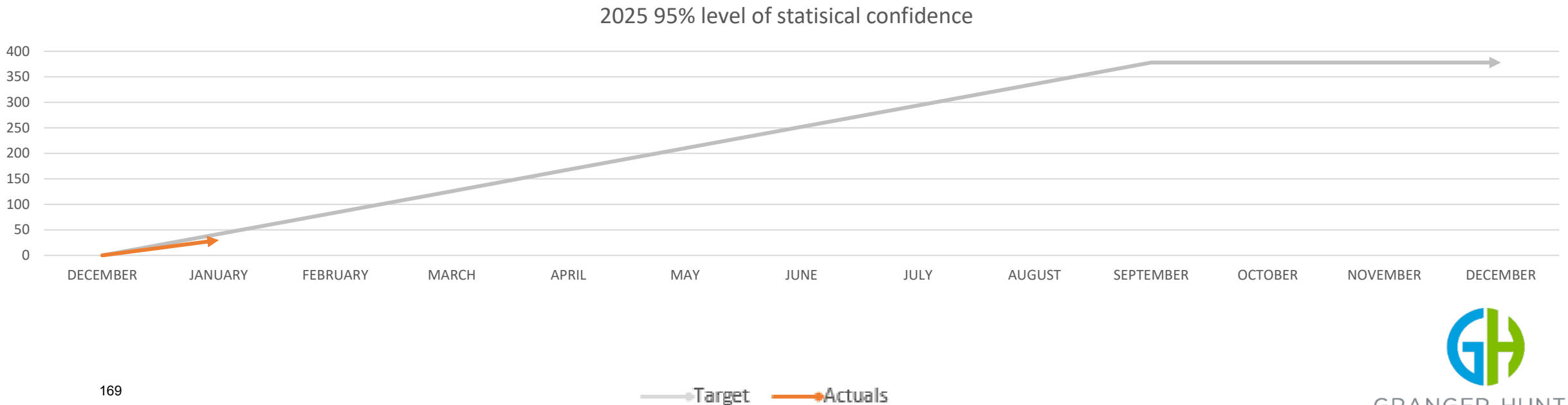
Fire Hydrant Work Order Completed



Water Systems Update

2025 95% level of statistical confidence:

- **Objective** To achieve compliance with the Division of Drinking Water (DDW) Detailed Initial Service Line Inventory Methods Guidance by reaching a 95% level of statistical confidence in verifying service line materials. This will eliminate the need to send letters to customers with unknown service line materials, minimizing the risk of media attention and customer concerns.
- **Background** Under the guidance of the DDW and Marie Owens with AE2S, the District aims to meet management's recommendation by verifying customer service line materials. By implementing the 95% statistical confidence level, the District ensures accuracy in its lead service line inventory and compliance with state and federal requirements.



Water Systems Update

Chlorine and Fluoride Residuals (mg/L)

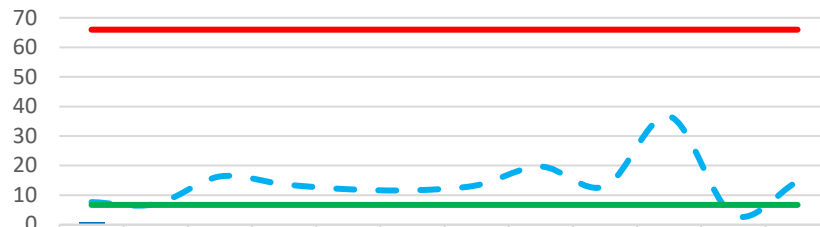


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Chlorine 2025	0.65											
Fluoride 2025	0.77											
Chlorine 3-yr Avg.	0.42	0.43	0.46	0.47	0.50	0.53	0.31	0.40	0.33	0.41	0.47	0.60
Fluoride 3-yr Avg.	0.62	0.65	0.71	0.69	0.69	0.64	0.66	0.62	0.64	0.63	0.68	0.66
Chlorine Min.	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
Fluoride Min.	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6
Chlor. & Fluor. Max	1	1	1	1	1	1	1	1	1	1	1	1

2025 Data:

- The District had 1 water quality complaint in the month of January.
- Chlorine monthly average for January was 0.65 mg/L.
- Fluoride monthly average for January was 0.77 mg/L.

Water Quality Customer Complaints



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Water Quality Complaints	1											
WQ 3-YR AVG.	8	7	16	14	12	12	13	20	13	37	3	15
25% AWWA Benchmark	7	7	7	7	7	7	7	7	7	7	7	7
75% AWWA Benchmark	66	66	66	66	66	66	66	66	66	66	66	66

Water Maintenance Update

Fill Dirt Award Recommendation

Purchase Description: The District intends to purchase approximately 4,000 tons of fill dirt materials (Road Base and Bedding Sand) for our 25I Cherrywood Village Waterline Replacement Project (Internal Project).

Bid Summary: The District solicited bids for fill dirt materials through Bonfire and received bids from the following four (4) entities, in line with our requested specifications:

1) 3XL Inc.	\$63,700.00
2) Geneva Rock Products, Inc.	\$71,500.00
3) Staker Parson Materials & Construction	\$77,600.00
4) Green Dream	\$81,620.00

Bid Details:

In compliance with State of Utah and UASD guidelines, the low bid process performed has been determined to provide the best value to the District by comparing multiple vendor bids with minimum specifications.

Approval Requested: Consider approval for the purchase of fill dirt materials from 3XL Inc. for the District's 25I Cherrywood Village Waterline Replacement Project in the amount of \$63,700.00.

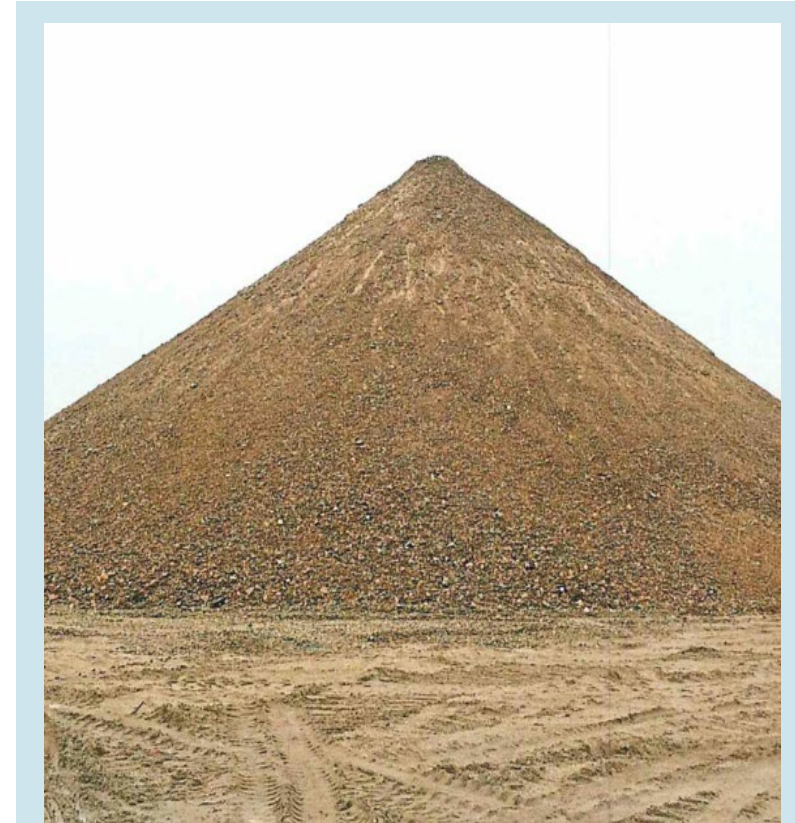


Figure 1 – Road Base

Water Maintenance Update

Water Works Parts Award Recommendation

Purchase Description: The District intends to purchase waterworks parts for our 25I Cherrywood Village Waterline Replacement Project (Internal Project).

Bid Summary: The District solicited bids for waterworks parts through Bonfire and received bids from the following three (3) entities, in line with our requested specifications:

- | | |
|--------------------------------|--------------|
| 1) Ferguson Waterworks | \$417,761.00 |
| 2) Mountainland Supply Company | \$430,290.44 |
| 3) Western Waterworks | \$645,367.42 |

Bid Details:

In compliance with State of Utah and UASD guidelines, the low bid process performed has been determined to provide the best value to the District by comparing multiple vendor bids with minimum specifications.

Approval Requested: Consider approval for waterworks parts from Ferguson Waterworks for the District's 25I Cherrywood Village Waterline Replacement Project in the amount of \$417,761.00.

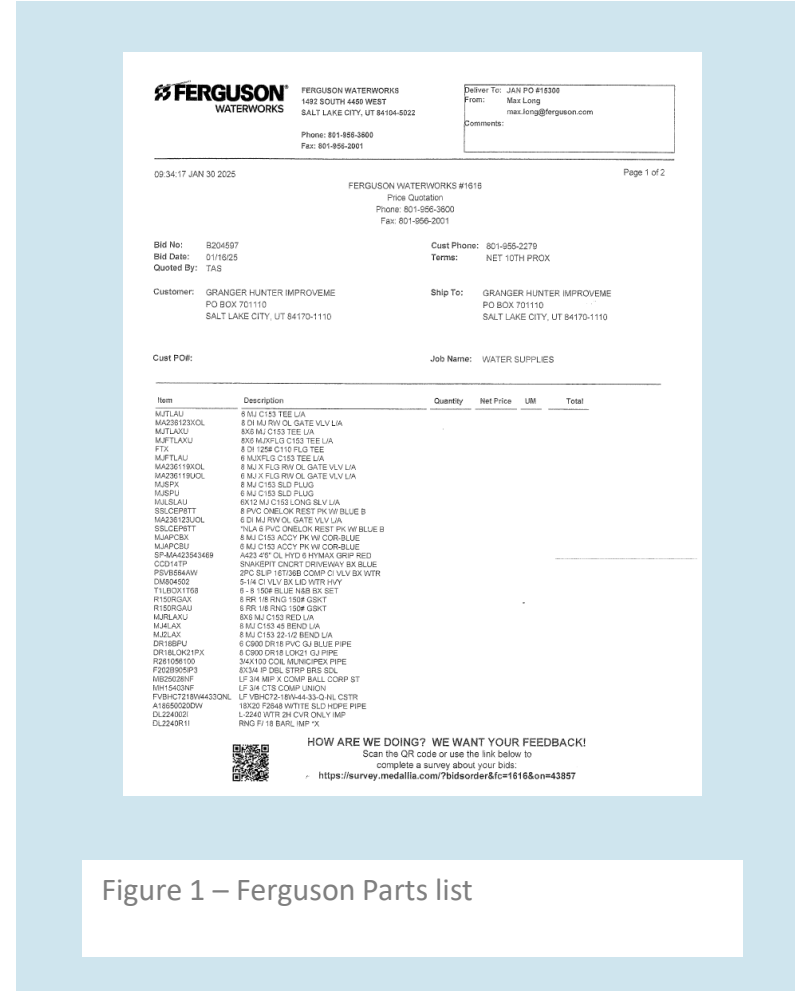
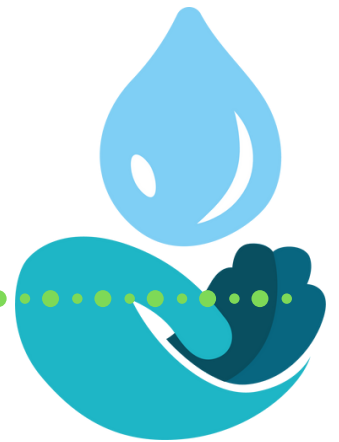


Figure 1 – Ferguson Parts list



WASTEWATER MAINTENANCE UPDATE



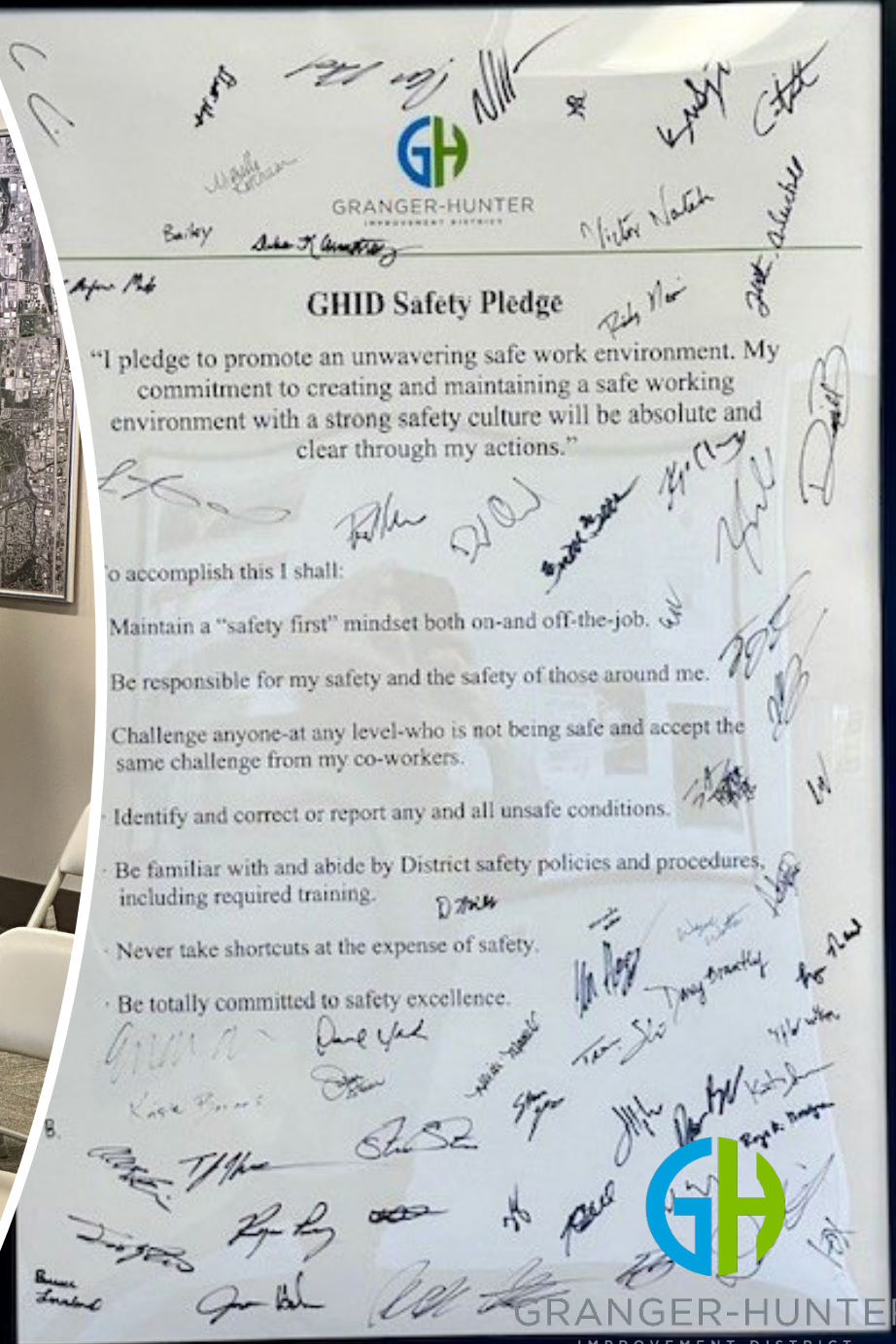
Safety Update

The Safety Program Office is happy to announce the District had no preventable vehicle incidents and no work-related injuries/illnesses since **November 13th, 2024**. We would like to extend our gratitude all Granger-Hunter employees for working safe.



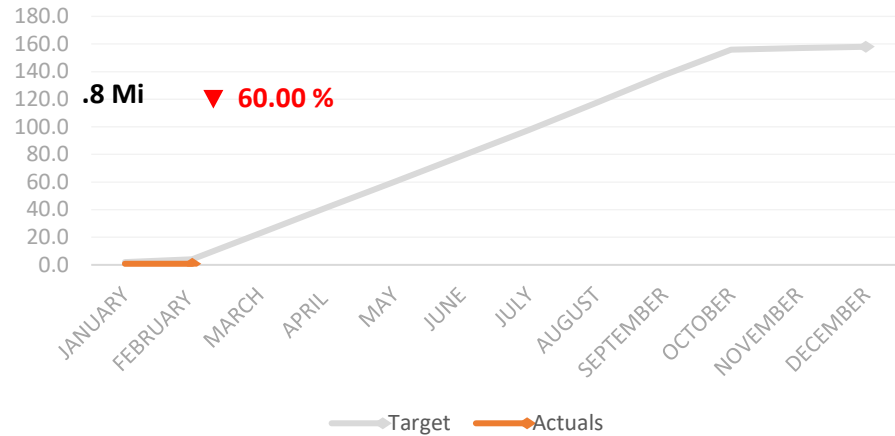
Safety Update – Training

- In January, The Safety Program Office held two in person trainings. The first training was for all GHID employees on our safety culture, safety incentive program, and safety pledge. Our second training was for all Division Managers, Division Directors, and the Management team on being a Safety Leader and the science behind Behavioral Based Safety



Wastewater Maintenance Update

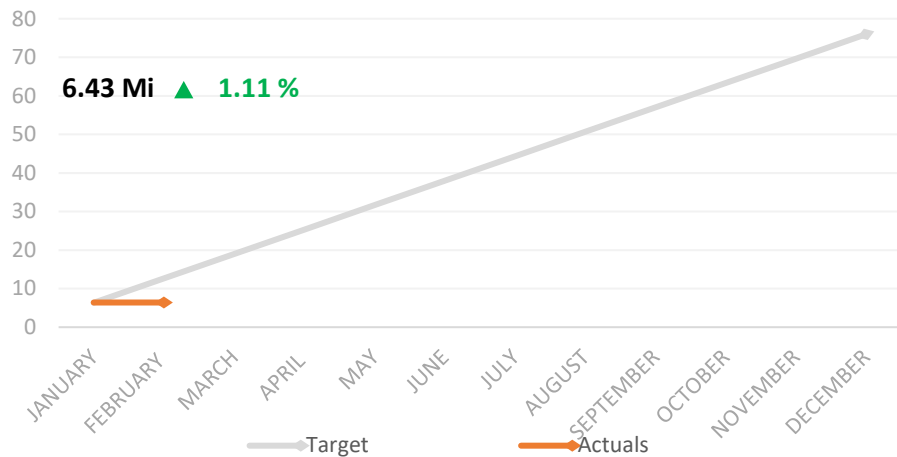
Collection System Cleaning



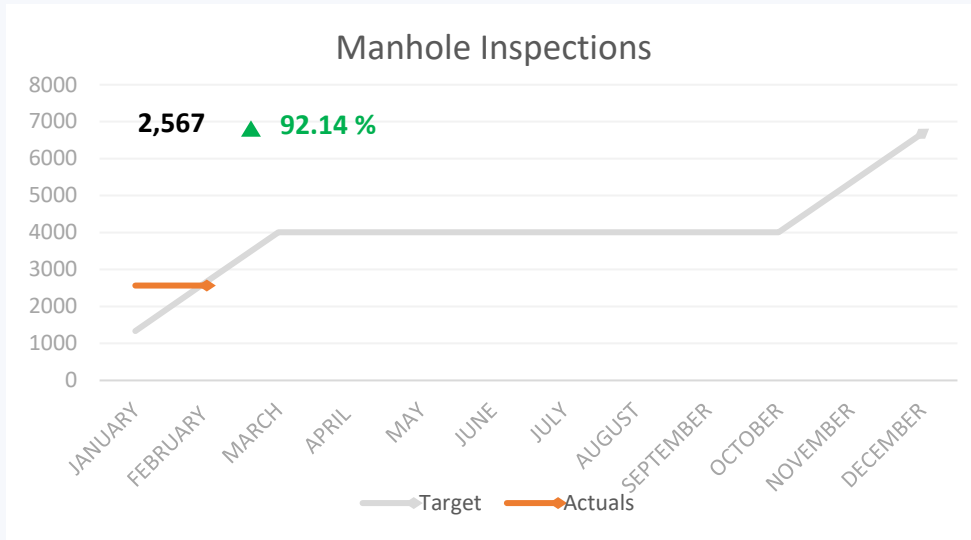
2025 Data:

- Collection System Cleaning— .8 miles of pipe were cleaned in the month of January. We are slightly below our target due to low temperatures in the month of January.
- CCTV Inspections- 6.43 miles of pipe were inspected in January. We are right on target for CCTV inspections.

Collection System CCTV



Wastewater Maintenance Update

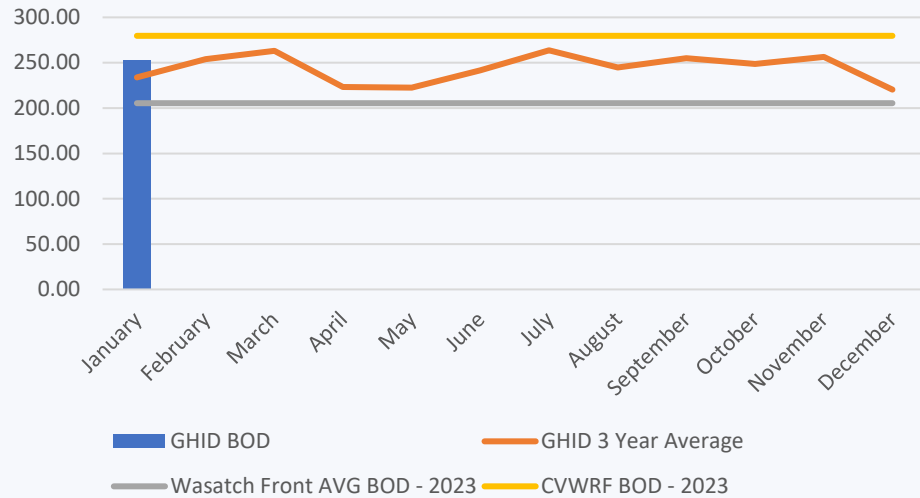


2025 Data:

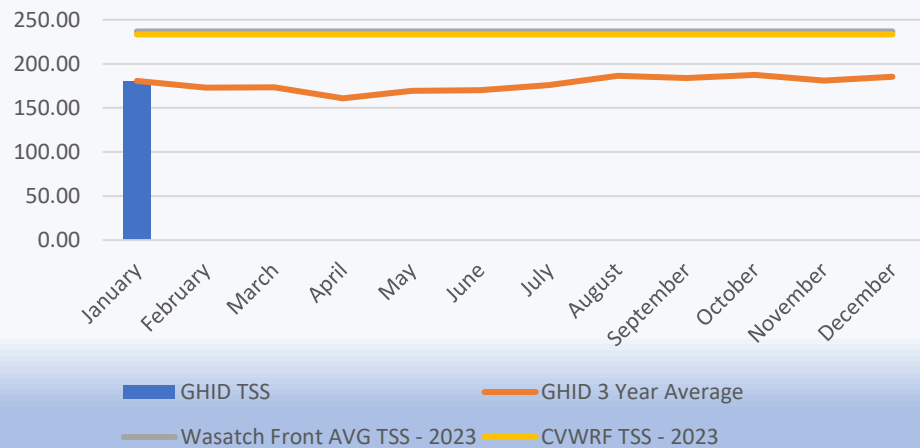
- Manhole Inspections—2,567 manholes were inspected in the month of January. We are well above our target.

Wastewater Maintenance Update

BOD - Concentration



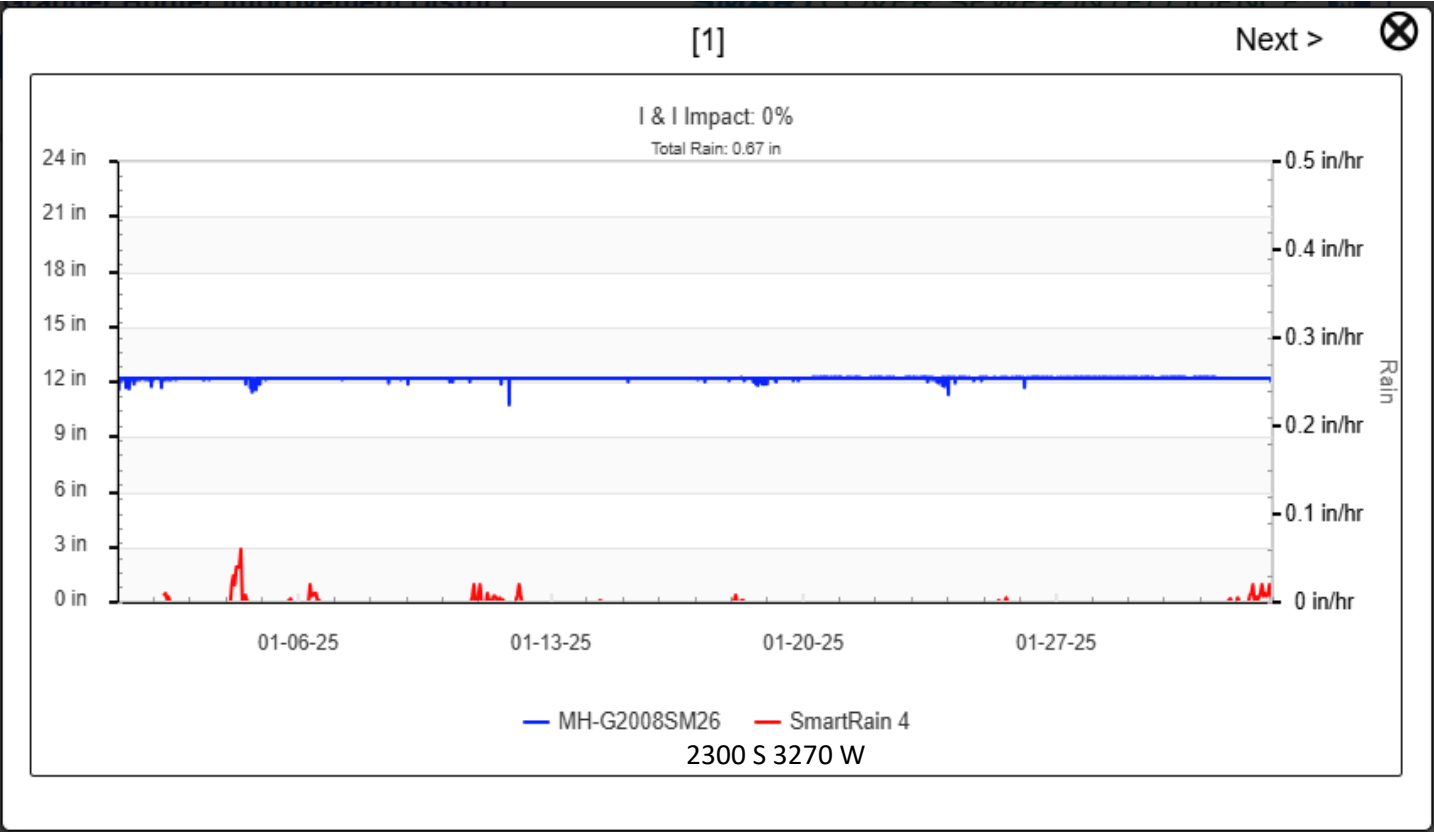
TSS - Concentration



2025 Data:

- Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) are used to measure the overall strength of the sewer.
- The BOD/TSS numbers are an average of the results from a monthly sample.
- The surrounding areas is an annual average of BOD/TSS numbers coming from 2023 data collected from the following entities:
 - South Valley Sewer District
 - South Davis Sewer District
 - Snyderville Basin Water Reclamation Facility
 - Timpanogos Special Service District
 - Springville City

Wastewater Maintenance Update



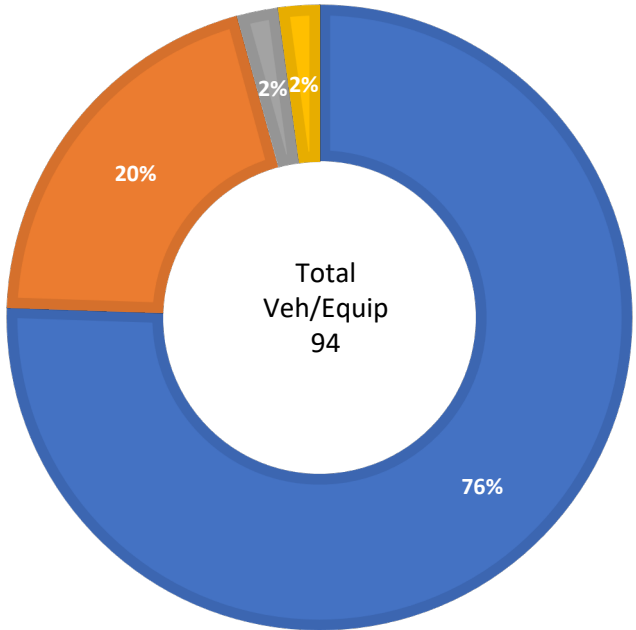
Smartcover Data:

- Typical Inflow and infiltration report for the collection point (2300 S. 3270 W.) highlighting rain events in inches per hour (red) and wastewater flow in inches (blue).
- Rain events in January had a 0% impact on wastewater flows at the eight data collection points.
- Once a significant rain event occurs Smartcover sensors will be relocated.
- After major basin impact has been measured the basins with the largest inflow impact will be further monitored to pinpoint inflow sources.

Fleet Maintenance Update

JAN FLEET/EQUIPMENT LOS

■ Active: ■ Stopped < 24 hrs. ■ Stopped > 24 hrs. ■ Stopped > 1 week

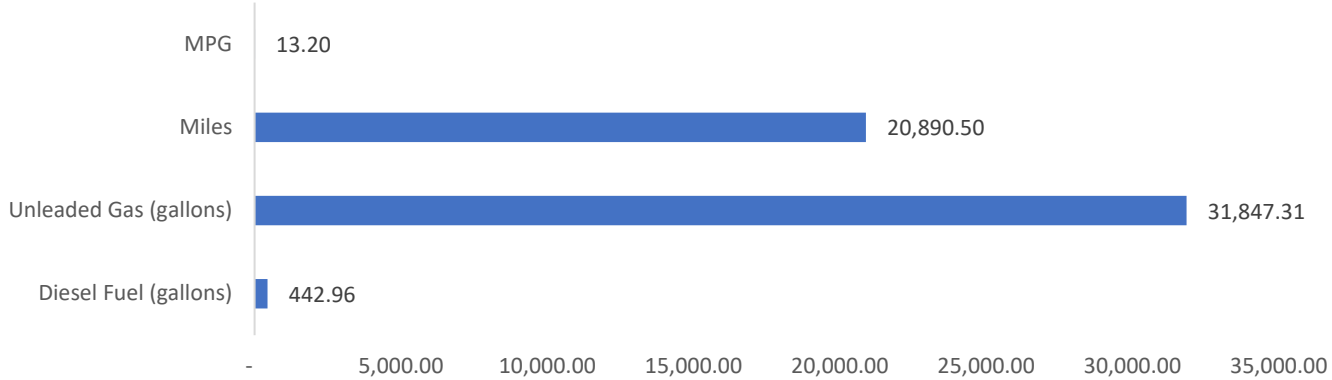


2025 Data:

- Fleet level of service (LOS). The LOS is determined by the number of vehicles/equipment and how long those vehicles/equipment were out of service for repairs at any time during the month.
- Fleet LOS are based on the following categories:
 - Active –were not out of service for repair at all for the month.
 - Stopped < 24 hrs. – were out for repair and back in service on the same day.
 - Stopped > 24 hrs. – were out for repair and not back in service that day but back in service within a week.
 - Stopped > 1 week – were out for repair or unsafe to drive for at least one week before being placed back into service.

Fleet Maintenance Update

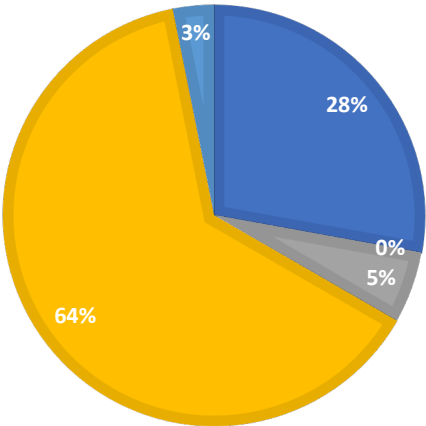
Jan Fuel Usage



	Diesel Fuel (gallons)	Unleaded Gas (gallons)	Miles	MPG
Series1	442.96	31,847.31	20,890.50	13.20

JAN FLEET REPAIR ALLOCATION

■ Parts ■ Tires ■ Batteries ■ Internal Labor ■ External Labor



2025 Data:

- Fuel usage shows the amount of diesel fuel used in gallons, the amount of unleaded gasoline used in gallons, the number of miles driven by all vehicles, and the overall average MPG of all vehicles.
- The Fleet repair allocations are for both vehicles and equipment. The categories demonstrate the different areas for the repair cost of the fleet.
- Fleet repair allocations are based on the following categories:
 - Parts – cost of all parts to make the repair.
 - Tires – cost of tire replacement and repairs.
 - Batteries – cost of battery replacements.
 - Internal Labor – cost for internal labor based on a shop rate of \$95/hr.
 - External Labor – cost of any labor for repairs that isn’t performed in-house.

Fleet Maintenance Update

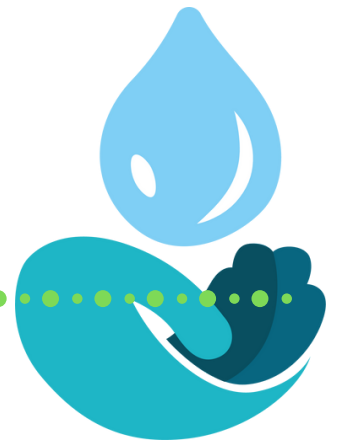
Month	PM Hrs.	Repair Hrs.
Jan	30.50	59.80
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
Total	30.50	59.80
Month	PM \$	Repair \$
Jan	3,701.90	8,457.71
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
Total	3,701.90	8,457.71

2025 Data:

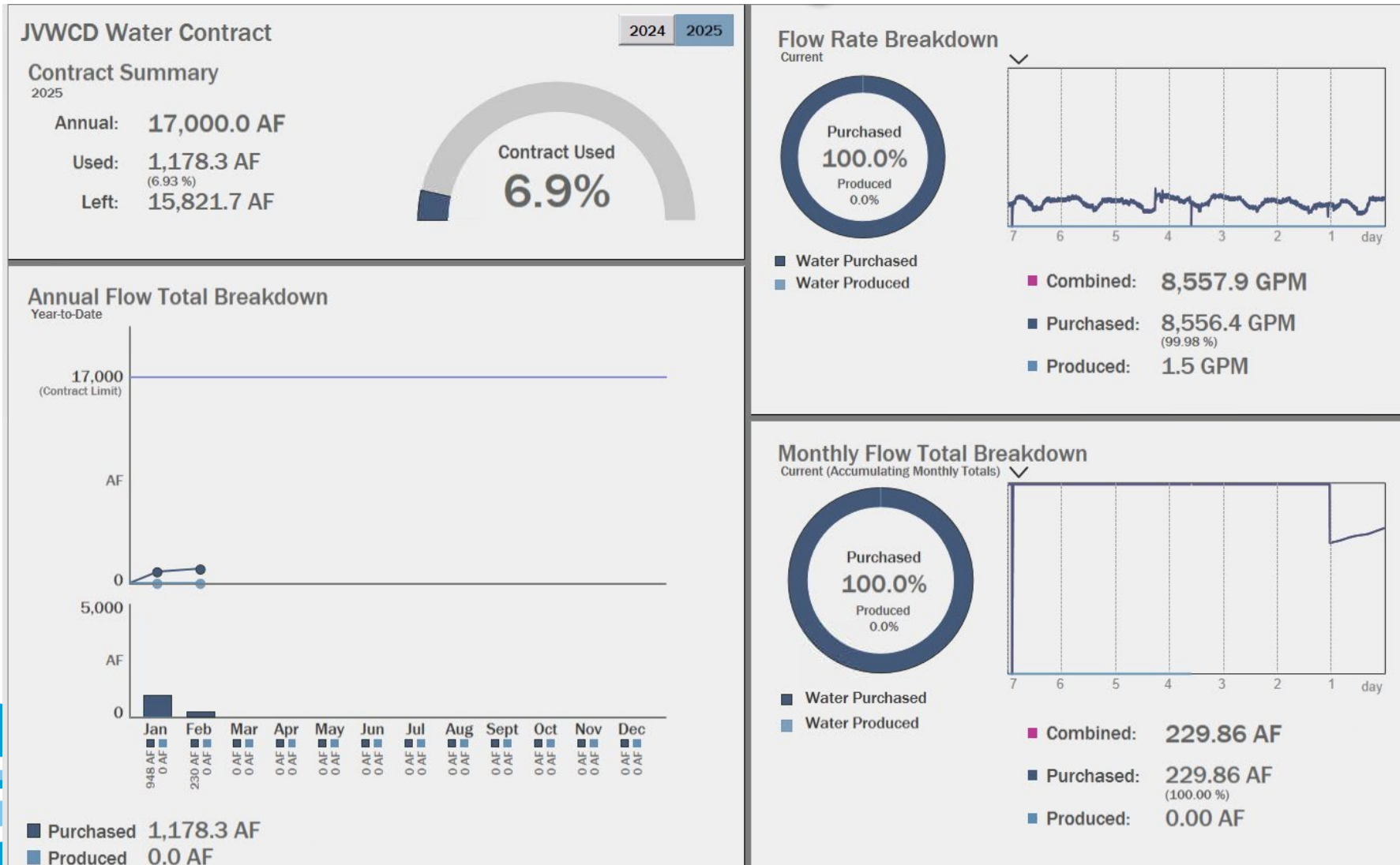
- The APWA industry standard for maintenance vs. repair costs states that Preventative maintenance should account for 30% of all maintenance and repair costs. We track all PM services and repairs by hrs. and cost to evaluate our costs against the APWA standard.



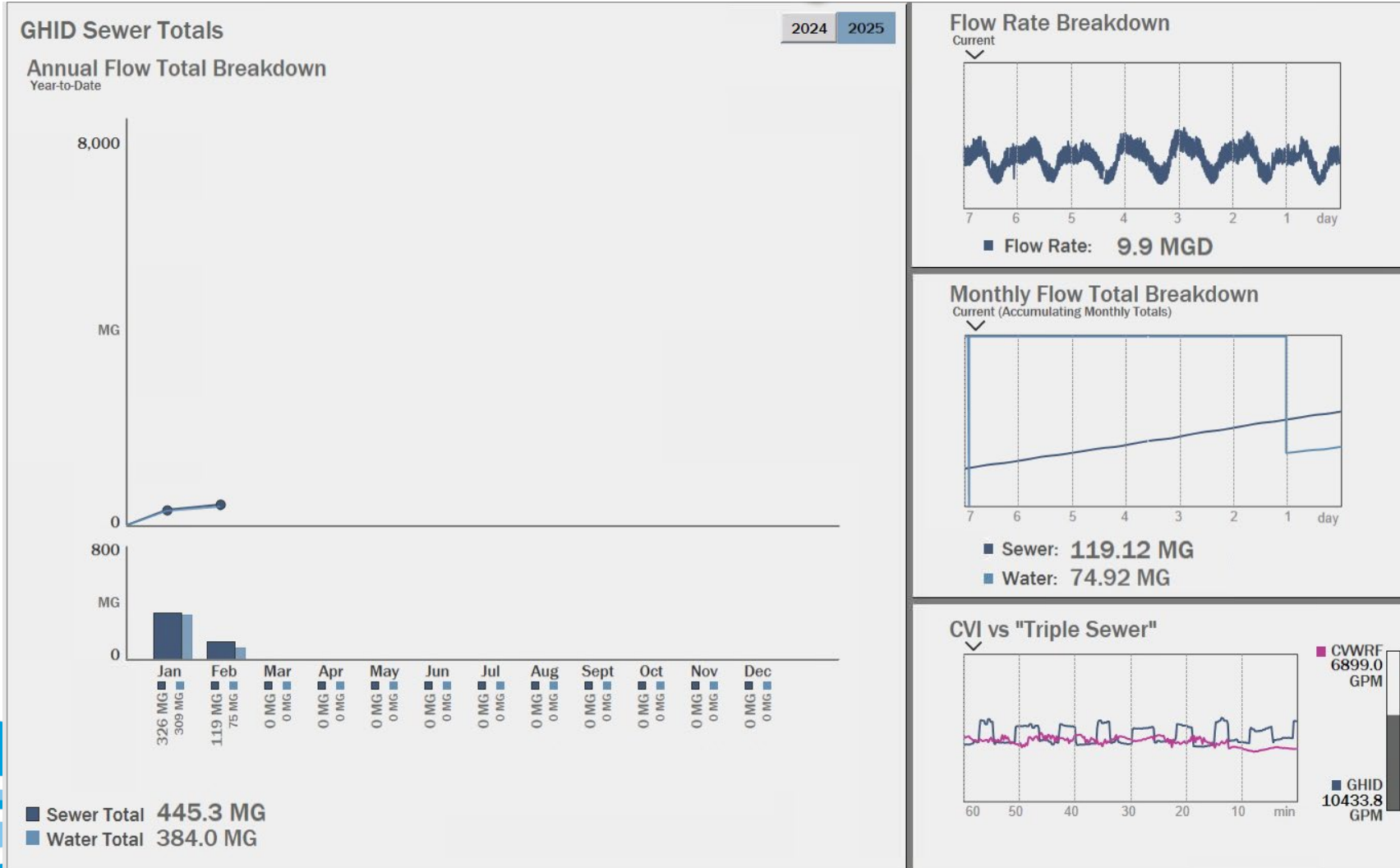
OPERATIONS UPDATE



February Water Supply Report



February Sewer Report



2025 Grounds Maintenance

2025 Grounds Maintenance Services

Project Description: Grounds maintenance at 22 District facilities (HQ/water/sewer/reservoir).

Budget: \$125,000

Project Update: Ghid solicited bids on Utah Public Procurement Place (U3P) for Grounds Maintenance and Landscaping Services. The work includes spring and fall clean-up, mowing, weeding, tree trimming, pre-emergent and other services at 22 different sites. There was 11 vendors that submitted bid sheets:

Name	Bid	Name	Bid	Name	Bid
Clear View	\$191,484	One Source	\$96,603.32	Marathon Maintenance	\$61,000
Elite Grounds	\$178,101	JDS Construction	\$93,266		
Bright View	\$111,469.99	Lawn Butler	\$91,559.52		
Roth Landscaping	\$103,805	Huskies Landscaping	\$89,472.90		
Rubicon Landscaping	\$102,129	Worx Landscaping	\$75,254		

Marathon Maintenance has been providing grounds maintenance services for over 30+ years and their performance shall met District expectations.

Staff Recommendation: Approve a contract for 2025 Grounds Maintenance Services to Marathon Maintenance in the amount of \$61,000.



GRANGER-HUNTER
IMPROVEMENT DISTRICT

CAPITAL PROJECTS REPORT

February 2025 Board Meeting

CAPITAL PROJECTS APPROVAL

25A: Pleasant Valley WWPS Replacement

Capital Project: Pleasant Valley Lift Station
Location: 1658 West 2920 South
Project Budget: \$450,000.00
GHID Project Manager: Jeremy Gregory/Drew Ovard
Consultant: TBD

Project Description: The existing Pleasant Valley WWPS is nearly 50 years old and has reached its useful life and needs to be replaced.

Project Update: As part of the District's 10-year Master Plan, it was identified that the wastewater pump station has reached its useful life and needs to be replaced.

The District solicited a Request for Statements of Qualifications (RSOQ's) from consultants on U3P and received six SOQs from the following firms:

Bowen Collins & Associates
Hansen, Allen & Luce, Inc.
Jones & DeMille Engineering, Inc.
J-U-B Engineers, Inc.
Kimley Horn & Associates, Inc.
Sunrise Engineering, Inc.

Based on the selection criteria (Firm, Project Manager, Project Team, and Key Differentiators), Sunrise Engineering received the most points.

Sunrise Engineers has a long history of designing wastewater pump stations throughout the valley. Sunrise has also successfully completed recent facility improvement projects at our Well No. 1, 15, and 16 sites. Based on their qualifications and experience working within the district, it is recommended that Sunrise Engineering is awarded the design contract for this project.

Staff Recommendation: Consider approval of an engineering design contract to Sunrise Engineering for the 25A: Pleasant Valley WWPS Replacement project in the amount of \$324,000.00

CAPITAL PROJECTS APPROVAL



2888 South 3600 West • P.O. Box 701110 • West Valley City, Utah 84170-1110 • Phone (801) 968-3551 • Fax (801) 968-5467 • www.ghid.gov

Memorandum

Date: February 13, 2025
To: Jason Helm, P.E., General Manager
From: Jeremy Gregory, P.E.
Subject: 25A: Pleasant Valley WWPS Replacement RFSQ Results
Copy: Todd Marti, MPA, P.E., Asst. General Manager
 Victor Narteh, P.E., Director of Engineering



Granger-Hunter Improvement District solicited Statements of Qualifications (SOQs) to select an engineering firm to design the new Pleasant Valley WWPS. The project will include purchasing additional property from UDOT and designing a new wastewater pump station, including a new building, piping, valves, pumps, standby generator, pig retrieval system at end manhole, electrical power and controls, SCADA, corrosion control, lighting, fencing, gate, landscaping, and security improvements. Construction Management services are not included in this contract at this time.

The Request for Statements of Qualifications (RFSQ) was advertised on the State of Utah's U3P website on December 5, 2025, and SOQs were due December 24, 2024. The District received six proposals from the following firms:

1. Bowen, Collins & Associates
2. Hansen, Allen & Luce, Inc.
3. Jones & DeMille Engineering, Inc.
4. J-U-B Engineers, Inc.
5. Kimley Horn & Associates, Inc.
6. Sunrise Engineering, Inc.

The proposals were evaluated based on the following criteria:

1. Firm Information: 25%
2. Project Manager: 35%
3. Project Team: 25%
4. Key Differentiators & Schedule: 15%

The Evaluation Committee included the following District staff: Drew Ovard, IT Division Manager; Charlie Casias, WWPS Division Supervisor; Victor Narteh, Director of Engineering; Jeremy Gregory, Staff Engineer; Zak Bedard, Project Manager; and Todd Marti, Assistant G.M., District Engineer. The Committee ranked the proposals as follows:

PROPOSER	SCORE
Sunrise Engineering	90.33
Proposer B	88.33
Proposer C	77.17

Proposer D	76
Proposer E	71
Proposer F	57.67

Sunrise Engineering's SOQ clearly demonstrates an ability to successfully complete the Pleasant Valley WWPS design. The project manager and project team have completed over 20 WWPS projects within the last 10 years and several lift stations equivalent in size and scope within the last 3 years. The District has also had positive experiences with Sunrise Engineering on recent facility improvement projects for Well No. 1, 15, and 16. Based on their qualifications and experience working with the district, Sunrise Engineering was the top ranked firm and the Committee requested a scope and fee from Sunrise Engineering. After negotiations, Sunrise Engineering's fee is \$324,000.00. Based on a total projected cost for construction of approximately \$4.5 million, the design fee is 7.2% of the construction cost, which is in line with other projects of similar size and scope.

Based on this information, the Committee recommends awarding Sunrise Engineering the contract for the design of the 25A: Pleasant Valley WWPS Replacement Project with a fee of \$324,000.00. With your approval, we will present this to the District Board of Trustees at the February 18, 2025 Board Meeting.

INFRASTRUCTURE FUNDING OPPORTUNITIES

Funding Opportunity	Funding Agency	Cost Match	Timeline	Projects	Status
American Rescue Plan Act (ARPA) - \$1.4B to Utah	Drinking Water SRF	Up to 49% Grant Opportunity	Complete	Redwood Road Waterline Replacement, Ridgeland Pump Station Replacement	Received \$13.8 M - \$2.8M in principal forgiveness and \$11M at 0.5%
Infrastructure and Investment Jobs Act	Drinking Water SRF	Up to 49% Grant Opportunity	Complete	Redwood Road Waterline Replacement, Ridgeland Pump Station Replacement	
Clean Water State Revolving Fund (CWSRF)	Water Quality Board	Low-interest loans	TBD	Pleasant Valley Lift Station Replacement	TBD
WaterSMART Drought Response Program	Bureau of Reclamation	Up to \$5M in grants per project	Complete	Anderson TWP & Well No. 18 Drilling/Construction	Received \$5M Grant
DNR Division of Water Resources	Board of Water Resources	Used to cover match for WaterSMART	Apply by September 30.	Anderson Water Treatment Plant, Zone 1 Reservoir, Future Well No. 18, Well No. 1 Replacement	TBD
Bipartisan Infrastructure Law (BIL) for Lead Service Line Inventory - \$28M per Year for 5 Years	Utah Division of Drinking Water	Up to \$100,000 per year up to 5 years	Complete	Lead Service Line Inventory (Contractor)	Received \$100,000 with 100% principal forgiveness
Emerging Contaminants Funding (Manganese Removal)	Utah Division of Drinking Water	Requesting ~ \$2.5M	Complete	Anderson Water Treatment Plant (Wells No. 16 & 18)	Awarded \$2.5M Grant for Anderson WTP
BRIC (Building Resilient Infrastructure and Communities) Grant	FEMA	N/A	Complete	Hazard Mitigation Plan	Awarded \$119,998.99
WEEG (Water and Energy Efficiency Grant)	Bureau of Reclamation	50% or less, up to \$500,000 over 2 years	TBD	Supplement meter purchases to replace obsolete small and large meters.	TBD
Infrastructure and Investment Jobs Act (IIJA) - Community Project Funding	U.S. House of Representatives	Proposing 75/25 Split	April 2024	5400 West Pipeline	Tentatively awarded; waiting for confirmation (\$1.5M)
WaterSMART Drought Response Program	Bureau of Reclamation	Up to \$5M in grants per project	July 2024	Zone 1 Reservoir	Applying in 2025
WaterSMART Planning and Project Design	Bureau of Reclamation	Up to \$400,000 in grants per project	Complete	For 60% design for projects to be submitted for WaterSMART Drought Response Grant. Zone 1 Reservoir.	Awarded \$302,850, not yet signed
TOTAL GRANTS:					\$10,822,848.99

CAPITAL PROJECTS UPDATE

20A&I: 3100 South to 4100 South Redwood Road Water and Sewer Project

Capital Project:	20A-Redwood Road Sewer 20I-Redwood Road Water
Location:	3100 South to 4100 South, Redwood Road
GHID Project Manager:	Jeremy Gregory/Aaron Perry
Consultant:	Bowen Collins & Associates
Contractor:	Silver Spur Construction
Design Progress:	100%
Construction Progress:	85%

Project Description: Replace aging distribution piping in Redwood Road and construct a new sewer line running north to provide additional capacity for new growth. The waterline replacement will be funded by the Utah SRF and sewer line will be funded by District impact fees.

Project Update: The contractor has temporarily suspended their work until April 15, 2025. The contractor will return to finish installing water mainline at 3100 South and Valley Fair Mall, and sewer mainline from about 4100 South to 3900 South.

20A: 3500 South to 3860 South Redwood Road Sewer Project

Capital Project:	Parliament Avenue
Location:	3100 South to 4100 South, Redwood Road
GHID Project Manager:	Jeremy Gregory/Damien Blevins
Consultant:	Bowen Collins & Associates
Contractor:	TBD
Design Progress:	100%
Construction Progress:	0%

Project Description: Edge Homes recently purchased the drive-in movie theater property to build a subdivision. In order to accommodate the sewer flow from this new community, a new sewer line running north along 1950 W will be constructed to provide additional capacity for new growth. The sewer line will be funded by Edge Homes and District impact fees.

Project Update: The District is working on finalizing a cost-share agreement to work with Edge Homes on the sewer improvements. The agreement will include the terms and conditions for the District to work with their contractor to construct the sewer line.

CAPITAL PROJECTS UPDATE

21F: SCADA Modernization Project

Capital Project:	SCADA Modifications/Upgrades
Location:	Various Sites
GHID Project Manager:	Drew Ovard
Consultant:	APCO, Inc.

Project Description: This is an annual recurring project focused on upgrading and modifying the District's existing Supervisory Control and Data Acquisition (SCADA) system. The 2025 amendment to the project scope involves transitioning from Phase 3 (Radio/Comm Upgrades) to Phase 4 (PLC Upgrades).

Project Update: Work for this phase is yet to begin.

23D: Acord Reservoir Repairs & Recoating

Capital Project:	Well No. 12 Reservoir
Location:	1500 W 3100 S
GHID Project Manager:	Zak Bedard/Drew Ovard
Consultant:	Infinity Corrosion Group
Contractor:	Viking Industrial Painting (VIP)
Design Progress:	100%
Construction Progress:	15%

Project Description: Structural repairs and recoating of the 2 MG steel reservoir.

Project Update: Rafters have been removed, welded plates added for new rafters, and two manway doors are currently being installed. Submittals have been received by Infinity Corrosion Group and are being reviewed for various items.



Top Portion of Reservoir Prepared for Welding

CAPITAL PROJECTS UPDATE

23I: Anderson Water Treatment Plant

Capital Project: Anderson Treatment Plant
 Location: 1629 W 2320 S
 GHID Project Manager: Zak Bedard/Drew Ovard
 Consultant: J-U-B Engineers
 Contractor: Nelson Brothers Construction
 Design Progress: 100%
 Construction Progress: 0%

Project Description: Water Treatment Plant at the Well No. 16 site to remove manganese/iron/ammonia from Well No. 16 and future Well No. 18, partially funded by Bureau of Reclamation and DDW Emerging Contaminants Grants.

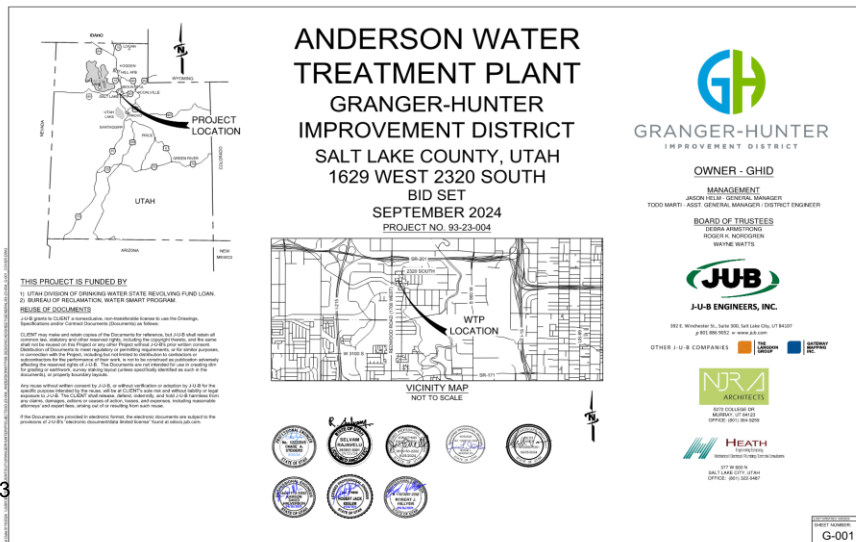
Project Update: Preconstruction meeting was held on February 6. Nelson Brothers plans to mobilize to the site and begin clearing the property in early to mid-March.

23L: Watts Well No. 18 Equipping

Capital Project: 23L: Watts Well No. 18
 Location: 2305 South 1130 West
 GHID Project Manager: Jeremy Gregory/Drew Ovard
 Consultant: Hansen, Allen & Luce
 Contractor: TBD
 Design Progress: 30%
 Construction Progress: 0%

Project Description: Drilling of new Well No. 18 near Well No. 16 as part of the Anderson Water Treatment Plant.

Project Update: Design is underway. The 30% design meeting was held last week.



ANDERSON WATER TREATMENT PLANT
 GRANGER-HUNTER IMPROVEMENT DISTRICT
 SALT LAKE COUNTY, UTAH
 1629 WEST 2320 SOUTH
 BID SET
 SEPTEMBER 2024
 PROJECT NO. 93-23-004

OWNER - GHID
 MANAGEMENT
 JASON HELLER - GENERAL MANAGER
 TODD WATTS - ASST. GENERAL MANAGER / DISTRICT ENGINEER

BOARD OF TRUSTEES
 DEBRA ARMSTRONG
 ROSEAN KACHORINA
 WAYNE WATTS

JUB
 J-U-B ENGINEERS, INC.
 302 E. WINDYBUSH BL., SUITE 300, SALT LAKE CITY, UT 84107
 P: 801.462.1100 | www.jub.com

OTHER J-U-B COMPANIES
 JUB CONSULTING
 JUB DESIGN

NRA
 NORTON RAYMOND ASSOCIATES
 600 S. GARDEN DR.
 SUITE 200
 SALT LAKE CITY, UT 84102
 P: 801.462.1100

HEATH
 HEATH ENGINEERING
 107 W. 100 S.
 SUITE 200
 SALT LAKE CITY, UT 84102
 P: 801.462.1100

193

G-001

CAPITAL PROJECTS UPDATE

23L: Watts Well No. 18 Drilling & Development

Capital Project:	23L: Watts Well No. 18
Location:	2305 South 1130 West
GHID Project Manager:	Jeremy Gregory/Drew Ovard
Consultant:	Hansen, Allen & Luce
Contractor:	Boart Longyear (Drilling) Widdison Well Services (Development)
Design Progress:	100%
Construction Progress:	80%

Project Description: Drilling of new Well No. 18 near Well No. 16 as part of the Anderson Water Treatment Plant.

Project Update: Widdison Well Services has started their work on developing the well. Crews are currently cleaning the well using their dual swab tool and cable tool rig.



Well Development Setup

23V: Decker Main WWPS Emergency Repairs

Capital Project:	Decker Main Header Replacement
Location:	2900 South I-215
GHID Project Manager:	Jeremy Gregory/ Charlie Casias
Consultant:	In-House (Vault Construction) Bowen, Collins, & Associates (Header Replacement Design) Infinity Corrosion Group (Header Rehab)
Contractor:	TBD
Design Progress:	100%
Construction Progress:	100% (Vault) 0% (Discharge Header)

Project Description: The Decker Main Wastewater Pump Station project consists of vault repair work and header rehabilitation work. The vault repairs consisted of coupler and valve replacements and the header rehabilitation consists of applying an exterior structural repair wrap.

Project Update: The bid package for the structural repair work will be posted to U3P within the next week. The exterior structural repair work will be an effective long-term alternative to the costly replacement of the header piping.

CAPITAL PROJECTS UPDATE

24E: Fire Hydrant Replacement Project

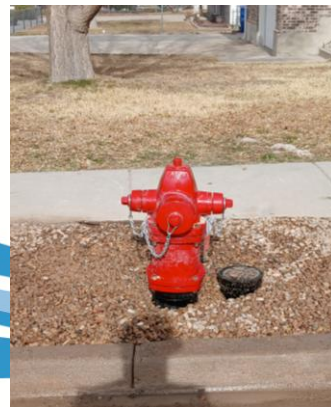
Capital Project:	Fire Hydrant Replacements
Location:	Various Sites
GHID Project Manager:	Zak Bedard/Steve Starr
Consultant:	In-House
Contractor:	HydroVac Excavating, LLC.
Design Progress:	100%
Construction Progress:	85%

Project Description: Replacement of fire hydrants that no longer operate properly and have reached their useful life.

Project Update: 58 of the 60 Hydrants have been installed and are fully operational. Crew is currently placed on hold to complete the project (hydrant located near school and cannot shut-down until spring break) as well as install main line valves that were found inoperable throughout the project. In the meantime, the Contractor will proceed with installing concrete pads.



New hydrant @ 4765 W 3500 S



New hydrant @ 2995 S Marcrest

24G: Lift Station Pump Replacement

Capital Project:	2024 Lift Station Pump Replacement
Location:	Various Sites
GHID Project Manager:	Zak Bedard/Charlie Casias
Consultant:	In-House
Contractor:	TBD
Design Progress:	N/A
Construction Progress:	75%

Project Description: Purchase and replace Lift Station Pumps throughout the District.

Project Update: East Rec is complete; waiting for Armstrong WWPS pump which has been delivered and is scheduled to be installed.



East Rec Lift Station Pump Before & After

CAPITAL PROJECTS UPDATE

24K: 6400 W 3100 S Anderson Line Repairs

Capital Project: 6400 West 3100 South Anderson Pipeline
 Location: 6400 W 3100 S
 GHID Project Manager: Jeremy Gregory/Aaron Perry
 Consultant: PSOMAS (Design)
 In-House (Construction Management)
 Contractor: Geneva Rock
 Design Progress: 100%
 Construction Progress: 0%

Project Description: Repair of 24-inch Steel Cylindrical Concrete Pipe with HDPE.

Project Update: A preconstruction meeting was held on December 17, 2024. The contractor plans to start their work on February 17 and start running new service lines from the 16-inch Asbestos Cement Pipe.

24L: Large Meter Vault Replacement

Capital Project: Large Meter Vault Replacement/ Replumbs
 Location: Various Locations
 GHID Project Manager: Jeremy Gregory/Damien Blevins
 Consultant: In-House
 Contractor: TBD
 Design Progress: 25%
 Construction Progress: 0%

Project Description: Replacement of various meter vaults throughout the District that have larger than 2-inch services.

Project Update: Project is currently under design.

CAPITAL PROJECTS UPDATE

24P: 2200 West PRV Replumb Project

Capital Project:	Large Meter Vault Replacement/ Replumbs
Location:	4100 S 2200 W
GHID Project Manager:	Jeremy Gregory/Drew Ovard
Consultant:	In-House
Contractor:	Corrio Construction
Design Progress:	100%
Construction Progress:	0%

Project Description: The plumbing in the PRV/meter vault shared by both GHID and Jordan Valley Water Conservancy District (JVWCD) has corroded and reached its useful life. This is a joint project between GHID and JVWCD to replace the existing GHID pressure-reducing valve, JVWCD meter, piping and other appurtenances located in the vault.

Project Update: The preconstruction meeting was held on January 14, 2025. It is anticipated that work will begin the first part of March.



Existing Condition of Vault

25A: Pleasant Valley Lift Station

Capital Project:	Pleasant Valley Lift Station
Location:	1658 West 2920 South
GHID Project Manager:	Jeremy Gregory/Drew Ovard
Consultant:	TBD
Contractor:	TBD
Design Progress:	0%
Construction Progress:	0%

Project Description: The existing Pleasant Valley Lift Station is nearly 50 years old and has reached its useful life and needs to be replaced.

Project Update: See Capital Project Approvals.

CAPITAL PROJECTS UPDATE

25C: Utility Network GIS Implementation

Capital Project:	Utility Network GIS Implementation and Cloud Hosting
Location:	N/A
GHID Project Manager:	Ian Bailey
Consultant:	TBD
Progress:	0%

Project Description: The District is seeking to modernize its Geographic Information System (GIS) and migrate its existing on-premise ArcGIS Enterprise server to a cloud-based solution.

Project Update: The District has posted a Request for Statement of Qualifications on Bonfire (U3P) from qualified firms to assist in a comprehensive modernization of its GIS. Statement of Qualifications are due on February 24.

25D: Zone 1 Reservoir

Capital Project:	23T: Zone 1 Reservoir
Location:	4700 South 6400 West
GHID Project Manager:	Victor Narteh
Consultant:	TBD
Contractor:	TBD
Design Progress:	0%
Construction Progress:	0%

Project Description: Design and construction of a 3 MG buried concrete reservoir to provide water storage for pressure Zone 1.

Project Update: The evaluation committee reviewed the seven (7) Statement of Qualifications submitted for the project design. The highest-ranked consultant has been contacted and requested to provide a detailed scope and fee for review.

CAPITAL PROJECTS UPDATE

25E: Sewer Rehabilitation Project

Capital Project:	2025 Sewer Lining & Manhole Rehabilitation
Location:	Various Locations
GHID Project Manager:	Zak Bedard/Kyle Dean
Consultant:	In-House
Contractor:	TBD
Design Progress:	100%
Construction Progress:	0%

Project Description: Install Cured-In-Place Pipe (CIPP) liners through sanitary sewers to help improve the sewer main structurally and reduce Inflow and Infiltration (I&I) which will increase capacity throughout the sewer system.

Project Update: Project Bid Package was posted to U3P/Bonfire soliciting Request For Bids from contractors on February 3, with a closing date of February 25. We anticipate requesting Board approval in March.



CIPP liner being installed into a sewer main

25F: Fire Hydrant Replacement Project

Capital Project:	Fire Hydrant Replacements
Location:	Various Locations
GHID Project Manager:	Zak Bedard/Steve Starr
Consultant:	In-House
Contractor:	TBD
Design Progress:	100%
Construction Progress:	0%

Project Description: Replacement of fire hydrants that no longer operate properly and have reached the end useful life and/or no longer have replacement parts available to order.

Project Update: The District design team has completed the in-house Design and posted the project to U3P/Bonfire on February 13. We anticipate requesting Board approval in March.



Hydrant on Mock Orange Drive prior to new installation

CAPITAL PROJECTS UPDATE

25G: 4100 S Waterline Replacement Project

Capital Project:	3900 South Waterline Replacement
Location:	4100 South: 2200 West to 1500 West
GHID Project Manager:	Jeremy Gregory
Consultant:	TBD
Contractor:	TBD
Design Progress:	0%
Construction Progress:	0%

Project Description: The existing 10-inch and 12-inch waterlines along 4100 South from 2200 West to 1500 West were installed over 60 years ago and have reached their useful life expectancy and need to be replaced.

Project Update: GHID staff has reached out to Consor and will meet with them to discuss the scope of the project and have a proposed fee and schedule prepared.

25H: East Rec Dry Well & Decker North WWPS Rehabilitation

Capital Project:	East Rec Dry Well Lining & Decker North WWPS Rehab
Location:	1355 W 3100 S & 2650 Decker Lake Blvd
GHID Project Manager:	Zak Bedard/Charlie Casias
Consultant:	TBD
Contractor:	TBD
Design Progress:	0%
Construction Progress:	0%

Project Description: Rehabilitate the East Rec Dry Well & Decker North Wet Well to repair surfaces that are deteriorating due to corrosion, Hydrogen Sulfide gas, and general wear and tear that has taken place on these facilities.

Project Update: GHID staff has reached out to Bowen Collins & Associates and will meet with them to discuss the scope of the project and have a proposed fee and schedule prepared.

CAPITAL PROJECTS UPDATE

25I: Cherrywood Waterline Replacement Project

Capital Project:	Cherrywood Village Waterline Replacement Project
Location:	Cherrywood Lane (4800 West to Early Duke Street)
GHID Project Manager:	Victor Narteh/ Shawn Ellis
Consultant:	In-House
Contractor:	In-House
Design Progress:	100%
Construction Progress:	0%

Project Description: Replacement of aging distribution piping and appurtenances in Cherrywood Lane and five neighboring cul-de-sacs.

Project Update: The in-house design is complete, and GHID staff will also handle the installation. The approval process for procuring materials for the project is currently underway. Construction is anticipated to begin in early spring.

25J: 5400 West Waterline Replacement

Capital Project:	5400 West Waterline Replacement
Location:	5400 West (4100 South to 4700 South)
GHID Project Manager:	Victor Narteh
Consultant:	TBD
Contractor:	TBD
Design Progress:	0%
Construction Progress:	0%

Project Description: Replacement of approximately 1 mile of aging 12-inch cast iron pipeline and appurtenances.

Project Update: GHID staff has contacted one of the consultants from the approved vendor list for a scope and fee.

CAPITAL PROJECTS UPDATE

25K: Well No. 15 Generator Replacement

Capital Project:	Well No. 15 Generator Replacement
Location:	2355 South 2300 West
GHID Project Manager:	Victor Narteh
Consultant:	TBD
Contractor:	TBD
Design Progress:	0%
Construction Progress:	0%

Project Description: Replace existing backup generator for Well No. 15.

Project Update: GHID staff has contacted one of the consultants from the approved vendor list for a scope and fee.

25L: 3600 West Waterline Replacement

Capital Project:	3600 W Waterline Replacement
Location:	2100 S – 2700 S 3600 W
GHID Project Manager:	Zak Bedard
Consultant:	TBD
Contractor:	TBD
Design Progress:	0%
Construction Progress:	0%

Project Description: Replace the existing 8" Cast Iron water main on 3600 W that extends nearly 1 mile from 2100 S to 2700 S with a new 12" PVC water main and tie into the existing 12" PVC water main that ends on 2700 S. The existing 8" water main has reached the end of its useful life and has experienced 13 documented breaks. This water main supplies multiple commercial and residential customers and causes water quality concerns to those in the surrounding area when these breaks occur.

Project Update: GHID staff has contacted one of the consultants from the approved vendor list for a scope and fee.

25M: Acord Reservoir Valve Replacements

Capital Project:	N/A
Location:	1490 W 3100 S
GHID Project Manager:	Jeremy Gregory
Consultant:	In-House
Contractor:	Corrio Construction
Design Progress:	100%
Construction Progress:	0%

Project Description: The existing 10, 12, and 16-inch Acord Reservoir valves have reached their useful life and need to be replaced.

Project Update: Contractor is waiting on parts to arrive.

SMALL PROJECTS UPDATE

Well No. 4 Study

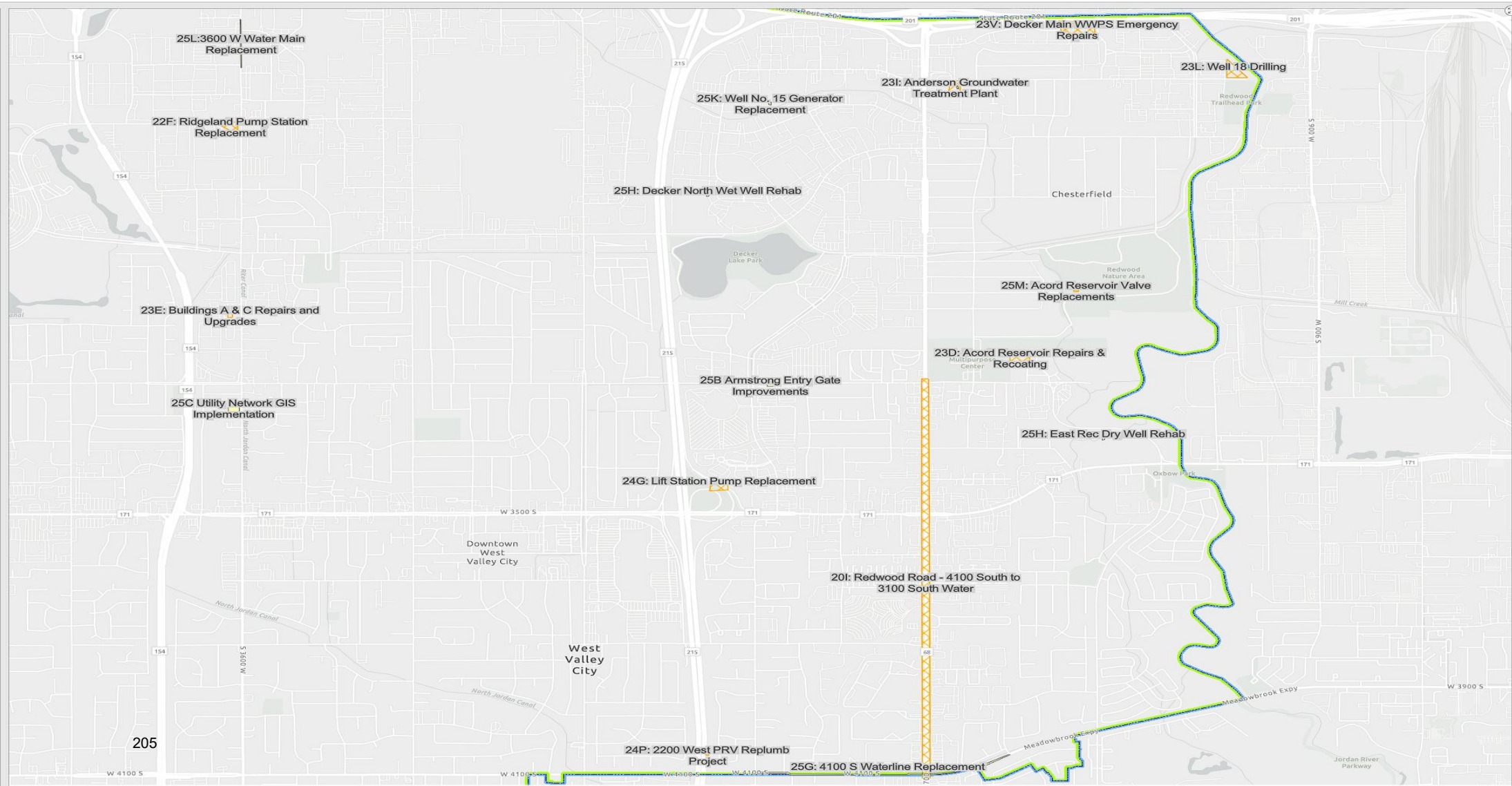
Small Project:	Well No. 4 Water Quality and Rehabilitation Study
Location:	3643 W Teaberry Drive (5300 S)
GHID Project Manager:	Todd Marti
Consultant:	J-U-B Engineers
Study Progress:	95%
Construction Progress:	N/A

Project Description: A study for Well No. 4 and Booster Pump Station to determine rehabilitation options.

Project Update: The consultant is in the final stages of evaluating water treatment options.

CAPITAL PROJECTS MAP

Projects
ALL



-  20D: Kent Booster Station Replacement and Tank Pur
-  20I: Redwood Road - 4100 South to 3100 South Water
-  22F: Ridgeland Pump Station Replacement
-  23D: Acord Reservoir Repairs & Recoating
-  23E: Buildings A & C Repairs and Upgrades
-  23G: Chesterfield & Warner Exhaust Upgrades
-  23I: Anderson Groundwater Treatment Plant
-  23L: Well 18 Drilling
-  23V: Decker Main WWPS Emergency Repairs
-  24E Fire Hydrant Replacement Project
-  24G: Lift Station Pump Replacement
-  24K: Anderson Line Repairs
-  24N: Well No. 16 Redevelopment
-  24P: 2200 West PRV Replumb Project
-  25A: Pleasant Valley WWPS
-  25B: Armstrong Entry Gate Improvements
-  25C: Utility Network GIS Implementation
-  25D: Zone 1 Reservoir
-  25E: Sewer Rehabilitation Project
-  25F: Fire Hydrant Replacement Project
-  25G: 4100 S Waterline Replacement
-  25H: Decker North Wet Well Rehab
-  25I: Cherrywood Waterline Replacement
-  25J: 5400 West Waterline Replacement

CAPITAL PROJECTS MAP

Capital Projects

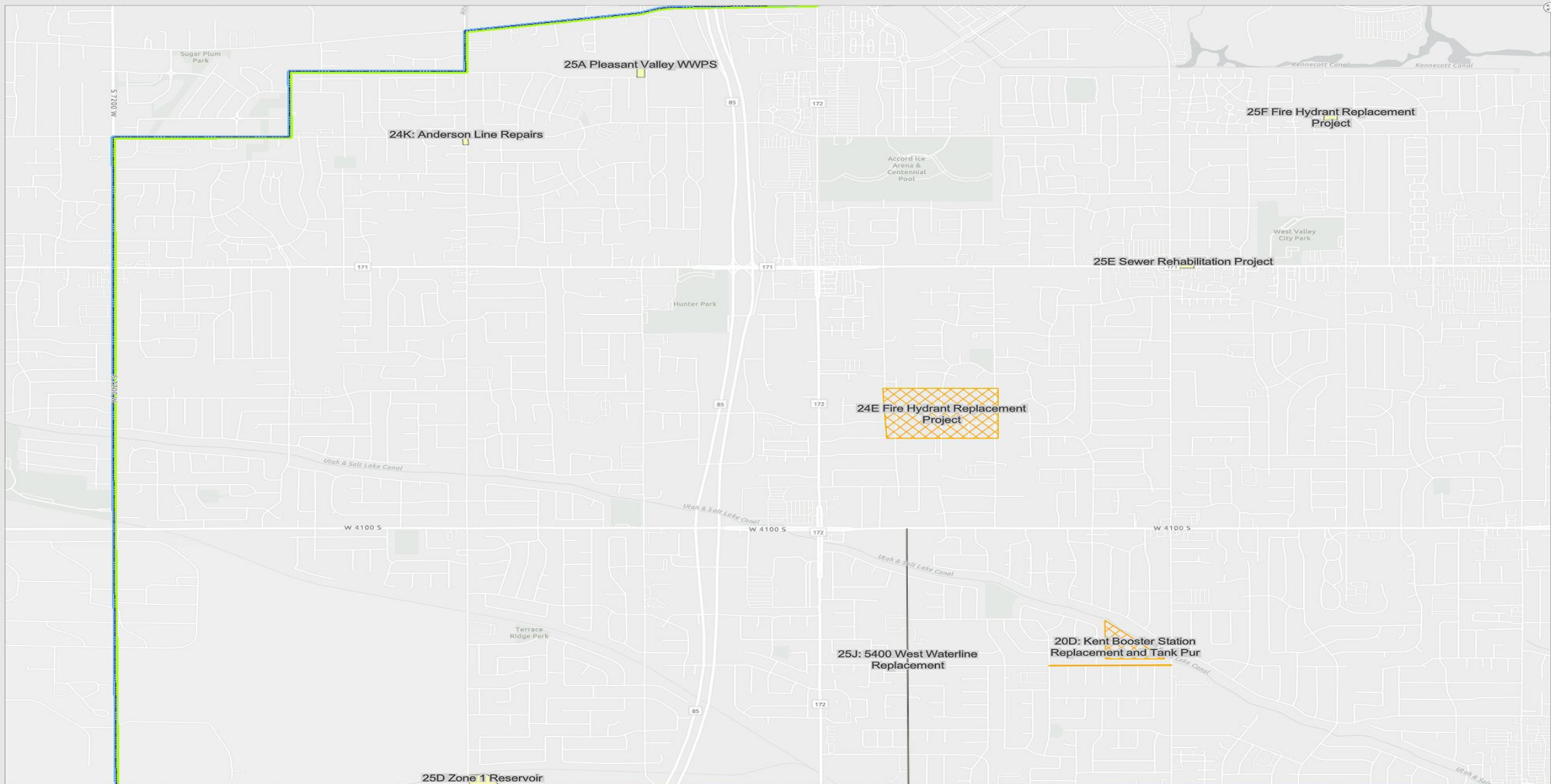
Capital Projects - Current

CIP Status

-  Under Design
-  Constructed
-  Designed
-  Finished
-  Planning
-  Under Construction
-  others

Boundary

GHID Boundary





Project Activity vs Budget Report By Project Number

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status					
20A	REDWOOD ROAD SEWERLINE PROJECT	CAP EX	WASTEWATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
20ACONSTMGMT	REDWOOD RD SEWER CONSTR...	18,715.00	18,715.00	18,715.00	0.00	0.00	0.00	0.00	0.00
20ACONSTRUCTION	REDWOOD RD SEWER CONSTR...	798,079.16	869,955.84	798,080.00	71,875.84	0.00	71,875.84	0.84	
20ADESIGN	DESIGN	0.00	54,127.90	0.00	136,407.48	0.00	136,407.48	-82,279.58	
20AINSPECTION	REDWOOD RD SEWER SUPPLE...	6,241.50	58.50	0.00	58.50	0.00	58.50	-6,241.50	
20APERMITS	PERMITS	0.00	6,242.00	6,242.00	0.00	0.00	0.00	6,242.00	
Total Expenses:		823,035.66	949,099.24	823,037.00	208,341.82	0.00	208,341.82	-82,278.24	
20A Total:		823,035.66	949,099.24	823,037.00	208,341.82	0.00	208,341.82	-82,278.24	
20D	KENT PUMP STATION REPLACEMENT ...	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
20DCHANGEORDER	CONSTRUCTION CHANGE ORD...	0.00	235,535.31	0.00	235,535.31	0.00	235,535.31	0.00	
20DCONSTMGT	20D CONSTRUCTION MANAG...	25,387.37	417,686.10	0.00	470,793.65	0.00	470,793.65	-78,494.92	
20DCONSTRUCTION	CONSTRUCTION	24,159.63	15,950,777.15	0.00	15,950,077.15	0.00	15,950,077.15	-23,459.63	
20DDESIGNCONTRACT	20D DESIGN CONTRACT	0.00	8,580.55	0.00	8,580.55	0.00	8,580.55	0.00	
20DPERMITS/EASEMENTS	PERMITS & EASEMENTS	0.00	41,710.00	0.00	42,410.00	0.00	42,410.00	-700.00	
20DTANKPURCHASE	TANK PURCHASE	0.00	1,520,665.00	0.00	1,520,665.00	0.00	1,520,665.00	0.00	
Total Expenses:		49,547.00	18,174,954.11	0.00	18,228,061.66	0.00	18,228,061.66	-102,654.55	
20D Total:		49,547.00	18,174,954.11	0.00	18,228,061.66	0.00	18,228,061.66	-102,654.55	
20I	REDWOOD ROAD WATERLINE PROJECT	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
20ICHANGEORDERS	REDWOOD RD WATER CHANGE...	0.00	5,085.00	0.00	5,085.00	0.00	5,085.00	0.00	
20ICONSTMGT	REDWOOD RD WATER CONST...	82,076.25	55,166.75	0.00	55,166.75	0.00	55,166.75	-82,076.25	
20ICONSTRUCTION	REDWOOD RD WATERLINE CO...	1,493,253.55	11,881,545.53	520,000.00	10,136,791.45	0.00	10,136,791.45	251,500.53	
20IDESIGN	DESIGN	0.00	259,513.16	0.00	63,354.79	0.00	63,354.79	196,158.37	
20IINSPECTION	REDWOOD RD WATER SUPPLE...	25,017.50	57,122.50	0.00	57,122.50	0.00	57,122.50	-25,017.50	
20IPI	REDWOOD RD PUBLIC INVOLV...	4,933.44	44,401.01	0.00	44,401.01	0.00	44,401.01	-4,933.44	
Total Expenses:		1,605,280.74	12,302,833.95	520,000.00	10,361,921.50	0.00	10,361,921.50	335,631.71	
20I Total:		1,605,280.74	12,302,833.95	520,000.00	10,361,921.50	0.00	10,361,921.50	335,631.71	
21F	SCADA MASTER PLAN	CAP EX	FACILITIES	Active					

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status	Date Range	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
21FCONTRACT	CONTRACT	250,000.00	592,063.86	250,000.00	341,403.86	0.00	341,403.86	660.00	
21FPRVPANELS	PRV PANELS	0.00	185,005.00	0.00	185,005.00	0.00	185,005.00	0.00	
21FWIN911	WIN911 SOFTWARE	0.00	0.00	0.00	660.00	0.00	660.00	-660.00	
Total Expenses:		250,000.00	777,068.86	250,000.00	527,068.86	0.00	527,068.86	0.00	0.00
21F Total:		250,000.00	777,068.86	250,000.00	527,068.86	0.00	527,068.86	0.00	0.00
22F	RIDGELAND PUMP STATION REPLAC...	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
22FCHANGEORDER	CONSTRUCTION CHANGE ORD...	0.00	173,368.33	0.00	161,751.88	0.00	161,751.88	11,616.45	
22FCONSTMGMT	CONSTRUCTION MANAGEMENT	0.00	136,825.29	0.00	151,243.00	0.00	151,243.00	-14,417.71	
22FCONSTMGMTAMEND	22F CONSTRUCTION MANAGE...	14,976.67	43,000.00	0.00	25,853.33	0.00	25,853.33	2,170.00	
22FCONSTRUCTION	CONSTRUCTION	0.00	2,939,832.45	0.00	2,931,036.92	0.00	2,931,036.92	8,795.53	
22FDESIGN	DESIGN	0.00	328,056.46	0.00	328,056.46	0.00	328,056.46	0.00	
22FPERMITS	WVC PERMIT FEES	0.00	1,767.00	0.00	1,767.00	0.00	1,767.00	0.00	
Total Expenses:		14,976.67	3,622,849.53	0.00	3,599,708.59	0.00	3,599,708.59	8,164.27	
22F Total:		14,976.67	3,622,849.53	0.00	3,599,708.59	0.00	3,599,708.59	8,164.27	
22H	WATER INNOVATION & METER TESTI...	CAP EX	FACILITIES	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
22HCONSTRUCTION	CONSTRUCTION	0.00	138,879.66	0.00	138,879.66	0.00	138,879.66	0.00	
22HCONSTRUCTIONBATH	WATER INNOVATION CENTER ...	3,411.00	15,000.00	0.00	11,024.00	0.00	11,024.00	565.00	
Total Expenses:		3,411.00	153,879.66	0.00	149,903.66	0.00	149,903.66	565.00	
22H Total:		3,411.00	153,879.66	0.00	149,903.66	0.00	149,903.66	565.00	
23D	ACORD RESERVOIR REPAIR & RECOAT...	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
23DCONSTAMEND	23D CONSTRUCTION MANAG...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
23DCONSTMGMT	CONSTRUCTION MANAGEMENT	60,228.96	55,252.86	46,091.00	9,161.86	0.00	9,161.86	-14,137.96	
23DCONSTRUCTION	CONSTRUCTION	1,002,664.00	870,564.00	855,498.00	15,066.00	0.00	15,066.00	-147,166.00	
23DDESIGN	23D ENGINEERING DESIGN	4,340.55	37,414.45	3,255.00	34,159.45	0.00	34,159.45	-1,085.55	
Total Expenses:		1,067,233.51	963,231.31	904,844.00	58,387.31	0.00	58,387.31	-162,389.51	
23D Total:		1,067,233.51	963,231.31	904,844.00	58,387.31	0.00	58,387.31	-162,389.51	
23E	BUILDINGS A B & C UPGRADES AND ...	CAP EX	FACILITIES	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
23EBLDGACHANGEORDER	BUILDING A CHANGE ORDERS	0.00	31,120.00	0.00	28,874.40	0.00	28,874.40	2,245.60	

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status					
23EBLDGACONSTAMEND	CM AMANDEMENTS FOR BLDG...		0.00	770.00	0.00	770.00	0.00	770.00	0.00
23EBLDGADESIGNAMEND	DESIGN AMENDMENT FOR BUI...		0.00	6,781.36	0.00	6,893.23	0.00	6,893.23	-111.87
23EBLDGBCHANGEORDER	BUILDING B CHANGE ORDERS		0.00	8,522.00	0.00	7,586.63	0.00	7,586.63	935.37
23EBLDGBDESIGNAMEND	DESIGN AMENDMENT FOR BUI...		0.00	1,016.87	0.00	1,400.00	0.00	1,400.00	-383.13
23EBLDGCCHANGEORDER	BUILDING C CHANGE ORDERS		0.00	5,022.00	0.00	4,952.76	0.00	4,952.76	69.24
23EBLDGCDESIGNAMEND	DESIGN AMENDMENT FOR BUI...		0.00	200.00	0.00	200.00	0.00	200.00	0.00
23EBUILDINGACM	BUILDING A CONSTRUCTION ...		0.00	798.22	0.00	2,538.93	0.00	2,538.93	-1,740.71
23EBUILDINGACONST	BUILDING A CONSTRUCTION		0.00	262,240.00	0.00	271,610.38	0.00	271,610.38	-9,370.38
23EBUILDINGADESIGN	BUILDING A DESIGN		0.00	8,473.43	0.00	8,473.43	0.00	8,473.43	0.00
23EBUILDINGBCM	BUILDING B CONSTRUCTION ...		0.00	252.89	0.00	794.73	0.00	794.73	-541.84
23EBUILDINGBCONST	BUILDING B CONSTRUCTION		0.00	65,000.00	0.00	64,993.57	0.00	64,993.57	6.43
23EBUILDINGBDESIGN	BUILDING B DESIGN		0.00	5,167.53	0.00	5,167.53	0.00	5,167.53	0.00
23EBUILDINGCCM	BUILDING C CONSTRUCTION M...		0.00	980.01	0.00	2,668.26	0.00	2,668.26	-1,688.25
23EBUILDINGCCONST	BUILDING C CONSTRUCTION		0.00	292,449.80	0.00	277,897.97	0.00	277,897.97	14,551.83
23EBUILDINGCDESIGN	BUILDING C DESIGN		0.00	9,755.04	0.00	9,755.04	0.00	9,755.04	0.00
23EOFFICESUPPLIES	BUILDING A OFFICE IMPROVE...		0.00	20,000.00	0.00	18,402.65	0.00	18,402.65	1,597.35
23EPROGRAM	BUILDING A 2ND FLOOR PROG...		0.00	595.00	0.00	595.00	0.00	595.00	0.00
23EROOFCONSTMGMT	BUILDING A REROOF CONSTRU...		0.00	3,360.00	0.00	3,360.00	0.00	3,360.00	0.00
23EROOFCONSTRUCTION	BUILDING A REROOF CONSTRU...		0.00	177,188.60	0.00	177,188.60	0.00	177,188.60	0.00
23EROOFDESIGN	BUILDING A REROOF DESIGN		0.00	13,440.00	0.00	13,440.00	0.00	13,440.00	0.00
Total Expenses:			0.00	913,132.75	0.00	907,563.11	0.00	907,563.11	5,569.64
23E Total:			0.00	913,132.75	0.00	907,563.11	0.00	907,563.11	5,569.64

[23F](#)

EAST REC CATHODIC PROTECTION & ... CAP EX

WASTEWATER

Active

Expenses				Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
23FCONSTMGMT	CONSTRUCTION MANAGMENT	0.00	34,575.00	0.00	15,606.50	0.00	15,606.50	18,968.50
23FCONSTR	CONSTRUCTION	0.00	543,705.39	0.00	543,705.39	0.00	543,705.39	0.00
23FDEDSIGN	DESIGN	0.00	56,225.00	0.00	52,960.08	0.00	52,960.08	3,264.92
Total Expenses:		0.00	634,505.39	0.00	612,271.97	0.00	612,271.97	22,233.42
23F Total:		0.00	634,505.39	0.00	612,271.97	0.00	612,271.97	22,233.42

[23G](#)

CHESTERFIELD & WARNER EXHAUST ... CAP EX

WASTEWATER

Active

Expenses				Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
23G Design	23G Design	0.00	20,090.75	0.00	22,900.00	0.00	22,900.00	-2,809.25
23G DESIGN AMEND	Design Amendments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23GCHANGEORDER	CHESTERFIELD WWPS EXHAUST...	0.00	800.00	0.00	783.85	0.00	783.85	16.15
23GCONSTMGMT	23G CONSTRUCTION MANAG...	0.00	5,300.00	0.00	5,068.50	0.00	5,068.50	231.50
23GCONSTR	CONSTRUCTION	0.00	88,844.19	0.00	79,904.75	0.00	79,904.75	8,939.44
Total Expenses:		0.00	115,034.94	0.00	108,657.10	0.00	108,657.10	6,377.84
23G Total:		0.00	115,034.94	0.00	108,657.10	0.00	108,657.10	6,377.84

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status					
23I	ANDERSON WTP	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
23I Design	Anderson WTP Design	0.00	582,081.02	0.00	582,081.02	0.00	582,081.02	0.00	
23I DESIGN AMENDMENT	ANDERSON WTP DESIGN AME...	0.00	4,444.30	0.00	4,444.30	0.00	4,444.30	0.00	
23I Scoping Anderson Wate	Anderson WTP Scoping Update	0.00	9,639.90	0.00	9,639.90	0.00	9,639.90	0.00	
23ICONSTMGMT	ANDERSTON CONST MGMT	0.00	903,000.00	903,000.00	0.00	0.00	0.00	903,000.00	
23ICONSTR	ANDERSON CONSTRUCTION	470,540.00	5,710,710.16	5,697,000.00	13,710.16	0.00	13,710.16	5,226,460.00	
Total Expenses:		470,540.00	7,209,875.38	6,600,000.00	609,875.38	0.00	609,875.38	6,129,460.00	
23I Total:		470,540.00	7,209,875.38	6,600,000.00	609,875.38	0.00	609,875.38	6,129,460.00	
23L	WATTS WELL NO. 18 DRILLING & EQU...	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
23LCONSTMGMT-PH1	23L WELL 18 CONSTRUCTION ...	35,796.95	49,189.35	0.00	49,189.35	0.00	49,189.35	-35,796.95	
23LCONSTMGMT-PH2	23L WELL 18 CONSTRUCTION ...	0.00	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	
23LCONSTRUCTION-PH1	23L WELL 18 CONSTRUCTION ...	0.00	1,226,742.94	0.00	1,226,742.94	0.00	1,226,742.94	0.00	
23LCONSTRUCTION-PH2	23L WELL 18 CONSTRUCTION ...	505,250.00	2,000,000.00	2,000,000.00	0.00	0.00	0.00	1,494,750.00	
23LDESIGN	23L DESIGN ENGINEERING	217,193.82	387,034.83	250,000.00	137,034.83	0.00	137,034.83	32,806.18	
23LDESIGNAMENDMENT	23L WELL 18 DESIGN AMENDM...	11,237.00	5,263.00	0.00	5,263.00	0.00	5,263.00	-11,237.00	
23LLANDPURCHASE	23L WELL 18 LAND PURCHASE	0.00	338,213.00	0.00	338,213.00	0.00	338,213.00	0.00	
23LPERMITS	WELL 18 PERMITS AND OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenses:		769,477.77	4,406,443.12	2,650,000.00	1,756,443.12	0.00	1,756,443.12	1,880,522.23	
23L Total:		769,477.77	4,406,443.12	2,650,000.00	1,756,443.12	0.00	1,756,443.12	1,880,522.23	
23PV	PLEASANT VALLEY LIFTS STATION	CAP EX	WASTEWATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
23PVLAND	LAND PURCHASE	0.00	500,000.00	250,000.00	0.00	0.00	0.00	500,000.00	
23PVLDESIGN	PLEASANT VALLEY LIFT STATION...	0.00	800,000.00	450,000.00	0.00	0.00	0.00	800,000.00	
Total Expenses:		0.00	1,300,000.00	700,000.00	0.00	0.00	0.00	1,300,000.00	
23PV Total:		0.00	1,300,000.00	700,000.00	0.00	0.00	0.00	1,300,000.00	
23T	ZONE 1 RESERVOIR	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
23TDESIGN	ZONE 1 RESERVOIR DESIGN	0.00	650,000.00	650,000.00	0.00	0.00	0.00	650,000.00	
23TLLANDPURCHASE	LAND PURCHASE	0.00	1,996,121.85	0.00	1,996,121.85	0.00	1,996,121.85	0.00	
23TPERMITS	PERMITS	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	
Total Expenses:		0.00	2,651,121.85	650,000.00	2,001,121.85	0.00	2,001,121.85	650,000.00	
23T Total:		0.00	2,651,121.85	650,000.00	2,001,121.85	0.00	2,001,121.85	650,000.00	

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status					
23V	DECKER MAIN EMERGENCY REPAIRS	CAP EX	WASTEWATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining	
23VCONSTMGMT	23V CONST MGMT HEADER PIP...	9,417.50	401,457.50	400,000.00	1,457.50	0.00	1,457.50	390,582.50	
23VCONSTRUCTION	DECKER MAIN EMERGENCY CO...	0.00	263,593.08	0.00	263,593.08	0.00	263,593.08	0.00	
23VDESIGN	23V DESIGN FOR HEADER PIP...	1,026.50	54,899.54	0.00	54,899.54	0.00	54,899.54	-1,026.50	
23VDESIGNAMENDMENT	23V DESIGN AMENDMENT FOR...	0.00	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00	
Total Expenses:		10,444.00	725,950.12	400,000.00	325,950.12	0.00	325,950.12	389,556.00	
23V Total:		10,444.00	725,950.12	400,000.00	325,950.12	0.00	325,950.12	389,556.00	
23W	ACORD BOOSTER PUMP FLOORING A...	CAP EX	FACILITIES	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining	
23WCHANGEORDER	CONSTRUCTION CHANGE ORD...	13,997.03	24,000.00	0.00	5,789.60	0.00	5,789.60	4,213.37	
23WCONSTRUCTION	CONSTRUCTION	0.00	6,000.00	0.00	5,565.83	0.00	5,565.83	434.17	
Total Expenses:		13,997.03	30,000.00	0.00	11,355.43	0.00	11,355.43	4,647.54	
23W Total:		13,997.03	30,000.00	0.00	11,355.43	0.00	11,355.43	4,647.54	
24C	2024 LARGE METER VAULT REPLUMBS	CAP EX	WATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining	
24CVAULTREPLUMBS	LARGE METER VAULT REPLUM...	-538.00	139,164.24	0.00	139,164.24	2,379.69	141,543.93	-1,841.69	
Total Expenses:		-538.00	139,164.24	0.00	139,164.24	2,379.69	141,543.93	-1,841.69	
24C Total:		-538.00	139,164.24	0.00	139,164.24	2,379.69	141,543.93	-1,841.69	
24E	2024 FIRE HYDRANT REPLACEMENT	CAP EX	WATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining	
24ECHANGEORDERS	CONSTRUCTION CHANGE ORD...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
24ECONSTRUCTION	CONSTRUCTION	-225,562.50	738,383.36	500,000.00	238,383.36	225,562.50	463,945.86	500,000.00	
24EPI	24E PUBLIC INVOLVEMENT	15,650.28	16,675.61	0.00	16,675.61	0.00	16,675.61	-15,650.28	
Total Expenses:		-209,912.22	755,058.97	500,000.00	255,058.97	225,562.50	480,621.47	484,349.72	
24E Total:		-209,912.22	755,058.97	500,000.00	255,058.97	225,562.50	480,621.47	484,349.72	
24F	2024 SEWER REHABILITATION PROJECT	CAP EX	WASTEWATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining	
24FCHANGEORDERS	CONSTRUCTION CHANGE ORD...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
24FCONSTRUCTION	CONSTRUCTION	0.00	384,000.00	0.00	384,904.88	0.00	384,904.88	-904.88	
Total Expenses:		0.00	384,000.00	0.00	384,904.88	0.00	384,904.88	-904.88	
24F Total:		0.00	384,000.00	0.00	384,904.88	0.00	384,904.88	-904.88	

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status					
24G	2024 LIFT STATION PUMP REPLACEM...	CAP EX	WASTEWATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity		Balance	Remaining
24GPUMPS	2024 LIFT STATION PUMP REPL...	-51,580.00	140,000.00	0.00	49,939.00	51,580.00		101,519.00	90,061.00
	Total Expenses:	-51,580.00	140,000.00	0.00	49,939.00	51,580.00		101,519.00	90,061.00
	24G Total:	-51,580.00	140,000.00	0.00	49,939.00	51,580.00		101,519.00	90,061.00
24H	2024 MANHOLE REHABILITATION PRO...	CAP EX	WASTEWATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity		Balance	Remaining
24HCHANGEORDERS	CONSTRUCTION CHANGE ORD...	0.00	0.00	0.00	0.00	0.00		0.00	0.00
24HCONSTRUCTION	CONSTRUCTION	0.00	256,000.00	0.00	166,501.02	0.00		166,501.02	89,498.98
	Total Expenses:	0.00	256,000.00	0.00	166,501.02	0.00		166,501.02	89,498.98
	24H Total:	0.00	256,000.00	0.00	166,501.02	0.00		166,501.02	89,498.98
24K	6400 WEST & 3100 SOUTH ANDERSON..	CAP EX	WATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity		Balance	Remaining
24KCONSTRUCTION	6400 W & 3100 S ANDERSON L...	410,076.00	420,000.00	420,000.00	0.00	0.00		0.00	9,924.00
24KDESIGN	6400 W & 3100 S ANDERSON L...	71.50	16,893.50	0.00	16,893.50	0.00		16,893.50	-71.50
24KPI	6400 W & 3100 S ANDERSON L...	0.00	9,500.00	9,500.00	0.00	0.00		0.00	9,500.00
	Total Expenses:	410,147.50	446,393.50	429,500.00	16,893.50	0.00		16,893.50	19,352.50
	24K Total:	410,147.50	446,393.50	429,500.00	16,893.50	0.00		16,893.50	19,352.50
24N	WELL NO. 16 REDEVELOPMENT	CAP EX	WATER	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity		Balance	Remaining
24NWELL16CONSTR	WELL #16 REDEVELOPMENT C...	0.00	271,250.00	271,250.00	0.00	0.00		0.00	271,250.00
24NWELL16CONSTRMGMT	WELL #16 REDEVELOPMENT C...	0.00	2,036.25	0.00	2,036.25	0.00		2,036.25	0.00
24NWELL16DESIGN	WELL #16 REDEVELOPMENT DE...	0.00	8,000.00	0.00	8,000.00	0.00		8,000.00	0.00
24NWELL16PERMIT	WELL #16 REDEVELOPMENT PE...	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	Total Expenses:	0.00	281,286.25	271,250.00	10,036.25	0.00		10,036.25	271,250.00
	24N Total:	0.00	281,286.25	271,250.00	10,036.25	0.00		10,036.25	271,250.00
24Q	BREEZE BOOSTER STATION HVAC REP...	CAP EX	FACILITIES	Active					
Expenses					Date Range	Beginning		Ending	Budget
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity		Balance	Remaining
24QBREEZEHVAC	BREEZE BOOSTER STATION HV...	43,984.00	45,000.00	0.00	0.00	0.00		0.00	1,016.00
	Total Expenses:	43,984.00	45,000.00	0.00	0.00	0.00		0.00	1,016.00
	24Q Total:	43,984.00	45,000.00	0.00	0.00	0.00		0.00	1,016.00
24R	BANGERTER HIGHWAY @ 4700 SOUTH	CAP EX	WATER	Active					

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
24RCONSTMGMT		CONSTRUCTION MANAGEMENT	20,725.77	59,902.00	0.00	39,176.23	0.00	39,176.23	0.00
		Total Expenses:	20,725.77	59,902.00	0.00	39,176.23	0.00	39,176.23	0.00
		24R Total:	20,725.77	59,902.00	0.00	39,176.23	0.00	39,176.23	0.00
25-3900S	3900 S WATERLINE REPLACEMENT	CAP EX	WATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
25-3900SCONST		CONSTRUCTION	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
		Total Expenses:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
		25-3900S Total:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25-4800W	4800 W WATERLINE REPLACEMENT	CAP EX	WATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
25-4800CONST		CONSTRUCTION	0.00	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
		Total Expenses:	0.00	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
		25-4800W Total:	0.00	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
25-5400W	5400 W WATERLINE REPLACEMENT	CAP EX	WATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
25-5400WCONST		CONSTRUCTION	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
		Total Expenses:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
		25-5400W Total:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25ARMSTGATE	ARMSTRONG GATE REPLACEMENT	CAP EX	WASTEWATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
25ARMSTGATE		CONSTRUCTION	0.00	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
		Total Expenses:	0.00	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
		25ARMSTGATE Total:	0.00	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
25BREEZEA/C	BREEZE A/C REPLACEMENT	CAP EX	WATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
25BREEZEA/C		BREEZE A/C REPLACEMENT	0.00	68,000.00	68,000.00	0.00	0.00	0.00	68,000.00
		Total Expenses:	0.00	68,000.00	68,000.00	0.00	0.00	0.00	68,000.00
		25BREEZEA/C Total:	0.00	68,000.00	68,000.00	0.00	0.00	0.00	68,000.00
25BUILDINGREHAB	2025 VARIOUS BUILDING REHAB PROJ...	CAP EX	FACILITIES	Active					

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
25BLDGREHAB	Expenses			Date Range				
	Account Key	Account Name	Encumbrances	Total Budget	Budget			
		2025 VARIOUS BLDG REHAB	0.00	283,500.00	283,500.00	0.00	0.00	283,500.00
	Total Expenses:		0.00	283,500.00	283,500.00	0.00	0.00	283,500.00
25BUILDINGREHAB Total:			0.00	283,500.00	283,500.00	0.00	0.00	283,500.00
25CHANNELGRNDRS	Expenses			Date Range				
	Account Key	Account Name	Encumbrances	Total Budget	Budget			
		2025 CHANNEL GRINDERS	0.00	90,000.00	90,000.00	0.00	0.00	90,000.00
	Total Expenses:		0.00	90,000.00	90,000.00	0.00	0.00	90,000.00
25CHANNELGRNDRS Total:			0.00	90,000.00	90,000.00	0.00	0.00	90,000.00
25CHLORANALYZERS	Expenses			Date Range				
	Account Key	Account Name	Encumbrances	Total Budget	Budget			
		2025CHLORINE ANALYZERS	0.00	17,500.00	17,500.00	0.00	0.00	17,500.00
	Total Expenses:		0.00	17,500.00	17,500.00	0.00	0.00	17,500.00
25CHLORANALYZERS Total:			0.00	17,500.00	17,500.00	0.00	0.00	17,500.00
25CUSTPORTAGG	Expenses			Date Range				
	Account Key	Account Name	Encumbrances	Total Budget	Budget			
		2025 CUSTOMER PORTAL AGGREGAT...	0.00	150,000.00	150,000.00	0.00	0.00	150,000.00
	Total Expenses:		0.00	150,000.00	150,000.00	0.00	0.00	150,000.00
25CUSTPORTAGG Total:			0.00	150,000.00	150,000.00	0.00	0.00	150,000.00
25DECKERREHAB	Expenses			Date Range				
	Account Key	Account Name	Encumbrances	Total Budget	Budget			
		CONSTRUCTION	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00
		CONSTRUCTION MANAGMENT	0.00	0.00	0.00	0.00	0.00	0.00
	DESIGN	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	
Total Expenses:		0.00	270,000.00	270,000.00	0.00	0.00	270,000.00	
25DECKERREHAB Total:			0.00	270,000.00	270,000.00	0.00	0.00	270,000.00
25EASTRECREHAB	Expenses			Date Range				
	Account Key	Account Name	Encumbrances	Total Budget	Budget			
		CONSTRUCTION	0.00	175,000.00	175,000.00	0.00	0.00	175,000.00
	Total Expenses:		0.00	175,000.00	175,000.00	0.00	0.00	175,000.00

Project Activity vs Budget Report

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Project Number	Project Name	Group	Project Type	Status					
		25EASTRECREHAB Total:	0.00	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00
25FIREHYDR	2025 FIRE HYDRANT REPLACEMENT	CAP EX	WATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
	25FIRECONSTRUCTION	CONSTRUCTION	0.00	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
		Total Expenses:	0.00	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
		25FIREHYDR Total:	0.00	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
25GIS	GIS IMPLEMENTATION AND CLOUD H...	CAP EX	FACILITIES	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
	21GISCONTRACT	25GISCONTRACT	0.00	210,000.00	210,000.00	0.00	0.00	0.00	210,000.00
		Total Expenses:	0.00	210,000.00	210,000.00	0.00	0.00	0.00	210,000.00
		25GIS Total:	0.00	210,000.00	210,000.00	0.00	0.00	0.00	210,000.00
25GPSEQUIP	GPS EQUIPMENT	CAP EX	FACILITIES	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
	25GPSEQUIPMENT	GPS EQUIPMENT	0.00	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
		Total Expenses:	0.00	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
		25GPSEQUIP Total:	0.00	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
25I	CHERRYWOOD VILLAGE WATERLINE R...	CAP EX	WATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
	25ICONSTRUCTION	CONSTRUCTION	0.00	1,000,000.00	900,000.00	0.00	0.00	0.00	1,000,000.00
		Total Expenses:	0.00	1,000,000.00	900,000.00	0.00	0.00	0.00	1,000,000.00
		25I Total:	0.00	1,000,000.00	900,000.00	0.00	0.00	0.00	1,000,000.00
25I&I	INFLOW AND INFILTRATION EQUIP	CAP EX	WASTEWATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
	25I&I	INFLOW AND INFILTRATION	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
		Total Expenses:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
		25I&I Total:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25LIFTPUMPRPLCMT	2025 LIFT STATION PUMP REPLACME...	CAP EX	WASTEWATER	Active					
	Expenses				Date Range	Beginning		Ending	Budget
	Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
	25LIFTSTNTPUMPS	LIFT STATION PUMP REPLACM...	0.00	155,000.00	155,000.00	0.00	0.00	0.00	155,000.00
		Total Expenses:	0.00	155,000.00	155,000.00	0.00	0.00	0.00	155,000.00

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status					
25LIFTPUMPRPLCMT Total:			0.00	155,000.00	155,000.00	0.00	0.00	0.00	155,000.00
25LVM	2025 LARGE VALUT METER REPLACE...	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
LVMCONSTR	LVMCONSTR	0.00	650,000.00	650,000.00	0.00	0.00	0.00	650,000.00	
LVMOTHER	LVMOTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenses:		0.00	650,000.00	650,000.00	0.00	0.00	0.00	650,000.00	
25LVM Total:			0.00	650,000.00	650,000.00	0.00	0.00	650,000.00	
25PARLIMAVE	PARLIAMENT AVENUE SWR RPLCMNT	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
25PARLIMAVECONST	CONSTRUCTION	0.00	1,850,000.00	1,850,000.00	0.00	0.00	0.00	1,850,000.00	
Total Expenses:		0.00	1,850,000.00	1,850,000.00	0.00	0.00	0.00	1,850,000.00	
25PARLIMAVE Total:			0.00	1,850,000.00	1,850,000.00	0.00	0.00	1,850,000.00	
25PLANTEASEMENT	PLANT EASEMENT AND FENCE REPLA...	CAP EX	FACILITIES	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
25PLANTESMNT	PLANT EASEMENT	0.00	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	
25PLNTFENCE	PLANT FENCE REPLACMENT	0.00	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	
Total Expenses:		0.00	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	
25PLANTEASEMENT Total:			0.00	70,000.00	70,000.00	0.00	0.00	70,000.00	
25SWRREHAB	2025 SEWER REHABILITATION PROJECT	CAP EX	WASTEWATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
24SWRREHCONSTR	CONSTRUCTION	0.00	1,210,000.00	1,210,000.00	0.00	0.00	0.00	1,210,000.00	
25SWRREHCHANGEORDERS	CONSTRUCTION CHANGE ORD...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenses:		0.00	1,210,000.00	1,210,000.00	0.00	0.00	0.00	1,210,000.00	
25SWRREHAB Total:			0.00	1,210,000.00	1,210,000.00	0.00	0.00	1,210,000.00	
25WELL15GEN	WELL 15 GENERATOR REPLACEMENT	CAP EX	WATER	Active					
Expenses									
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
25WELL15GEN	WELL 15 GENERATOR	0.00	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00	
Total Expenses:		0.00	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00	
25WELL15GEN Total:			0.00	500,000.00	500,000.00	0.00	0.00	500,000.00	
25WELL16A/C	WELL 16 A/C REHABILITATION	CAP EX	WATER	Active					

Project Activity vs Budget Report

Date Range: 01/01/2025 - 12/31/2025

Project Number	Project Name	Group	Project Type	Status	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Expenses								
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
25WELL16A/C	WELL 16 A/C REHABILITATION	0.00	58,000.00	58,000.00	0.00	0.00	0.00	58,000.00
	Total Expenses:	0.00	58,000.00	58,000.00	0.00	0.00	0.00	58,000.00
	25WELL16A/C Total:	0.00	58,000.00	58,000.00	0.00	0.00	0.00	58,000.00
25WESTWARD	WESTWARD TERRACE/SUNDOWN WT... CAP EX		WATER	Active				
Expenses								
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
25WESTWARDCONST	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25WESTWARDDESIGN	DESIGN	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
	Total Expenses:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
	25WESTWARD Total:	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25WVC	2025 WEST VALLEY CITY - OVERLAY & ... CAP EX		WATER	Active				
Expenses								
Account Key	Account Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
25WVCONSTRUCTION	WVC OVERLAY & LOOP CONST...	0.00	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00
	Total Expenses:	0.00	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00
	25WVC Total:	0.00	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00

Summary

Project Summary

Project Number	Project Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
20A	REDWOOD ROAD SEWERLINE PROJECT	823,035.66	949,099.24	823,037.00	208,341.82	0.00	208,341.82	-82,278.24
20D	KENT PUMP STATION REPLACEMENT ...	49,547.00	18,174,954.11	0.00	18,228,061.66	0.00	18,228,061.66	-102,654.55
20I	REDWOOD ROAD WATERLINE PROJECT	1,605,280.74	12,302,833.95	520,000.00	10,361,921.50	0.00	10,361,921.50	335,631.71
21F	SCADA MASTER PLAN	250,000.00	777,068.86	250,000.00	527,068.86	0.00	527,068.86	0.00
22F	RIDGELAND PUMP STATION REPLAC...	14,976.67	3,622,849.53	0.00	3,599,708.59	0.00	3,599,708.59	8,164.27
22H	WATER INNOVATION & METER TESTI...	3,411.00	153,879.66	0.00	149,903.66	0.00	149,903.66	565.00
23D	ACORD RESERVOIR REPAIR & RECOAT...	1,067,233.51	963,231.31	904,844.00	58,387.31	0.00	58,387.31	-162,389.51
23E	BUILDINGS A B & C UPGRADES AND ...	0.00	913,132.75	0.00	907,563.11	0.00	907,563.11	5,569.64
23F	EAST REC CATHODIC PROTECTION & ...	0.00	634,505.39	0.00	612,271.97	0.00	612,271.97	22,233.42
23G	CHESTERFIELD & WARNER EXHAUST ...	0.00	115,034.94	0.00	108,657.10	0.00	108,657.10	6,377.84
23I	ANDERSON WTP	470,540.00	7,209,875.38	6,600,000.00	609,875.38	0.00	609,875.38	6,129,460.00
23L	WATTS WELL NO. 18 DRILLING & EQU...	769,477.77	4,406,443.12	2,650,000.00	1,756,443.12	0.00	1,756,443.12	1,880,522.23
23PV	PLEASANT VALLEY LIFTS STATION	0.00	1,300,000.00	700,000.00	0.00	0.00	0.00	1,300,000.00
23T	ZONE 1 RESERVOIR	0.00	2,651,121.85	650,000.00	2,001,121.85	0.00	2,001,121.85	650,000.00
23V	DECKER MAIN EMERGENCY REPAIRS	10,444.00	725,950.12	400,000.00	325,950.12	0.00	325,950.12	389,556.00
23W	ACORD BOOSTER PUMP FLOORING A...	13,997.03	30,000.00	0.00	11,355.43	0.00	11,355.43	4,647.54
24C	2024 LARGE METER VAULT REPLUMBS	-538.00	139,164.24	0.00	139,164.24	2,379.69	141,543.93	-1,841.69
24E	2024 FIRE HYDRANT REPLACEMENT	-209,912.22	755,058.97	500,000.00	255,058.97	225,562.50	480,621.47	484,349.72
24F	2024 SEWER REHABILITATION PROJECT	0.00	384,000.00	0.00	384,904.88	0.00	384,904.88	-904.88
24G	2024 LIFT STATION PUMP REPLACEM...	-51,580.00	140,000.00	0.00	49,939.00	51,580.00	101,519.00	90,061.00
24H	2024 MANHOLE REHABILITATION PRO...	0.00	256,000.00	0.00	166,501.02	0.00	166,501.02	89,498.98
24K	6400 WEST & 3100 SOUTH ANDERSON..	410,147.50	446,393.50	429,500.00	16,893.50	0.00	16,893.50	19,352.50
24N	WELL NO. 16 REDEVELOPMENT	0.00	281,286.25	271,250.00	10,036.25	0.00	10,036.25	271,250.00
24Q	BREEZE BOOSTER STATION HVAC REP...	43,984.00	45,000.00	0.00	0.00	0.00	0.00	1,016.00
24R	BANGERTER HIGHWAY @ 4700 SOUTH	20,725.77	59,902.00	0.00	39,176.23	0.00	39,176.23	0.00
25-3900S	3900 S WATERLINE REPLACEMENT	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25-4800W	4800 W WATERLINE REPLACEMENT	0.00	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
25-5400W	5400 W WATERLINE REPLACEMENT	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25ARMSTGATE	ARMSTRONG GATE REPLACEMENT	0.00	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
25BREEZE/C	BREEZE A/C REPLACEMENT	0.00	68,000.00	68,000.00	0.00	0.00	0.00	68,000.00
25BUILDINGREHAB	2025 VARIOUS BUILDING REHAB PROJ...	0.00	283,500.00	283,500.00	0.00	0.00	0.00	283,500.00
25CHANNELGRNDRS	2025 CHANNEL GRINDERS	0.00	90,000.00	90,000.00	0.00	0.00	0.00	90,000.00
25CHLORANALYZERS	2025CHLORINE ANALYZERS	0.00	17,500.00	17,500.00	0.00	0.00	0.00	17,500.00
25CUSTPORTAGG	2025 CUSTOMER PORTAL AGGREGAT...	0.00	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00
25DECKERREHAB	DECKER NORTH CATHOTIC PROTECTI...	0.00	270,000.00	270,000.00	0.00	0.00	0.00	270,000.00
25EASTRECREHAB	2025 EAST REC REHABILITATION	0.00	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00
25FIREHYDR	2025 FIRE HYDRANT REPLACEMENT	0.00	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
25GIS	GIS IMPLEMENTATION AND CLOUD H...	0.00	210,000.00	210,000.00	0.00	0.00	0.00	210,000.00
25GPSEQUIP	GPS EQUIPMENT	0.00	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
25I	CHERRYWOOD VILLAGE WATERLINE R...	0.00	1,000,000.00	900,000.00	0.00	0.00	0.00	1,000,000.00

Summary

Project Summary

Project Number	Project Name	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
25I&I	INFLOW AND INFILTRATION EQUIP	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25LIFTPUMPRPLCMT	2025 LIFT STATION PUMP REPLACME...	0.00	155,000.00	155,000.00	0.00	0.00	0.00	155,000.00
25LVM	2025 LARGE VALUT METER REPLACE...	0.00	650,000.00	650,000.00	0.00	0.00	0.00	650,000.00
25PARLIMAVE	PARLIAMENT AVENUE SWR RPLCMNT	0.00	1,850,000.00	1,850,000.00	0.00	0.00	0.00	1,850,000.00
25PLANTEASEMENT	PLANT EASEMENT AND FENCE REPLA...	0.00	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00
25SWRREHAB	2025 SEWER REHABILITATION PROJECT	0.00	1,210,000.00	1,210,000.00	0.00	0.00	0.00	1,210,000.00
25WELL15GEN	WELL 15 GENERATOR REPLACEMENT	0.00	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
25WELL16A/C	WELL 16 A/C REHABILITATION	0.00	58,000.00	58,000.00	0.00	0.00	0.00	58,000.00
25WESTWARD	WESTWARD TERRACE/SUNDOWN WT...	0.00	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
25WVC	2025 WEST VALLEY CITY - OVERLAY & ...	0.00	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00
Report Total:		5,290,770.43	65,628,785.17	22,790,631.00	40,528,305.57	279,522.19	40,807,827.76	19,530,186.98

Group Summary

Group	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
CAP EX	5,290,770.43	65,628,785.17	22,790,631.00	40,528,305.57	279,522.19	40,807,827.76	19,530,186.98
Report Total:	5,290,770.43	65,628,785.17	22,790,631.00	40,528,305.57	279,522.19	40,807,827.76	19,530,186.98

Type Summary

Group	Encumbrances	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
FACILITIES	311,392.03	2,685,081.27	1,016,000.00	1,595,891.06	0.00	1,595,891.06	777,798.18
WASTEWATER	781,899.66	6,554,589.69	3,973,037.00	1,856,565.91	51,580.00	1,908,145.91	3,864,544.12
WATER	4,197,478.74	56,389,114.21	17,801,594.00	37,075,848.60	227,942.19	37,303,790.79	14,887,844.68
Report Total:	5,290,770.43	65,628,785.17	22,790,631.00	40,528,305.57	279,522.19	40,807,827.76	19,530,186.98



GRANGER-HUNTER
IMPROVEMENT DISTRICT

ENGINEERING REPORT

February 2025 Board Meeting

PLAN REVIEW UPDATE

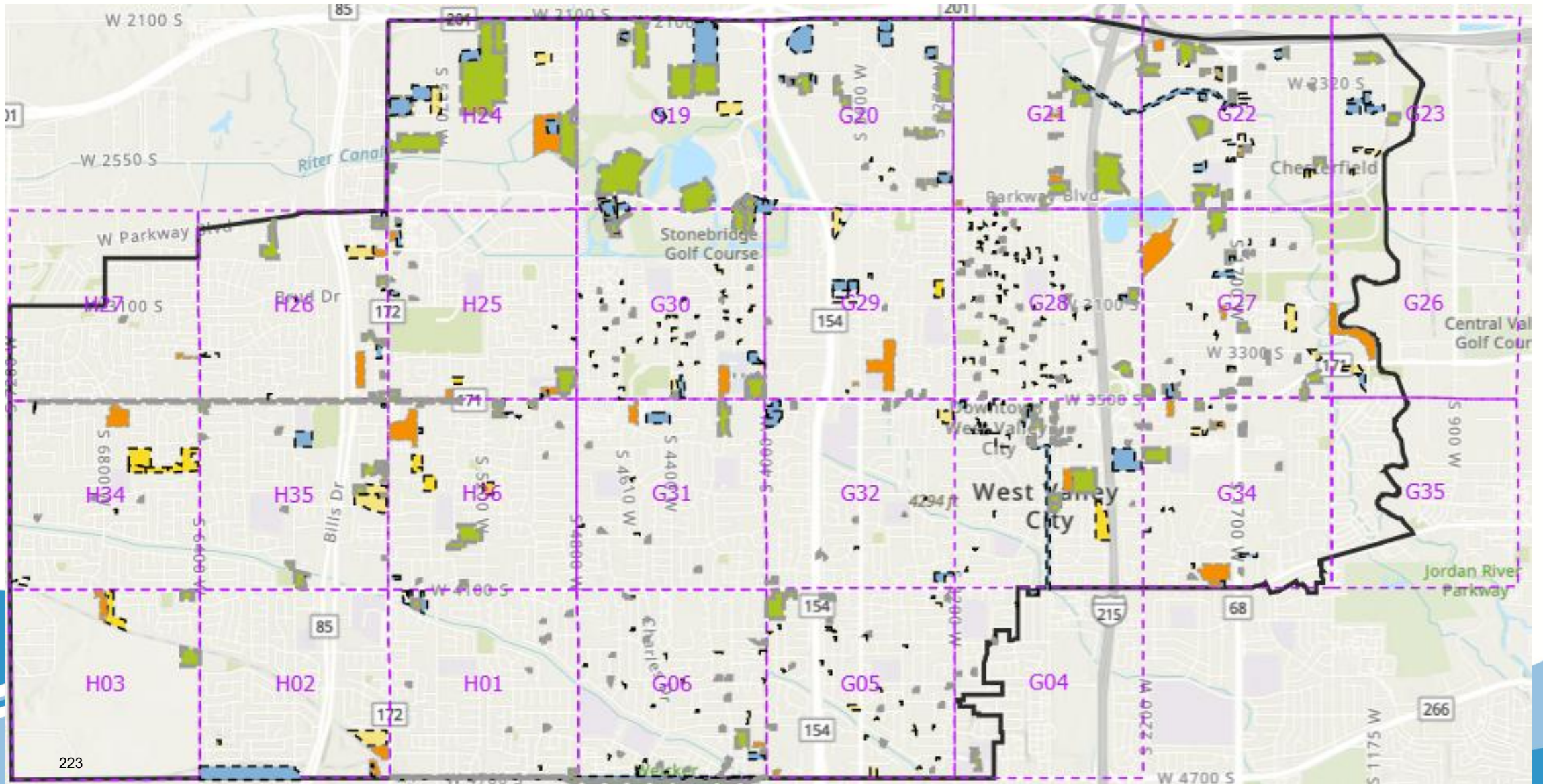
	PROJECT NAME	NOTES	ADDRESS	TYPE	STATUS
1	LivSmart Studios by Hilton	144 Units	3302 S 5600 W	Commercial	Resubmittal Required
2	New Wash Bay for Sunbelt Rentals Pump Solutions	Adding wash bay to site	2595 S 3270 W	Commercial	Final Approval
3	Guardian Pharmacy		3489 W 2100 S Suite 350	Tenant Improvement	Final Approval
4	HQ Office	Office space	2819 S 5600 W	Tenant Improvement	Final Approval
5	Metro Annex Facade Improvement Bldg 7	Exterior building modifications	1152 W 2400 S	Tenant Improvement	Final Approval
6	Metro Annex Facade Improvement Bldg 8	Exterior building modifications	1182 W 2400 S	Tenant Improvement	Final Approval
7	Metro Annex Facade Improvements Bldg 9	Exterior building modifications	1193 W 2400 S	Tenant Improvement	Final Approval
8	Metro Annex Facade Improvements Bldgs 11&12	Exterior building modifications	1105 W 2400 S	Tenant Improvement	Final Approval
9	Final Mice Solar		3781 W 2270 S Suite A – C	Tenant Improvement	Final Approval
10	Y2K Nail Salon		3636 W 3500 S	Tenant Improvement	Resubmittal Required
11	Take 5 Oil Change		5619 W 3500 S	Tenant Improvement	Resubmittal Required
12	Cantwell Dental		5611 W Parkway Blvd	Commercial	Final Approval
13	Nusano Inc		4097 W Lake Park Blvd	Tenant Improvement	Final Approval
14	Village at Rivers Edge Townhomes	17 units	1210 W 3300 S	Residential	Final Approval
15	Soaps & Sips Vet Cafe		3430 S Redwood Rd	Tenant Improvement	Resubmittal Required

PLAN REVIEW UPDATE

	PROJECT NAME	NOTES	ADDRESS	TYPE	STATUS
16	Dredge Management LLC Addition	Building addition	1770 Alexander St	Commercial	Final Approval
17	Mexi-Tacos	Restaurant	4936 W 3500 S	Tenant Improvement	Final Approval
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PLAN REVIEW UPDATE










PLAN REVIEW UPDATE

Legend



Plan Review

-  Plans Approved
-  Under Construction
-  Under Review
-  Plans Finaled
-  Construction Complete
-  Subdivision Lots
-  others

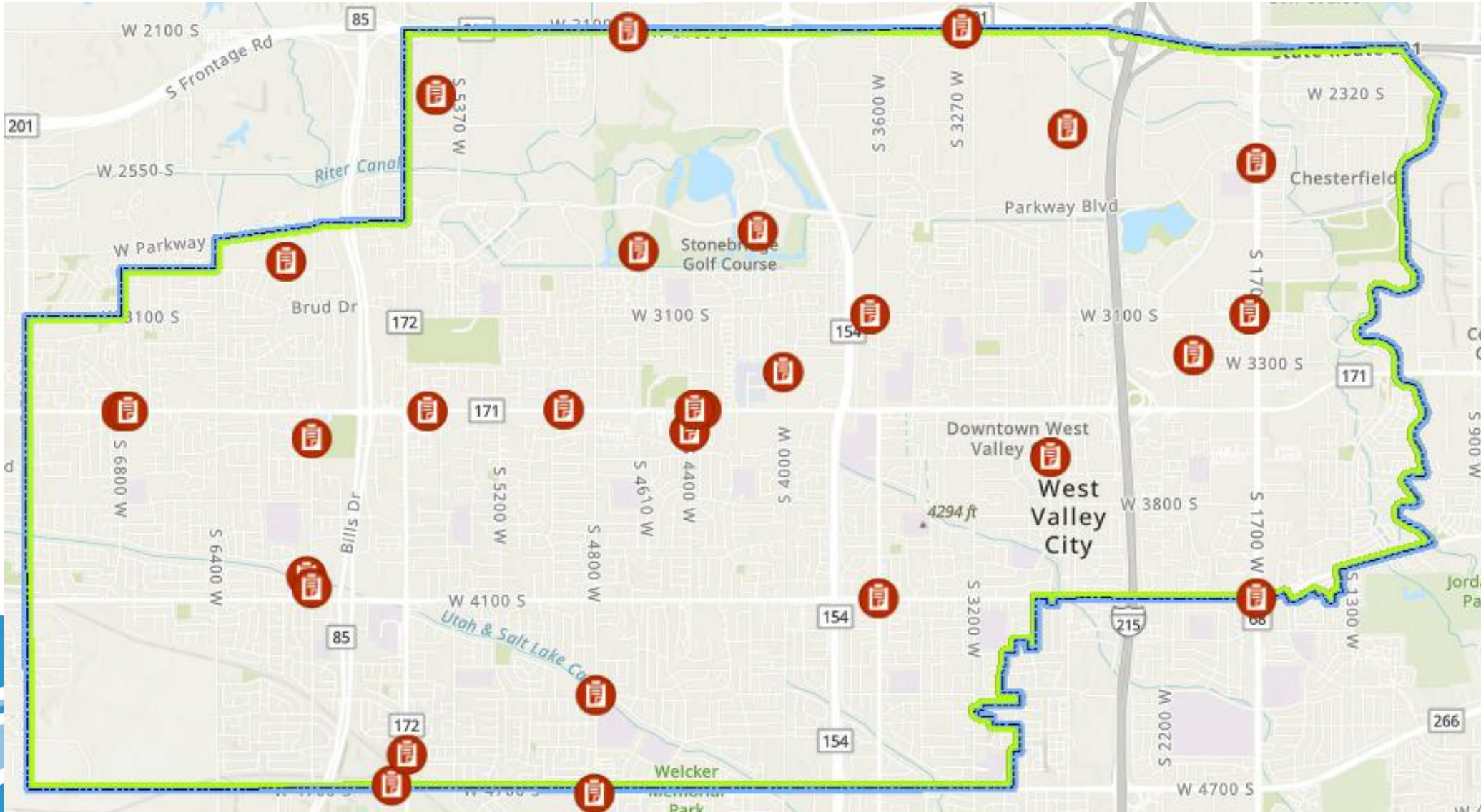
Section_Zones - GHID Sections



Section_Zones - Boundary



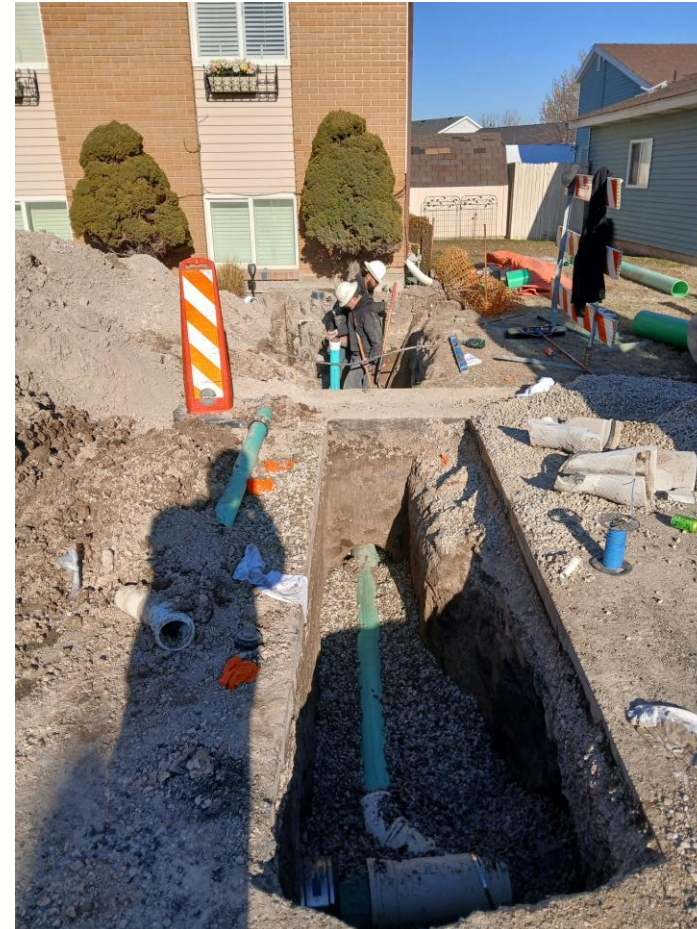
INSPECTIONS UPDATE



Projects Under 29 Inspection

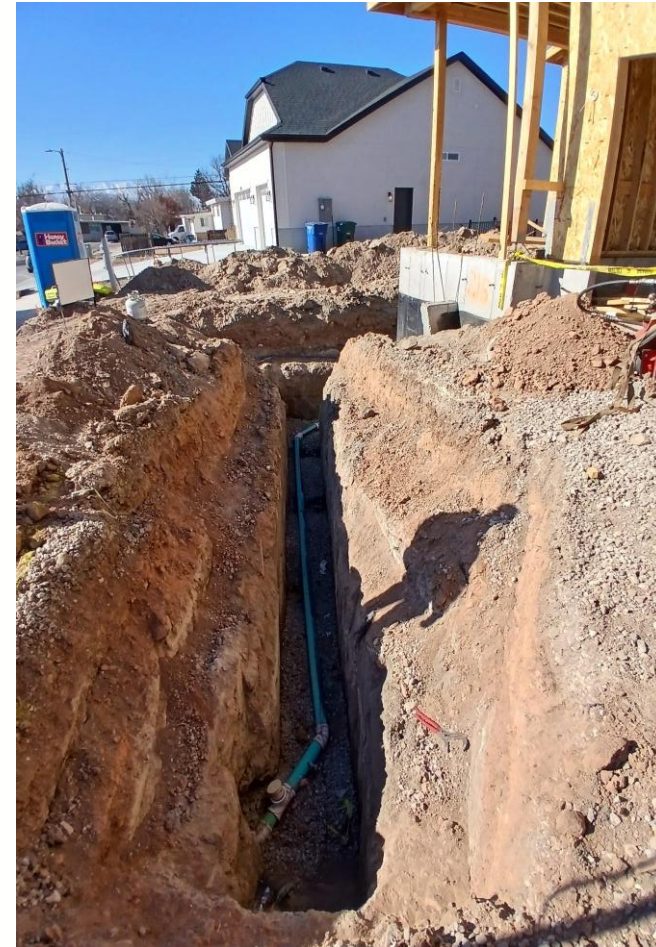
-  RGA Design Center 1741 W 3100 S
-  Morrell Office Warehouse 2411 S 2700 W
-  4700 S Expansion Project 4000-5600 W on 4700 S
-  20D Kent Booster Pump Station 4404 S 4800 W
-  Alicia's Bakery 4936 W 3500 S
-  Stonebridge Bldg. 2 2785 S LEADERSHIP CT
-  20I 3100 S - 4100 S Redwood Rd Water Project
-  Lake Park Lot 1A (Nusano Radioisotope) 4129 W LAKE PARK BLVD
-  Asahi Refinery 4601 W SOUTH FRONTAGE RD
-  Heather Villas Sub 6087 W PARKWAY BLVD
-  Catrachos Foods 4344 W. 3500 S.
-  Granger Apartments Sewer Improvements 3348 S. 4000 W.
-  Covington Estates 4016 S. 6000 W.
-  American Preparatory Academy 3636 W 3100 S
-  WVC Overlay Projects 3600 W. - 3500 S. to 4100 S. Lake Park Blvd - 4800 W. to 5470 W. 2700 W. - 3500 S. to 3100 S.
-  Suburban Propane 3245 W 2100 S
-  Sonrise Townhomes 3560 S 4400 W
-  Jack In The Box 4380 W 3500 S
-  Warner Truck Lot Development 2303 S 5370 W
-  3500 S Expansion Project
-  UTA Midvalley Connector BRT Project
-  West View Park 4059 S 6000 W
-  The Cottages at Pearce Farms 6765 W 3500 S
-  Hunter Park Site Irrigation System Replacement 3585 S 6000 W
-  Cascade Collision 5662 W 4700 S
-  24E Fire Hydrant Replacement Project
-  Wallace Stegner South Campus High School 4590 S 5600 W
-  Mountain America Credit Union 2551 S Redwood Rd.
-  Erin Hills Estates 5507 W 3500 S

RESIDENTIAL REPAIR – 4662 W DUNSMOORE WAY



8" sewer lateral installed with new main connection

NEW HOME INSPECTION – 2426 W 3840 S



¾" water lateral and 4" sewer lateral Install

RESIDENTIAL SEWER REPAIR – 3170 S STANTON DR



4" sewer lateral repair with new cleanouts